

KILMINGTON PARISH COUNCIL**MINUTES OF THE MEETING HELD AT 7.30 p.m. ON 17TH MAY 2011.****IN THE PAVILION, WHITFORD ROAD.**

1. **PRESENT** : Cllr. M. Collier (Chairman), Cllr. S.A. Huscroft, Cllr. S.J. Newbery, Cllr. R. I. Penzer, Cllr. R.A.L. Tattershall, Cllr. B.J. Trott, Cllr. D.A. Vickers, the Clerk, Dist Cllr. Chubb and 8 members of the public were present.

2. **SIGNING OF DECLARATIONS OF ACCEPTANCE OF OFFICE**: all Councillors signed their Declarations of Acceptance of Office and these were countersigned by the Clerk.

3. **ELECTION OF CHAIRMAN**: Cllr. Vickers, seconded by Cllr. Huscroft, proposed that Cllr. Collier be elected as Chairman. There were no other nominations and Cllr. Collier was duly elected and signed his Declaration of Acceptance of Office.

4. **ELECTION OF VICE-CHAIRMAN**: Cllr. Huscroft, seconded by Cllr. Vickers proposed that Cllr. Bolton be elected as Vice-Chairman. There were no other nominations, It having been confirmed that Cllr. Bolton was willing to accept this office, he was duly elected.

5. **APOLOGIES** : Cllr. C.H. Bolton (Vice-Chairman,) Cllr. S.R. Hodges, Cty. Cllr. Moulding and P.C.S.O. Jones had tendered their apologies.

6. **ELECTION OF OFFICERS AND COMMITTEE REPRESENTATIVES**:

c) Planning : planning applications to be circulated to all Councillors with powers delegated to Chairman and Vice-chairman to advise the Clerk in respect of applications received between meetings.

d) Allotments: Mr. Kerslake

e) Village Hall Committee : Cllr. Huscroft or the Clerk.

f) D.A.P.C. Area Committee : Cllr Penzer and Cllr. Newbery to be the voting representatives at area meetings of D.A P.C. but all members may attend.

g) Village Contact: David Lavender .

h) Responsible Financial Officer : the Clerk.

i) Playing Field Committee : Cllrs. Bolton, Collier and Hodges.

j) Emergency Planning Consultant : Group Capt. Lavender.

k) Charity of Arthur Hitchcock: Cllrs. Penzer and Trott to be the Parish Council's nominated Trustees on the Charity of Arthur Hitchcock.

l) Internal Auditor - Messrs. Thomas Westcott of Axminster.

7. **MINUTES OF PREVIOUS MEETING** : the minutes of the meeting held on 5th April 2011 and 7th May 2011 had been circulated to all Councillors. Cllr. Vickers pointed out that the numbers attending and the details of public and press attending the meeting on 7th May 2011 were inaccurate. These were corrected to read 30 members of the public and no members of the press. Cllr. Huscroft, seconded by Cllr. Penzer proposed that both sets of minutes be adopted.

8. **MATTERS ARISING**: None

9. **MATTERS OF URGENCY**: None.

10. **FINANCIAL MATTERS**:

a) Current Financial Position:

The Clerk reported that the bank account stood as follows:

BANK RECONCILIATION	
30/04/2011	
Bank Statement 20 31/03/2011	8461.61
(Unpresented cheques)	-623.65
(Post Date Payments)	0
	7837.96
Post Date Receipts	0.00
Total	7837.96

This was broken down:

ACCOUNT SUMMARY	
P3 Balance	951.78
Parish Business Balance	6886.18
	0.00
Total	7837.96

NATIONAL SAVINGS ACCOU	£
Balance at 01/04/2011	88380.23
Transfer to Lloyds Ac.	0.00
Interest 11	0.00
Present Balance	88380.23

The Alliance and Leicester Account (now Santander) balance was:

A&L ACC	£
01/04/2011	1063.15
Interest	0.53
Transfer	0
Total	1063.68

b) Requests for Financial Assistance: requests had been received for financial help from Kilmington Parochial Church Council for assistance towards the cost of cutting the churchyard. Cllr. Bolton proposed that £300.00 be donated. Cllr. Newbery seconded the proposal which was carried.

