

KILMINGTON PARISH COUNCIL**MINUTES OF THE MEETING HELD AT 7.30 P.M.ON TUESDAY 6TH APRIL 2010.****IN THE PAVILION, WHITFORD ROAD, KILMINGTON.**

1. **PRESENT** : Cllr. M. Collier (Chairman), Cllr. C.H. Bolton (Vice-chairman), Cllr. S.R. Hodges, Cllr. G.H. Hurford, Cllr. S.A. Huscroft, Cllr. S.J. Newbery, Cllr. R. I. Penzer, Cllr. D.A. Vickers, P.C.S.O. Jones and the Clerk. There were 5 members of the public present.

2. **APOLOGIES** : Cllr. P.W.A. Dare, Dist. Cllr. Chubb and Cty. Cllr. Moulding had tendered their apologies.

3. **MINUTES OF PREVIOUS MEETING** : the minutes of the meetings held on 2nd, 18th and 30th March 2010 had been circulated to all Councillors. Cllr. Bolton, seconded by Cllr. Vickers, proposed that they be adopted, subject to that correction. Agreed.

4. **POLICE REPORT**: P.C.S.O. Jones said that there had been two thefts from garden sheds. Night-time operations were on-going to apprehend criminals targeting rural villages.

5. **MATTERS OF URGENCY AND MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING**: there were no matters of urgency. Cllr. Vickers had prepared a map and drafted a supporting letter indicating the preferred locations for additional grit bins.

After considerable discussion during which concerns were expressed about the long term costs and implications involved in pursuing the option of purchasing the telephone kiosk on Jubilee Green, Cllr. Bolton, seconded by Cllr. Vickers, proposed that the telephone kiosk should not be purchased because of the high costs of future maintenance. Agreed.

6. **FINANCIAL MATTERS** : a) Current Position - the Clerk reported that the current bank account stood as follows:

BANK RECONCILIATION	
31/03/2010	
BANK STATEMENT St.7 31/03/2010	898.08
(Unpresented cheques)	-1232.25
(Post Date Payments)	0
	-334.17
Post Date Receipts	0.00
Total	-334.17

This sum is broken down as follows:

ACCOUNT SUMMARY	
P3 Balance	1156.78
Parish Business Balance	-1490.95
	0.00
Total	-334.17

She explained that the account was overdrawn only on a technical basis as the receipt of the Precept for the next financial year would ensure that there were funds in the bank to cover the cheques issued, thereby eliminating the need to transfer any funds from the interest bearing savings accounts.

The Alliance and Leicester Account stands at

A&L ACC	£
01/04/10	1062.09
Interest	0.00
Transfer	0
Total	1062.09

The National Savings Bank Account stands at

NATIONAL SAVINGS ACCOI	£
Balance at 01/04/2010	88115.88
Transfer to Lloyds Ac.	0.00
Interest received 2009	0.00
Present Balance	88115.88

b) Requests for Financial Assistance - none.

c) Approval of Intervening Expenditure - the following payments had been made since the previous meeting:

Cllr. Vickers declared a prejudicial interest in cheque 1305 as being the spouse of the recipient and left the room during this item.

CHQ NO.	PARISH BUSINESS	Sum	V.A.T	Goods
	Payee	£	£	£
1297	E.D.D.C. (Emptying dog bins)	528.75	78.75	450.00
1298	Axminster Printing Co. Ltd. (Feb and Mar)	17.70	2.64	15.06
1299	HMRC (4th Qtr)	67.86	0.00	67.86
1300	H.Kirkcaldie (4th Qtr)	219.40	0.00	219.40
1301	B. Woodsford (4th Qtr)	52.02	0.00	52.02
1302	e.d.f. Energy 1 Ltd. (Allotment Pump Elec)	9.54	0.45	9.09
1303	Arthur Hitchcock Charity (Half share Insurance)	84.00	0.00	84.00
1304	Kilmington Playing Field Assoc (Hall Hire)	61.00	0.00	61.00
1305	Alison Vickers (Website Software)	62.98	0.00	62.98
1306	R.W. Kerslake (re-issue chq 1262 S137)	0.00	0.00	0.00
		0.00	0.00	0.00
		0.00	0.00	0.00
		0.00	0.00	0.00
	Total	1103.25	81.84	1021.41

Cllr. Bolton, seconded by Cllr. Huscroft, proposed that these payments be approved.

d) Expenditure to be Approved for which Bills Have been Received : the following bills had been received and were due for payment:

Cllr. Vickers declared a prejudicial interest in cheque 1308 as being the spouse of the recipient and left the room during this item.

