

KILMINGTON PARISH COUNCIL

NOTICE OF MEETING of PARISH COUNCIL*

Dear Sir/Madam,

I hereby give notice that a meeting of the **PARISH COUNCIL** of the above named Parish will be held in **The Cricket Pavilion** on **Monday 10th July 2023 at 6.30pm.**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set below.

Councillors are requested to attend at 6.15pm in order that the room may be prepared in accordance with the Covid-19 safe measures adopted for the resumption of Council Meetings.

Please note that all persons proposing to attend the meeting must adhere to the following Covid-19 Safe Conditions of Entry to the meeting

No person to attend the meeting if they or anyone in their household has had Covid-19 symptoms in the last 7 days.

If anyone becomes unwell with a new continuous cough or a high temperature in the 7 days following the meeting, they must advise the Clerk or Chair and are advised to follow the stay at home guidance.

Dated this 5th July 2023

Adrian Jenkins

Adrian Jenkins: **Clerk to the Parish Council**
Tower View Fruit Farm, Offwell EX14 9RW
email: kilmingtonparishclerk@aol.com

Agenda

Chair to welcome and outline the Covid-19 Measures adopted for Council meetings

OPEN SESSION (Public Forum)

Questions & representations from parishioners relating to reports or business to be conducted on this agenda or regarding other matters which they wish to bring to Council's attention.

This is a 15 minute session where any member of the public may speak for up to three minutes.

It provides an opportunity for members of the public (who are not usually permitted to speak during the council meeting, other than by special invitation of the Chair to participate before the meeting by asking questions, highlighting matters of concern or making representations regarding Kilmington Parish. No decisions can be taken on matters raised during this part of the meeting unless the subject is already an item on the published agenda.

Before speaking, please give your name and address to the Clerk

BUSINESS TO BE TRANSACTED

1. To receive apologies for absence and to approve reasons given (LGA 1972 S.85 (1))
2. To receive any declarations of interest relating to items outlined in this agenda (this does not preclude the duty to declare further interests as applicable)
3. Minutes of the Meeting held on 12th June 2023
 - a. Matters arising from the Minutes
4. Reports:
 - a) Police
 - b) District and County Councillors
 - c) Clerk
 - d) Highways Matters
 - 1) 30 to 20 mph Speed limit
 - 2) Speed Watch Scheme
 - 3) A35
 - 4) Other matters
 - e) Arthur Hitchcock Charity – Parish Council member Trustees
 - f) Playground
 - g) Trees
 - 1) Kilmington Common Management Plan
 - h) Footpaths Report
 - i) Defibrillator
 - j) Allotments
 - k) Kilmington Service Station Licensing hearing
 - l) War Memorial & Remembrance Day Service
 - m) Japanese Knotweed
 - n) Any Other Reports
5. Correspondence
6. Finance
 - a) Current Financial Position
 - b) Expenditure to be ratified
 - c) Expenditure to be approved for which bills have been received
 - 1) Payments to A. Jenkins for the Clerk's net amount of salary after tax/NIC deduction for the month of July 2023 (29/06/2023 to 27/07/2023) and to HMRC for the appropriate amount based on a gross salary amount of £392.96.

- 2) Payment of £37.00 to Kilmingdon Playing Fields Committee for room hire.
 - 3) Payment of £204.00 to C S Garden Services SW LTD for work carried out 07/06/2023.
 - 4) Payment of £ 54.71 to Axminster Printing Co. Ltd. for stationery.
 - 5) Payment of £1,688.40 to HAGS-SMP Limited for maintenance work carried out on the playground equipment.
 - d) Change of bank signatories
9. Planning Applications:
- a) No. 23/1193/FUL -Millers Farm Shop Gammons Hill Kilmingdon, EX13 7RA
Proposed agricultural store
 - b) No: 23/1203/FUL - Millers Farm Shop Gammons Hill Kilmingdon, EX13 7RA
Proposed horticultural store
 - c) No: 23/1233/FUL - Highfield Kilmingdon EX13 7RX
Proposed single storey extension to the side and front with the addition of a new gable-end roof
10. Honours, Awards. Gift Policy
11. Time of Meetings
12. Councillor training
13. Agenda Items for Next Meeting
14. Date and Time of Next Meeting