Kilmington Primary School had requested funding of £1881 to cover the cost of putting more permanent markings on the play ground following the need to resurface it to eliminate pooling of water which was threatening the long-term future of a wooden building. The Clerk will check with Devon Association of Local Councils whether a capital donation could be made as this would constitute an enhancement of the present provision.

c) Intervening Payments to Approve: None.

d) Payments to be Approved:

CHQ NO	PARISH BUSINESS	Sum	V.A.T	Goods
	Payee	£	£	£
1375	Audit Commission (2008 fee)	186.00	24.00	162.00
1377	Axe Skip Hire (Apr/May)	72.00	12.00	60.00
1378	A. Vickers (Website fees)	70.89	0.00	70.89
1379	R.G. Landscaping (Apr)	372.00	62.00	310.00
1382	Devon Assoc of Local Councils	173.24	22.24	151.00
1381	Axminster Printing Co. Ltd.(Apr +VDS)	152.30	9.55	142.75
	Total	1026.43	129.79	896.64

Cllr. Newbery, seconded by Cllr. Huscroft, proposed that these payments be approved. Agreed.

e) Forthcoming Expenditure to Approve: the Clerk said that among the costs due to be paid before the next meeting would be insurance, grass cutting, skip hire and stationery

f) Review of Insurance and Risk Assessment: following discussions with the local Highway Maintenance Technician regarding various passing places/pull-ins in the village, it was agreed that the one by the telephone kiosk on Jubilee Green was probably put in by B.T. to highway standards and therefore formed part of the highway.

g) Annual Accounts and Audit. The Clerk said that the Notice of Audit had been received and displayed.

11. OPEN FORUM: Congratulations were given to those who had been successful in the recent elections, especially the new Councillors.

It was reported that Mr. Quincey had made some preliminary recommendations in respect of acoustic problems in the Pavilion.

Among comments made regarding the draft Village Design Statement were:

That some of the recommendations had the effect of escalating the cost of local housing for local people.

That the recommendation that new housing should be confined to small developments of no more than five dwellings would preclude the affordable housing scheme which the Parish Council was trying to promote in Meadow Bank.

That some of the recommendations added further restrictions to farming activity at a time when farmers are already facing many challenges.

Cllr. Vickers said that the Committee had been very pleased with the level of response and had made various amendments in the light of comments received.

Cllr. Newbery said that it was only an advisory document as far as the District Council is concerned.

Cllr. Vickers said that it set out the views of local residents regarding their village and the District Council would be expected to take these into consideration.

12. PLANNING MATTERS: a) Current Applications

CLLR. TATTERSHALL DECLARED A PREJUDICIAL INTEREST IN THIS APPLICATION AS BEING THE OWNER OF AN ADJACENT PROPERTY AND TOOK NO PART IN THIS ITEM OF BUSINESS

11/617/LBC

The Old Inn, Kilmington, Axminster, Devon. EX13 RB
Construction of 3 dwellings, associated parking and alterations to skittle alley.

KILMINGTON PARISH COUNCIL OPPOSES THIS APPLICATION ON THE FOLLOWING GROUNDS:

THE PROPOSED LAY-BY IS NOT ACCEPTABLE AS IT WOULD ATTRACT PERMANENT PARKING AND DISCOURAGE USE OF THE OLD INN CAR PARK AS THE PRINCIPLE AND SOLE ACCESS TO THE SITE.

A PEDESTRIAN ACCESS ONTO THE SITE FROM WHITFORD ROAD IS UNACCEPTABLE FOR THE SAME REASONS. PARKING AT THIS POINT IN WHITFORD ROAD ALREADY CAUSES HAZARDS FOR VEHICLES ENTERING FROM THE A35.

