

KILMINGTON PARISH COUNCIL**MINUTES OF THE MEETING HELD AT 7.30 P.M.ON TUESDAY 19th JUNE 2007.****IN THE CUDMORE ROOM AT KILMINGTON VILLAGE HALL.**

1. **PRESENT** : Cllr. M. Collier (Chairman), Cllr. C.H. Bolton (Vice-chairman), Cllr. G. Davie, Cllr. S.R. Hodges, Cllr. S.A. Huscroft, Cllr. S.J. Newbery, the Clerk and P.C. Carmichael were present. There was 1 member of the public present.
2. **APOLOGIES** : Cllr. P.W.A. Dare, Cllr. G.H. Hurford, Cllr. R. I. Penzer, Cty. Cllr. Hull and Dist. Cllr. Chubb had tendered their apologies.
3. **MINUTES OF PREVIOUS MEETING** : the minutes of the meeting held on 8th May 2007 had been circulated to all Councillors. Cllr. Bolton, seconded by Cllr. Huscroft, they be adopted. Agreed.
4. **POLICE REPORT** : P.C. Carmichael reported that there had been four crimes which had included shed breaks, vehicle crime and driving off without payment. He said that there were leads being followed up relating to some of these incidents. He reiterated the benefits of investing in shed alarms by stressing the fact that where sheds had alarms they had not been targeted successfully.
5. **PUBLIC FORUM** : no points were raised from the floor.
6. **MATTERS ARISING OR MATTERS OF URGENCY** : The Chairman said that he felt that the Parish Council should have a greater representation on the Website Committee, given that the Parish Council had funded the site. He proposed that Cllr. Davie be an additional representative on that committee. Cllr. Bolton seconded the proposal. Carried.

Cllr. Newbery said that there were still concerns about the dead elm on the boundary of Mr. Pape's field. The Chairman said that as this was on private land the Parish Council could not do more than had already been done.

7. **FINANCIAL MATTERS** : a) Current Position - the Clerk reported that the current bank reconciliation was:

BANK RECONCILIATION	
14/06/07	
BANK STATEMENT 31/05/07St.314	2124.33
(Unpresented cheques)	-48.18
(Post Date Payments)	-868.70
	1207.45
Post Date Receipts	3020.00
Total	4227.45

£3000 had been transferred from the National Savings Account to the Lloyds T.S.B. current account. £8 had been received from sale of booklets and £12 allotment rents.

The Parish Council's funds in the Lloyds Bank Treasurers' Account for the above date were broken down as follows:

ACCOUNT SUMMARY	
P3 Balance	1371.78
Parish Business Balance	2855.67
Grants Balance	0.00
Total	4227.45

M. Collier
31/7/07

The National Savings account stood as follows:

NATIONAL SAVINGS ACCO	£
Balance at 01/04/2007	91688.24
Interest 06	0.00
Transfer to Lloyds Bank	-3000.00
Present Balance	88688.24

The Alliance and Leicester account stands as follows:

A&L ACC	£	
01/04/07	932.60	
Interest	124.98	
Transfer	0	28/04/07
Total	1057.58	St.003

b) Requests for Financial Assistance - a letter had been received from Vitalise requesting funding support. Cllr. Bolton, seconded by Cllr. Huscroft, proposed that this request be opposed. Agreed..

c) Approval of Intervening Expenditure - the following intervening payments had been made since the last meeting of the Parish Council.

CHQ NO.	PARISH BUSINESS	Sum	V.A.T	Goods
	Payee	£	£	£
1096	Allianz Cornhill PLC (Insurance Premium)	494.10	0.00	494.10
1097	Axe Skip Hire (June & July)	71.68	10.68	61.00
1098	R.G. Landscaping (Grass cutting)	293.75	43.75	250.00
1099	Axminster Printing Co. Ltd. (May)	9.17	1.36	7.81
		0.00	0.00	0.00
		0.00	0.00	0.00
		0.00	0.00	0.00
		0.00	0.00	0.00
	Total	868.70	55.79	812.91

The Clerk said that there may be an additional premium due to Allianz Cornhill once the review of the assets had been completed if the Council decided to increase the cover required as a result. All other payments were of a routine nature.

