

**KILMINGTON PARISH COUNCIL****MINUTES OF THE MEETING HELD AT 7.30 P.M.ON TUESDAY 29th JULY 2008.****IN THE CUDMORE ROOM AT KILMINGTON VILLAGE HALL.**

1. **PRESENT** : Cllr. M. Collier (Chairman), Cllr. C.H. Bolton (Vice-chairman), Cllr. P.W.A. Dare, Cllr. S.A. Huscroft, Cllr. S.J. Newbery, the Clerk, Dist. Cllr. Chubb and Cty. Cllr. Hull were present. There was one member of the public present.

2. **APOLOGIES** : Cllr. G. R. Davie, Cllr. S.R. Hodges, Cllr. Cllr. G.H. Hurford, Cllr. R. I. Penzer, Cty Cllr. Hull and Dist. Cllr. Chubb had tendered their apologies.

3. **MINUTES OF PREVIOUS MEETING** : the minutes of the meetings held on 17th June 2008 had been circulated to all Councillors. Cllr. Bolton seconded by Cllr. Newbery proposed that they be adopted. Agreed.

4. **POLICE REPORT** : P.C.S.O. Jones reported that there had been 1 crime since the previous meeting. There had been no further progress with the A35.

In response to a question regarding the caravans parked off Roman Road she said that the enforcement officers had visited the site and there may be matters relating to Public and Environmental Health to be considered. Quad biking on the road remained a problem.

5. **MATTERS ARISING OR MATTERS OF URGENCY** : Cllr. Hodges reported that a quotation had been received from the Tree Surgeon preferred by Mr. Pape in respect of works to trees on his land. Cllr. Hodges agreed to approach Mr. Pape with a view to establishing what contribution he might be willing to make in respect of this work.

7. **FINANCIAL MATTERS** : a) Current Position - the Clerk reported that the current bank reconciliation was:

<b>BANK RECONCILIATION</b>	
29/07/08	
BANK STATEMENT St.326 31/05/08	5328.94
(Unpresented cheques)	-498.05
(Post Date Payments)	-2343.71
	2487.18
Post Date Receipts	0.00
<b>Total</b>	<b>2487.18</b>

This sum is broken down as follows:

<b>ACCOUNT SUMMARY</b>	
P3 Balance	1266.78
Parish Business Balance	1220.40
	0.00
<b>Total</b>	<b>2487.18</b>

The Alliance and Leicester Account stands at

<b>A&amp;L ACC</b>	<b>£</b>
01/04/08	1058.62
Interest	1.07
Transfer	0
<b>Total</b>	<b>1059.69</b>

The National Savings Bank Account stands at

NATIONAL SAVINGS ACCO	£
Balance at 01/04/2008	84188.24
Interest 07/08	4084.03
Transfer to Lloyds Bank	0.00
Present Balance	88272.27

b) Requests for Financial Assistance - Cllr. Collier, seconded by Cllr. Bolton proposed that £250 be donated towards the cost of cutting the grass in the Millennium Memorial Garden in response to a request received from the Parochial Church Council earlier in the year. Agreed. A letter will be sent indicating that the matter will be reviewed at the time the budget is set later in the year.

c) Approval of Intervening Expenditure - the following intervening payments had been made since the last meeting of the Parish Council

CHQ NO	PARISH BUSINESS	Sum	V.A.T	Goods
	Payee	£	£	£
1170	Kilmington Village Plan (Grant transfer)	300.00	0	300.00
1171	EDF Energy 1 Ltd. (Allotment pump electricity)	14.01	0.67	13.34
1172	Theo Bailhache (Tree work)	293.75	43.75	250.00
1173	B. Woodsford (Pay Qtr 1)	50.63	0.00	50.63
1174	H.Kirkcaldie (Pay Qtr 1)	213.53	0.00	213.53
1175	H.M. Revenue & Customs (Qtr 1 P.A.Y.E.)	66.04	0.00	66.04
1176	Axminster Printing (June)	37.98	5.66	32.32
1177	R.G. Landscaping (Grass cutting)	305.50	45.50	260.00
1178	D.A.P.C. Axminster Area (Annual Sub)	5.00	0.00	5.00
1179	K.V.P.A. (Allotment Prize Money)	22.00	0.00	22.00
		0.00	0.00	0.00
	Total	1308.44	95.58	1212.86

Cllr. Huscroft seconded by Cllr. Newbery proposed that these payments be approved. Agreed.

d) Expenditure to be Approved for which Bills Have been Received : none.

e) Forthcoming Expenditure to Approve: the Clerk said that it was likely that there would be bills for grass cutting and stationery before the next meeting of the Council.