ANY HOUSES BUILT ON THE SITE SHOULD BE IN LINE WITH THE EXISTING BUILDING LINE ON THAT SIDE OF THE ROAD. TRYING TO REFLECT THE BUILDING FORM FROM THE OTHER SIDE OF THE ROAD IS NOT ACCEPTABLE AND INAPPROPRIATE AS IT CLOSES UP THE STREET SCENE.

THE PROPOSED PAVEMENT IS NOT DESIRABLE AS IT REPRESENTS CREEPING URBANISATION AND THE DRAFT VILLAGE DESIGN STATEMENT MAKES SPECIFIC REFERENCE TO THIS POINT.

THREE HOUSES ON THIS SITE REPRESENTS OVER-DEVELOPMENT.

b) Decisions

a) Approvals

11/615/LBC

The Old Inn, Kilmington, Axminster, Devon. EX13 RB

Alterations to skittle alley building to form access to adjacent site.

c) Correspondence – further letters had been received from local residents regarding the proposed Baptist Chapel.

13. HIGHWAY MATTERS: a) Response to Matters Reported – Cllr. Newbery said that various potholes had been infilled.

b) Matters to Report – expressions of concern had been received regarding the condition of the paths on The Green. Cllr. Penzer will investigate and report back at the next meeting.

Cllr. Penzer re-stated concerns he had expressed previously regarding damage to the historic milestone on the A35 opposite the junction with Studhayes Lane as the result of strimming/grass cutting by South West Highways Balfour Beatty Joint Venture. Cllr. Penzer will point out the site of the stone to Cllr. Vickers who will contact South West Highways. It was noted that there is a national society dedicated to the care and recording of such milestones.

The banks of the stream between Archway Cottage and the junction of The Hill and The Street needed to be cut as overgrown vegetation was causing a problem to pedestrians. It was thought that cut backs would affect the cutting regime for this verge. The possibility was discussed that these areas might be strimmed by local resident living near by.

c) A35 – there had been no further progress in rendering operational the flashing speed warning sign on the eastbound carriageway.

d) 20 M.P.H. Speed Limit – this had been approved but no confirmation had been received and there was no sign of when it would be implemented. Several comments had been received expressing concern about the inconsiderate parking in Whitford Road adjacent to the school. A letter will be sent to the school regarding this matter, with copies going to the local police.

14, MAINTENANCE: a) Bus Shelters – these were reported to be in good condition.

b) Play Area – Cllr. Huscroft will remind Cllr. Bolton to look out the special paint needed to undertake the remedial works outlined in the R.O.S.P.A. report.

c) Trees – a dead branch on a tree outside Heathfield in Shute Road had been cut out. The willow tree outside the shop needs attention.

15. ALLOTMENT MATTERS: inside the shed the floor needs attention as the boards are rotting.

16. AFFORDABLE HOUSING: there was nothing to report. There was some discussion as to whether it might be beneficial to look at an other providers.

17. PARISH PATHS PARTNERSHIP; it was suggested that consideration be given to the production of a map showing the public rights of way in the parish and links with paths in neighbouring parishes. A funding request will be made to Making It Local.

a) Areas in Need of Upgrading/Maintenance – none were reported.

b) Encampment on Roman Road – Cllr. Chubb offered to contact Mr. Belli regarding similar situations which have been dealt with successfully in Dartmoor National Park. It was noted that the encampment has been in existence for three years and that the residents never seemed to travel away from the site.

18. PARISH PLAN AND VILLAGE DESIGN STATEMENT: the Village Design Statement was nearing completion. The final document will be some 40 pages long and each household will receive a copy. Parish Councillors will receive advance copies for comment at the next meeting. The importance of approving the document as an instrument for supplementary planning guidance was stressed.

19. THE COMMON: although the Chairman had been notified that a conservation officer from Devon County Council was intending to visit The Common to monitor the condition of the special area in the centre, no further contact had been received.

20. CORRESPONDENCE: newsletters and magazines received, such as Senior Forum, were put into circulation. Various notices relating to the recent elections had been received.

Signed Date