

**KILMINGTON PARISH COUNCIL**

**MINUTES OF THE MEETING HELD AT 7.30 P.M.ON TUESDAY 11TH NOVEMBER 2008.**

**IN THE PAVILION, WHITFORD ROAD, KILMINGTON.**

1. **PRESENT** : Cllr. M. Collier (Chairman), Cllr. C.H. Bolton (Vice-chairman), Cllr. P.W.A. Dare, Cllr. G.H. Hurford, Cllr. S.R. Hodges, Cllr. S.A. Huscroft, Cllr. S.J. Newbery, the Clerk, Cty Cllr. Hull (arrived during the course of the meeting) were present. There were 18 members of the public and one member of the press present.

2. **APOLOGIES** : Cllr. R. I. Penzer, Dist. Cllr. Chubb and P.C.S.O. Jones had tendered their apologies.

3. **MINUTES OF PREVIOUS MEETING** : the minutes of the meeting held on 7th October 2008 had been circulated to all Councillors. Cllr. Bolton seconded by Cllr. Newbery proposed that they be adopted. Agreed.

4. **POLICE REPORT** : On behalf of P.C.S.O. Jones, the Clerk reported that there had been no crimes since the last meeting. P.C. Carmichael's successor as Neighbourhood Beat Manager would be starting work on 17th November.

5. **AFFORDABLE HOUSING**: the Chairman introduced Mr. Ian Gillespie from the Rural Housing Trust, the body with which the Parish Council has been liaising in the matter of affordable housing. He had come to the meeting immediately after the information open afternoon which had been held in the Village Hall to update local residents and interested parties on the progress made so far and show the draft proposal in relation to the preferred site.

Mr. Gillespie said that 25% of the comments received had been negative and 75% positive. The main objections raised related to overlooking issues, proximity to Whitehaves Close, concerns that any development of the site would lead to further development on the land to the north and fears that the development would lead to increase in speeding vehicles in the area and noise.

Mr. Gillespie explained how it is intended that these concerns might be eliminated or reduced by modification of the draft proposal.

Aspects about which favourable comment had been received included the retention of trees and landscaping, quality of design and the eco-efficiency of the design.

He said that an ecological survey had indicated the presence of bat roosts in the trees. A topographical survey had yet to be undertaken but the results of any survey would be incorporated into the final proposals.

Mr. Gillespie then explained the processes which had led to the selection of the site at Meadowbank as the preferred option and commented on the other sites which had been considered.

He then responded to questions from the floor. He stressed that any proposed development would be an "exception" outside the inset line and would not serve as a means of extending the inset line, which would remain unchanged.

He provided reassurance about the procedures put in place to ensure that priority is given to applicants with genuine Kilmington connections both in the initial allocation of properties and at any subsequent allocation, with the Parish Council being asked to vouch for these local connections.

The Chairman thanked Mr. Gillespie for attending the meeting. He thanked all those who had provided the refreshments during the open afternoon.

6. **PUBLIC FORUM**: Mr. Dutton said that he thought there should be a referendum on whether the strip of land gifted by the late Mrs. Constable to the Parish Council should be breached to allow access to the proposed site.

Cllr. Bolton said that he and Mr. Kerlake had visited the Devon Record Office to inspect the Parish Council minutes of that period. These showed that it had taken twelve months to complete the process of transfer of ownership. The then Chairman said that the intended use of the plot was to prevent access from Meadowbank to the adjacent fields but specifically stated that such a decision was not binding on any future Parish Council.

Mr. Dutton referred to a proposal that £1000 of Parish Council funding be spent on hiring a Queen's Counsel to oppose the development. Cllr. Bolton said that that was not related to the issue of the strip of land but to a different development.

Mr. Burton drew Councillors' attention to deficiencies in the drainage system removing water from Roman Road. He said that the ditch at Combe End was blocked and unable to take the run off. As a result the ditch was overflowing and the excess water was threatening his property. The Clerk will report the matter to Mr. Hoare.

The increase in the number of travellers on the Roman Road was mentioned. Cty. Cllr. Hull said that Roman Road is classified as a Byway Open to All Traffic. The County Council has a duty to ensure that it is not obstructed but does not own the land. The Chairman commented that the procedures needed to move the travellers on to a more appropriate site would be long drawn out.

