

KILMINGTON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING ON MONDAY 19th FEBRUARY 2024 AT 7.00PM IN THE CRICKET PAVILION

Present: Cllrs. P. Ball (Chair), K. Veberth, A. Dare, M. Jones
S. Seward, A. Collier, B. Reed, N. Bayley, O. Miller

In Attendance: A Jenkins (Clerk/RFO),

Members of Public: 0

The Chair welcomed everyone to the Council meeting and outlined / reminded everyone of the Covid-19 measures which had been adopted for Council meetings.

OPEN SESSION

No matters raised.

COUNCIL BUSINESS

1. **To receive apologies for absence and to approve reasons given (LGA 1972 S.85 (1))**
None
2. **To receive any declarations of interest relating to items outlined in this agenda (this does not preclude the duty to declare further interests as applicable)**
None
3. **Minutes of the Meeting held on 8th January 2024**
The minutes were declared a true record of the proceedings, proposed by Cllr. Seward seconded by Cllr. Collier, all in favour.
4. **Matters arising from the Minutes**
None

5. **Planning Applications**

- a) **DCC/4385/2024 – Kilmington Primary School, Whitford Road, Kilmington
EX13 7RG**

Demolition of the Devon Lady, single storey classroom at Kilmington primary school and construction of a modern equivalent of the same dimensions

Cllr. Seward proposed that the Parish Council support this planning application but that the following comments be considered:- Access to the site off the Whitford Road is on a hill and a bend which has limited visibility. Entry into the site is via a narrow lane which has a sharp right angle turning. We therefore ask that delivery and contractors vehicles are appropriately sized, and safety controls are put in place to help prevent road accidents and damage to neighbouring property.

Seconded by Cllr. Dare, all in favour.

b) Ref. No. 24/0261/FUL - The Oaks Shute Road Kilmington EX13 7ST

Proposal for side extension (resubmission based on 23/1107/FUL)

Cllr. Veberth proposed that the Parish Council had no objection to this planning application, seconded by Cllr. Reed, all in favour.

6. Finance

a) Current Financial Position

The Clerk advised that the present balance in the Lloyds Account was £3,139.76

NSI Account £38,397.33

Santander Account £ 1,095.66

b) Expenditure to be ratified

None

c) Expenditure to be approved for which bills have been received

1) Payment of £365.72 to A. Jenkins for the Clerk's salary for the month of February 2024 (01/02/2024 to 29/02/2024)

2) Payment of £121.00 to HMRC for PAYE

3) Payment of £60.00 to J. Simpson for cleaning of the 2 bus shelters for the months of November, December and January

4) Payment of £102.00 to HAGS-SMP Ltd for the engineer's operational & maintenance playground inspection in December 2023.

5) Payment of £69.00 to Kilmington Playing Fields committee for room hire on the 8th, 16th and 22nd January 2024.

Payments proposed by Cllr. Dare, seconded by Cllr. Collier, all in favour

d) Closure of Santander account and transfer of closing balance to Lloyds account.

The Clerk reported that since he had submitted the reactivation form to Santander he had not received anything from them and that no monies had been transferred to the Lloyds account. Cllr Dare said he would contact Santander

e) Change of bank signatories

The Clerk advised that he was waiting for the Bank to confirm the changes had been processed.

f) Section 106 monies

Cllr. Ball advised that Cllr. Seward, the Clerk and himself had a recent online Teams call with the EDDC Section 106 officer. Cllr. Ball gave a report of the matters raised and discussed and said that they had learned a lot of information on the Section 106 agreements and available monies applicable to Kilmington and also as regards CIL.

It had been a very useful meeting but further investigation and discussions would be needed to fully explore and understand how the Parish Council can best access and utilise the Section 106 and CIL monies for the benefit of the Parish and Parishioners.

g) Grant application - Axe Valley and West Dorset Ring and Ride Service.

Deferred to next meeting

7. Reports:

a) Police

None

b) District and County Councillors

None

c) Clerk

None

d) Highways Matters

1) 30 to 20 mph Speed limit

Cllr. Ball said that the Parish Council had paid for the survey and design work which had been carried out and that the next stages to complete the 20mph project would be the necessary legal work and then the required signage installation works. Devon Highways had quoted £3,000 for the legal work and £12,300 for the signage installation.

Cllr. Seward proposed that the Parish Council pay DCC £3,000 for the legal work to be carried out. Whilst this legal work was being carried out the Parish council could explore how the signage work could be funded and in particular further explore the possibility of utilising Section 106 monies for this purpose. Seconded by Cllr. Veberth, all in favour.

Cllr. Ball to contact DCC Highways to notify them that we wish to proceed with the legal work and request an invoice.

Cllr. Ball would also speak to Highways about the 2024 tranche of 30 to 20 applications to be considered and that the Parish Council wish to amend it's application to show that it was only applying for the cost of the £12,300 signage installation costs.

2) Speed Watch Scheme

Cllr. Seward advised that the Speed Watch Team had carried out one speed watch session but that unfortunately the other planned sessions had to be postponed due to adverse weather.

3) A35

Cllr. Ball said that another meeting with Highways England and all the various Parishes was yet to be organised.

4) Other matters

e) Playground

The Clerk advised that the ROSPA inspection was due to take place in March.

f) Allotments

Cllr. Bayley advised that the tenants of plot 14b had vacated the plot and that new tenants had taken possession. The Clerk to send them a tenancy agreement form. Cllr. Bayley and Veberth had notified the allotment holders that a trailer for their green waste would be dropped off at the allotments on the 16th March.

g) Trees – Safety Survey report – action plan

Defer to next meeting

h) Footpaths Report.

Kilmington Footpath 22

The Clerk reported that Devon County Council Public Rights of Way Team have made a temporary 6 month closure of Kilmington footbridge uUCR301 order in the interest of public safety. No persons shall proceed on the section of the affected path except for access to land or premises on or adjacent to that length of path:

i) Defibrillators

Defibrillator at The New Inn

Cllr. Ball reported that the Listed Building Application had been approved by EDDC but that the brewery had now queried the exact location of where the

defibrillator should be located. He was hoping that this could be quickly resolved and the defibrillator be installed and made operational.

He advised that the Awareness training session was held in the Cricket Pavilion on the 16th January 2024 and had been well attended.

j) Any Other Reports

None

8. Correspondence

The Clerk advised that a request had been received from a Devon parish council asking what plans other Devon councils are putting in place for the 80th Anniversary of D-Day.

Cllr. Seward advised that the Kilmington British Legion were presently considering how to commemorate the Anniversary and he would advise Councillors at the next meeting.

9. Grass Cutting contract

Deferred to next meeting

10. War Memorial

Deferred to next meeting

11. 'The Green' - water course

Cllrs. Ball and Seward to arrange a site meeting with the Environment Agency to discuss what preventative measures could be taken to protect the water course bank and prevent further erosion.

12. Agenda Items for Next Meeting

Grant application - Axe Valley and West Dorset Ring and Ride Service.

Grass Cutting contract

War Memorial

13. Date and Time of Next Meeting

Monday 11th March 2024 at 7.00pm

The meeting closed at 8.30pm

Signed *P. Ball*

Date *11/03/2024*