CHQ NO	PARISH BUSINESS	Sum	V.A.T	Goods
	Payee	£	£	£
1307	Axe Skip Hire (Apr & May)	69.00	9.00	60.00
1308	Alison Vickers (Website Hosting fees)	69.38	0.00	69.38
	Total	138.38	9.00	129.38

Cllr. Hurford, seconded by Cllr. Bolton proposed that these payments be approved. Agreed.

e) Forthcoming Expenditure to Approve: the Clerk said that it was likely that there would be bills for stationery and play area safety inspection before the next meeting.

f) Notice of Audit: the Clerk reported that the annual notice of audit had been received. Matters on which up date would be sought were the transfer of control of The Common to another village charitable organisation and the level of the Parish Council reserves.

7. PUBLIC FORUM: none.

8. PLANNING MATTERS: the following applications and decisions had been received since the meeting on 30th March 2010

Applications

10/0599/TRE

Merryfield, Well Mead, Kilmington, Axminster, Devon. EX13 7SQ
Two oaks, reduce crowns by 30%

SUPPORT

10/0636/FUL

Hills Farm Cottage, Whitford Road, Kilmington, Axminster, Devon. EX13 7NS
Retention of single storey lean-to store extension.

SUPPORT

10/639/ FUL

The Beeches, Shute Road, Kilmington, Axminster, Devon. EX13 7ST
Construction of extension to store to form double garage.

SUPPORT

Decisions

GRANTS

10/0098/LBC

5, Salisbury Terrace, Kilmington, Axminster, Devon. EX13 7
Erection of single storey rear extension.

10/0136/FUL

Linnets, Shute Road, Kilmington, Axminster, Devon. EX13 7ST
Erection of single storey side extension to form toilet.

10/0301/FUL

13, Meadow Bank, Kilmington, Axminster, Devon. EX13 7RL
Erection of single storey extension and rear conservatory.

b) Correspondence -None.

c) Response to Local Development Framework Consultation - Cllrs. Bolton and Vickers had attended a meeting. Cllr. Vickers said that the Parish Plan Implementation Committee is looking at the document to draft a response. This will be passed to Cllr. Bolton for comment and then circulated to other Councillors.

9. HIGHWAY MATTERS

a) Progress with Matters Reported - Potholes in Shute Road had been infilled. The gravel at Whitford Road and at the bridge had been swept up.

b) Matters to Report - matters which would be reported were:

i) potholes in Springfield Land and Nower Lane.

ii) the scouring of the bank on the stream upstream from Brooklands Farm where the protective supports on a pipe carrying a electricity cable are being undermined. This will be reported to Mr. Hoare and to Western Power Distribution. Cllr. Newbery said that the lengthsman was due to visit the village at the end of the week.

c) A35 Group - Cllr. Vickers reported that the new bus shelter had not been put in place and that the flashing warning signs were not operating. The pavement at the western end was considered to be helpful.

d) 20 m.p.h. limit - a member of the Parish Plan Implementation group had attended a meeting at which this had been discussed. With support from Cty. Cllr. Moulding and Dist. Cllr. Chubb this had been approved. Cllr. Moulding had indicated that he would fund it from his locality budget.

10. MAINTENANCE MATTERS:

a) Bus Shelters - Mr. Williams will be asked to undertake some necessary repairs.

b) Play Area - nothing to report. The Clerk had not had the annual inspection report from R.O.S.P.A.

c) Trees - there was nothing further to report at this stage.

11. ALLOTMENT MATTERS: no action had been taken in respect of the pump housing.

12. AFFORDABLE HOUSING: there was no further progress to report.

13. PARISH PATHS PARTNERSHIP :

a) Areas in Need of Upgrading/Maintenance - work to be undertaken will include the upgrading of a bridge,, the clearing of some trees which are causing a problem and the upgrading of a stile.

b) Travellers Encampment on Roman Road - the caravans were all located on the right hand side as timber felling was due to start. There is another encampment at Shute Pillars. Cllr. Vickers said that he would put further pressure on the District and County Councils to try and move these groups to more suitable locations.

14. PARISH PLAN IMPLEMENTATION:

Cllr. Vickers said that work was being undertaken on the Local Development Framework response. The Village Design Statement is making progress and it was hoped to hold an exhibition later in the year.

15. THE COMMON : Cllr. Bolton said that he had yet to progress this matter.

16. ANNUAL PARISH MEETING: the Guest Speaker had confirmed that he would be bringing his own projection equipment with him but that hard copy of the tithe map for presentation to the Parish would not be available for the meeting. Arrangements for refreshments had been made. The sound system will be available.

17. CORRESPONDENCE: varous newsletters and circulars were put into circulations. The Chairman had received a report on the Axe Valley Ring and Ride which indicated that user numbers were showing a downward trend which would have the effect of increasing the cost per head for each user.

18. DATE OF NEXT MEETING : 18th May 2010 at the Pavilion, Whitford Road.

Signed Chairman. Date