Cllr. Bolton seconded by Cllr. Huscroft, proposed that these payments be authorised.

d) Expenditure to be Approved for which Bills Have been Received :

CHQ NO.	PARISH BUSINESS	Sum	V.A.T	Goods
	Payee	£	£	£
1100	Mrs. A. Vickers (Website Costs)	2055.22		2055.22

This payment had been delayed because of the need to change the signatories on the various accounts.

Cllr. Hodges, seconded by Cllr. Bolton, proposed that this payment be authorised. Agreed.

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e) Forthcoming Expenditure to Approve: the Clerk said that it was likely that there would be bills for grass cutting before the next scheduled meeting of the Council.

f) Financial Assistance to Village Hall: the Clerk had spoken to the Chairman of the Village Hall and said that the moneys promised in support of this scheme would not be needed until the end of August. She had asked for about two weeks warning in advance of the money being needed so that funds could be transferred from the National Savings Account. There was no longer a need to give one month's notice for such a transfer.

g) Approval of Annual Accounts - the Clerk went through the annual accounts in detail. There were no questions from Councillors.

Cllr. Huscroft proposed that the Statement of Accounts and Statement 1 on the Audit Return be approved and adopted. Cllr. Bolton seconded the proposal. Carried.

The Councillors then considered the Statement of Assurance (Statement 2 on the Audit Return) and indicated that all statements be answered in the affirmative. Cllr. Huscroft, seconded by Cllr. Bolton, proposed that the Statement of Assurance be approved and adopted. Carried.

h) Insurance - Cllr. Bolton will seek further information from Mr. Lambert regarding the cost of constructing a bus shelter similar to those which the Parish Council owns.

8. PLANNING MATTERS: the following applications and decisions had been received and circulated since the previous meeting on 8th May 2007:

Applications

07/1173/FUL

Mr. A.E. Harding, Combe End, Shute Road, Kilmington, Axminster, Devon. EX13 7ST
Erection of Timber Summer House at Coombe End.

SUPPORT

07/1347/FUL

K.H. & M.E. Bond, Birchwood Farm, Kilmington, Axminster, Devon. EX13 7ST
Agricultural building for cubicle housing at Birchwood Farm.

SUPPORT

07/1350/FUL

K.H. & M.E. Bond, Birchwood Farm, Kilmington, Axminster, Devon. EX13 7ST
Agricultural building for a milking parlour at Birchwood Farm,

SUPPORT

07/1351/FUL

K.H. & M.E. Bond, Birchwood Farm, Kilmington, Axminster, Devon. EX13 7ST
Slurry storage compound at Birchwood Farm.

SUPPORT

07/1603

South West Water Ltd.

Erection of a G.R.P. building to house chemical dosing equipment in connection to proposed process improvements to the works at Kilmington Sewage Treatment Works, Kilmington, Devon. EX13 7RG

07/1659/FUL

Mr. Youngman, Hill View, Whitford Road, Kilmington, Devon. EX13 7NT

Single storey sunroom extension and extend front porch at Hill View, Whitford Road.

SUPPORT

Appeals

Decisions

GRANTS

07/0607/L.B.C.

Mr. B. Miles, The Old Post Office, Whitford Road, Kilmington, Axminster, Devon. EX13 7RG
Replace wooden windows with like for like at The Old Post Office, Whitford Road.

07/0867/FUL

R.W.G. & M. Dare & Sons, Coryton Farm, Kilmington, Devon. EX13 7RE

Construction of steel frame farm buildings and hard standing at Coryton Farm.

07/0860/FUL

S. Burdett, 2, Knapp Cottages, Gore Lane, Kilmington, Axminster, Devon. EX13 7NU

Raise height of barn by 609mm and re-roof.