7. MATTERS ARISING OR MATTERS OF URGENCY : none.

6. FINANCIAL MATTERS : a) Current Position - the Clerk reported that the current bank account was healthy. It stood as follows:

BANK STATEMENT St.331 31/10/08	3337.69
(Unpresented cheques)	-85.50
(Post Date Payments)	0.00
	3252.19
Post Date Receipts	0.00
Total	3252.19

This sum is broken down as follows:

ACCOUNT SUMMARY	
P3 Balance	1266.78
Parish Business Balance	1985.41
	0.00
Total	3252.19

The Alliance and Leicester Account stands at

A&L ACC	£
01/04/08	1058.62
Interest	2.13
Transfer	0
Total	1060.75

The National Savings Bank Account stands at

NATIONAL SAVINGS ACCO	£
Balance at 01/04/2008	84188.24
Interest 07/08	4084.03
Transfer to Lloyds Bank	0.00
Present Balance	88272.27

b) Requests for Financial Assistance - none.

c) Approval of Intervening Expenditure - none.

d) Expenditure to be Approved for which Bills Have been Received : the following bills had been received and were due for payment:

CHQ NO.	PARISH BUSINESS	Sum	V.A.T	Goods
	Payee	£	£	£
1201	R.G. Landscaping (Grass cutting)	339.58	50.58	289.00
1202	Axminster Printing (Oct)	16.53	2.46	14.07
1203	Kilmington Village Hall (Hall Hire)	37.00	0.00	37.00
	Total	393.11	53.04	340.07

Cllr. Hurford, seconded by Cllr. Huscroft proposed that these payments be authorised. Agreed.

e) Forthcoming Expenditure to Approve: the Clerk said that it was likely that there would be bills for grass cutting and stationery before the next meeting of the Council. Cllr. Collier said that he had had a letter from Mrs. Vickers regarding the hosting of the website. There was an option to renew for two years at a cost of £27. or for 5 years at a cost of £55. Cllr Bolton, seconded by Cllr. Newbery, proposed that the long term option be approved. Agreed.

f) Budget Preliminaries - the Clerk asked whether Councillors were aware of any projects which they wished to include for funding during the coming financial year. Cllr. Collier said that he thought that the Village Hall Committee was considering upgrading the wiring in the hall.

**9. PLANNING MATTERS:** the following applications and decisions had been received since the meeting on 7th October 2008

**Applications**

Trees at West Gate

SUPPORT

21 Meadow Bank.

CONSIDER PLANS SUBMITTED LACK SUFFICIENT DETAIL TO MAKE AN INFORMED DECISION.

**Decisions**

GRANTS

08/2417/FUL

Mr. T. Hoad, 5, Whitford Road, Kilmington, Axminster, Devon.

Two storey rear extension at 5, Whitford Road. REFUSALS

**Appeals Lodged**

08/0480/FUL

Mr. S. Littley, Hills Farm, Whitford Road, Kilmington, Axminster, Devon. EX13 7NS

Wind turbine and solar panels at Hills Farm.

**Appeals Upheld**

**Appeals Dismissed**

**CORRESPONDENCE RECEIVED**

Copy Letter E.D.D.C to Others

Copy Letter Others to E.D.D.C.

**10. HIGHWAY MATTERS**

a) Response to matters reported: none to date. Cllr. Newbery said that the drains in Gore Lane had been cleaned but further work was required on one of them.

b) Matters to Report - the following matters will be reported to the local highway technician, Connect Road Operators or East Devon District Council where appropriate:

- i. Potholes in Gore Lane, George Lane, Shute Road and at Mill Green.
- ii That a Buddleia growing from the wall at Vealhays obstructs visibility.
- iii That a bush on the corner of The Hill forces pedestrians into the middle of the road at Seton House.
- iv. That the signage on Bim Bom Lane still needs attention.
- v. The surface of the Whitford Road near its junction with the A35.

c) A35 Group - the Chairman there was no significant progress to report at this stage. The contractor is still considering the possibility of a lay by at the top bus shelter.

11. MAINTENANCE MATTERS:

a) Trees - the work on the allotment trees had still to be done.

b) Play Area - Cllr. Huscroft said that the strips and posts had still to be fixed..

11. ALLOTMENT MATTERS: it was agreed that all tenants be reissued with the allotment regulations in April as it was felt that some tenants were not as familiar with them as was desirable.

12. NEWCOMERS SOIREE: the Clerk will book whichever evening is free in the week after Easter.

13. PARISH PATHS PARTNERSHIP : The Clerk had received the papers for the financial return and details of the winter work shop.

14. PARISH PLAN: a working party to set out and monitor forward action from the Parish Plan will be formed. Cllrs. Huscroft and Newbery will represent the Parish Council and Mr. Watts will represent members of the public. The Chairman will seek additional public membership through his report in post script.

15. CASUAL VACANCY: following the resignation of Cllr. Davie, the Clerk will advertise the resulting casual vacancy via the notice boards.

16. CORRESPONDENCE: it was decided that no further response was needed in support of Chideock Parish Council's bid to have a vehicle checking facility built on the Devon Dorset Border. As no Councillors were free on 11th December to attend the reception at the District Council, the Clerk will send apologies and will arrange for the Certificate which was due to be presented to be collected on the Council's behalf.

16. DATES OF NEXT MEETING : the next meeting will be 11th November.

Signed ..... Chairman. Date .....