**8. PUBLIC FORUM** : no points were raised.

**9. PLANNING MATTERS:** the following applications and decisions had been received since the meeting on 17th June 2008

**Applications**

08/1837/L.B.C.

Mr. S. Littley, Hills Farm, Whitford Road, Kilmington, Axminster, Devon. EX13 7NS  
Installation of two roof lights at Hills Farm

SUPPORT PROVIDED IT IS ACCEPTABLE TO THE CONSERVATION OFFICER.

08/1921/FUL

Mr. & Mrs. Overton, 4, Brooklands Orchard, Kilmington, Axminster.  
Erection of rear conservatory at 4, Brooklands Orchard.

SUPPORT

**Decisions**

GRANTS

08/1121/FUL

Mr & Mrs. Cooper, 22, New Road, Penn, Buckinghamshre. HP10 8DJ

First floor rear extension and porch to front door at 5, Balfour Terrace.

REFUSALS

08/1208/FUL

Mr. & Mrs. T. Hoad, 5, Whitford Road, Kilmington, Axminster, Devon. EX13 7NT

Extension at 5, Whitford Road.

**Appeals Lodged**

**Appeals Upheld**

**Appeals Dismissed**

**CORRESPONDENCE RECEIVED**

Copy Letter Others to E.D.D.C.

Copy Letter E.D.D.C. to Others

Notification had been received of a Tree Preservation Order on land at Woodlands (18/2007)

### **9. HIGHWAY MATTERS**

a) Response to matters reported: Mr. Hoare had reported that he had attended to the potholes in Shute Road and elsewhere. Cllr. Newbery stated that gully chambers in Gore Lane had still to be dug out. Regarding the grassed area in Bimbom Lane which had suffered damage from vehicle parking during the recent fire, Cllr. Newbery said that this would be cut by the County Council but it was not intended to re-seed it.

b) Matters to Report - the following matters will be reported to the local highway technician:

- i. Stones on the road at Gorehead by Fernwood Farm.
- ii. Blockage of a pipe at Doultling in Shute Road with acorns.
- iii. The need to cut the verge from Springhead down to Hurfords Stores.
- iv. There are potholes between The Hill and the main road and also one in Shute Road by The Crescent.

Cllr. Newbery said that Mr. Hoare had requested a list of works needed before the lengthsman's next visit, which will be on 5th September.

c) A35 Group - there was nothing to report at this stage.

**9. REQUEST FROM PAROCHIAL CHURCH COUNCIL FOR FINANCIAL ASSISTANCE TOWARDS GRASS MAINTENANCE:** this matter had been considered under finance.

### **10. MAINTENANCE MATTERS:**

a) Refurbishment of notice boards - a preference was expressed for use of teak oil for the noticeboards.

b) Play Area - there were no matters to report.

c) Trees - the Chairman will speak to Mr. Miller regarding a tree on his land which is giving cause for concern.

11. **ALLOTMENT MATTERS:** this had been dealt with earlier in the meeting.

12. **AFFORDABLE HOUSING** : the Chairman stated that Mr. Gillespie wished to brief the Parish Council on progress to date at some point.

13. **PARISH PATHS PARTNERSHIP** : the Footpath Co-ordinator had met the Chairman to discuss various problems and a further meeting is planned to try and resolve some of these matters.

14. **PARISH PLAN:** the plans had now been distributed and the next phase will be to draw up a forward action plan. The Chairman reported that copies had been sent to the library and the mobile library via Cllr. Huscroft.

Mr. Quincey and Miss Cudmore are working on the Village Design Statement.

15. PROPOSED CHANGES IN LOCAL GOVERNMENT: the Chairman reminded Councillors of the meeting to be held on 14th August at which representatives from the District and County Councils would put forward their comments on the proposals set out by the Boundary Committee.

16. HITCHCOCK TRUST (THE CHARITY OF ARTHUR HITCHCOCK): The Chairman reported that Mr. Pole-Carew had stood down as Secretary and Mrs. Thomas had taken over. There are several mature trees on the land, which forms a strip about 400 yards long and 50 yards wide adjacent to the road, and the priority should be to ensure that the trees are made safe. A tree officer from East Devon District Council will be asked to advise. It had been suggested that a bid be made for lottery funding.

17. CORRESPONDENCE: various items were put into circulation.

18. DATES OF NEXT MEETING : the next meetings will be 2nd September and 7th October.

Signed ..... Chairman. Date .....