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07/0927/FUL

R.W.G. & M. Dare & Sons, Coryton Farm, Kilmington, Devon. EX13 7RE

Agricultural workers dwelling at Coryton Farm, Kilmington.

07/0867/FUL

Mr. T. Leahy and Ms. W. Cryer, Broadhayes, Gore Lane, Kilmington, Axminster, Devon. EX13 7NU

Erection of gates, stone-faced piers and walls at Broadhayes, Gore Lane.

REFUSALS

Appeals Lodged

Appeals Upheld

Appeals Dismissed

b) Correspondence - East Devon A.O.N.B. Annual Forum will be held in Kilmington on 25th June. Cllrs. Davie and Newbery will attend if available.

c) Parish Plan - Cllr. Collier said that he had received the analysis of the questionnaires and this would be presented in report form in due course for discussion.

He said that one item on which comment had been made by several respondents had been the issue of dog fouling. Springhead Lane, Jubilee Green and Shute Road were identified as problem areas. The latter is often used by people from outside the village. The Clerk said that the District Council would not pay for dog bins in the village. The cost to the Parish Council of doing so would be a one off cost of £250 to provide the bin and an annual emptying charge, which at present appeared to be £120. This was less than the price quoted previously and would need to be clarified.

The Clerk will ask the dog warden to visit the village.

9. HIGHWAY MATTERS

a) Response to matters reported: a letter had been received from Mr. Hoare setting out his actions in relation to the matters raised.

b) Matters to Report - the Clerk will draw the following matters to the attention of the relevant authority:

a) The need to plough the road above the drainage grid in Bimbom Lane which has now been cleared.

b) Pot holes in Springhead and Springfield Lanes and at Mill Green.

c) That the grass verge, on the village side of the A35, be cut from the top bus shelter to the War Memorial and the part below the junction of George Lane and Shute Road so that cars emerging from George Lane can see vehicles signalling that they are turning off into Kilmington.

The Clerk will contact the consortium responsible for maintaining the A35 regarding the dreadful condition of the road surface through the parish.

c) A35 - there was nothing to report. The Clerk will make contact with P.C. Carmichael regarding this.

10. BEST KEPT VILLAGE COMPETITION:

The Chairman reminded Councillors that judging was still on-going.

11. MAINTENANCE MATTERS:

a) Refurbishment of notice boards - Cllr. Penzer has started this work. Cllr. Bolton said that he had noticed that the varnish on the new village sign was becoming patchy. The Clerk will contact Cllr. Penzer regarding this problem.

b) Play Area - Cllr. Huscroft reported that there were no problems to raise. Cllr. Bolton said that work had started on concreting in the posts.

12. ALLOTMENT MATTERS: there were no matters to report.

13. VILLAGE WEBSITE : a letter had been received from Mrs. Vickers stating that on average the site had received 34 "visits" each day. Some of the visits had been from as far away as Asia and New Zealand.

14. PARISH PATHS PARTNERSHIP: - details had been received of the summer drop-in meetings. The nearest one for Kilmington will be at Newton Poppleford.

M. Collier

21/12/07

The Chairman said that he had authorised works to replace a broken handrail on one footpath.

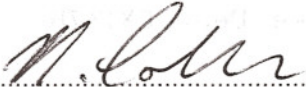
Marker posts had been put in place to ensure that horse riders keep to prescribed paths and do not stray off the defined paths.

Cllr. Bolton reported that there is a sign post which needs to be replaced on Roman Road into Mr. Bond's Field.

15. EMERGENCY PLAN : the Clerk reported that Grp. Capt. Lavender was in the process of revising this.

16. CORRESPONDENCE: no one was available to attend the meeting at Knowle on 27th June. However, a letter will be sent to the District Council seeking their plans to improve recycling and seeking some recycling facilities within the village on grounds of sustainability. Tin, plastic, cardboard and glass were materials which it was felt should be included.

17. DATES OF NEXT MEETING : the next meeting will be on 31st July 2007 unless advised to the contrary.

Signed  Chairman. Date 31/7/07