

KILMINGTON PARISH COUNCIL

NOTICE OF MEETING of PARISH COUNCIL*

Dear Sir/Madam,

I hereby give notice that a meeting of the **PARISH COUNCIL** of the above named Parish will be held in **Kilmington Village Hall Monday 10th October at 7.30pm.**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set below.

Councillors are requested to attend at 7.00pm in order that the Hall may be prepared in accordance with the Covid-19 safe measures adopted for the resumption of Council Meetings.

Please note that all persons proposing to attend the meeting must adhere to the following Covid-19 Safe Conditions of Entry to the meeting

All attendees are recommended to use hand sanitiser provided (and bring their own hand sanitiser if they prefer).

No person to attend the meeting if they or anyone in their household has had Covid-19 symptoms in the last 7 days.

Attendees must leave contact details prior to the start of the meeting, or use the building QR Code.

If anyone becomes unwell with a new continuous cough or a high temperature in the 7 days following the meeting, they must advise the Clerk or Chair and are advised to follow the stay at home guidance.

Dated this 5th October 2022

Adrian Jenkins

Adrian Jenkins: **Clerk to the Parish Council**
Tower View Fruit Farm, Offwell EX14 9RW
email: kilmingtonparishclerk@aol.com

Agenda

Chair to welcome and outline the Covid-19 Measures adopted for Council meetings

OPEN SESSION (Public Forum)

Questions & representations from parishioners relating to reports or business to be conducted on this agenda or regarding other matters which they wish to bring to Council's attention.

This is a 15 minute session where any member of the public may speak for up to three minutes.

It provides an opportunity for members of the public (who are not usually permitted to speak during the council meeting, other than by special invitation of the Chair to participate before the meeting by asking questions, highlighting matters of concern or making representations regarding Kilmington Parish. No decisions can be taken on matters raised during this part of the meeting unless the subject is already an item on the published agenda.

Before speaking, please give your name and address to the Clerk

BUSINESS TO BE TRANSACTED

1. To receive apologies for absence and to approve reasons given (LGA 1972 S.85 (1))
2. To receive any declarations of interest relating to items outlined in this agenda (this does not preclude the duty to declare further interests as applicable)
3. Minutes of the Meeting held on 22nd August 2022
4. Matters arising from the Minutes
5. Reports:
 - a) Police
 - b) District and County Councillors
 - c) Clerk
 - d) Kilmington Neighbourhood Support Group
 - e) Neighbourhood Plan
 - f) Highways Matters
 - 1) Update on Village 20
 - 2) A35 Meeting
 - 3) Other matters
 - g) Playground
 - 1) Playground surfacing
 - 2) Broken step

- h) Trees
 - 1) Tree Management Plan
 - 2) Kilmington Common Management Plan
 - i) Footpaths Report
 - j) Queens Platinum Jubilee Events Accounts
 - k) DALC AGM / Conference
 - l) Any Other Reports
6. To consider any matters pertaining to Coronavirus and Kilmington Parish
 7. Correspondence
 8. Finance
 - a) Current Financial Position
 - b) Expenditure to be ratified
 - c) Expenditure to be approved for which bills have been received
 - 1) Payment of £316.96 to A Jenkins for the Clerk's salary for the month of September 2022
 - 2) Payment of £44.00 to HMRC for PAYE/NIC for month of September 2022
 - 3) Payment of £84.00 to A. Jenkins for Home Office allowance for the months of April, May, June, July, August & September 2022
 - 4) Payment of £978.00 to C S Garden Services for work carried out 17/08, 05/09, 14/09, 21/09 & 27/09
 - 5) Payment of £65.00 to Kilmington Village Hall for room hire.
 - 6) Payment of £40.00 to the Information Commissioner for Data Protection fee renewal
 - 7) Payment of £72.00 to R.E.J. Wareham for hedge cutting of allotments hedge on 16/09/2022
 - 8) Payment of £84.00 to DALC for P Ball and the Clerk attendance at the DALC AGM/Conference/Exhibition.
 - 9) Payments to A. Jenkins for the Clerk's net amount of salary after tax/NIC deduction for the month of October 2022 and to HMRC for the appropriate amount based on a gross salary amount of £360.96
 - d) Electricity Supplier/charges and alternative methods of providing power for the allotments borehole pump and/or of water supply..
 9. Boundary Stone
 10. Councillor Training
 11. Defibrillator Training
 12. TRIP and Axe Valley Ring & Ride.
 13. Planning Applications:
 - a) 22/2170/CPL - Chimneys Whitford Road Kilmington Devon EX13 7RG
Certificate of lawfulness for single storey rear extension, enlargement of existing lean-to and replacement of existing pitched roof with hipped roof with slates, 2 x rooflights to existing roof and addition of new door and open porch in location of existing side window

Councillors should note this is included on the agenda for information purposes only, as there are no statutory consultations for Certificates of lawfulness.

14. Agenda Items for Next Meeting
15. Date and Time of Next Meeting