

# KILMINGTON PARISH COUNCIL

## NOTICE OF MEETING of PARISH COUNCIL\*

Dear Sir/Madam,

I hereby give notice that a meeting of the **PARISH COUNCIL** of the above named Parish will be held in **Kilmington Village Hall Monday 11<sup>th</sup> July 2022 at 7.30pm.**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set below.

Councillors are requested to attend at 7.00pm in order that the Hall may be prepared in accordance with the Covid-19 safe measures adopted for the resumption of Council Meetings.

**Please note that all persons proposing to attend the meeting must adhere to the following Covid-19 Safe Conditions of Entry to the meeting**

**All attendees are recommended to use hand sanitiser provided (and bring their own hand sanitiser if they prefer).**

**No person to attend the meeting if they or anyone in their household has had Covid-19 symptoms in the last 7 days.**

**Attendees must leave contact details prior to the start of the meeting, or use the building QR Code.**

**If anyone becomes unwell with a new continuous cough or a high temperature in the 7 days following the meeting, they must advise the Clerk or Chair and are advised to follow the stay at home guidance.**

Dated this 6<sup>th</sup> July 2022

*Adrian Jenkins*

Adrian Jenkins: **Clerk to the Parish Council**  
Tower View Fruit Farm, Offwell EX14 9RW  
email: [kilmingtonparishclerk@aol.com](mailto:kilmingtonparishclerk@aol.com)

# **Agenda**

Chair to welcome and outline the Covid-19 Measures adopted for Council meetings

## **OPEN SESSION (Public Forum)**

Questions & representations from parishioners relating to reports or business to be conducted on this agenda or regarding other matters which they wish to bring to Council's attention.

This is a 15 minute session where any member of the public may speak for up to three minutes.

It provides an opportunity for members of the public (who are not usually permitted to speak during the council meeting, other than by special invitation of the Chair to participate before the meeting by asking questions, highlighting matters of concern or making representations regarding Kilmington Parish. No decisions can be taken on matters raised during this part of the meeting unless the subject is already an item on the published agenda.

**Before speaking, please give your name and address to the Clerk**

## **BUSINESS TO BE TRANSACTED**

1. To receive apologies for absence and to approve reasons given (LGA 1972 S.85 (1))
2. To receive any declarations of interest relating to items outlined in this agenda (this does not preclude the duty to declare further interests as applicable)
3. Minutes of the Meeting held on 13<sup>th</sup> June 2022
4. Matters arising from the Minutes
5. Reports:
  - a) Police
  - b) District and County Councillors
  - c) Clerk
  - d) Kilmington Neighbourhood Support Group
  - e) Neighbourhood Plan
  - f) Highways Matters
  - g) Playground
    - 1) RoSPA Report
    - 2) Playground surfacing
  - h) Trees
    - 1) Tree Management Plan
    - 2) Kilmington Common Management Plan
  - i) Footpaths Report

- j) Queens Platinum Jubilee Events
  - k) Any Other Reports
- 6. To consider any matters pertaining to Coronavirus and Kilmington Parish
- 7. Correspondence
- 8. Finance
  - a) Current Financial Position
  - b) Expenditure to be approved for which bills have been received
    - 1) Payments to A. Jenkins for the Clerk's net amount of salary after tax/NIC deduction for the month of July 2022 and to HMRC for the appropriate amount based on a gross salary amount of £360.96.
    - 2) Payment of £63.00. to Kilmington Village Hall for room hire 25/4,14/05/16/5 & 13/06
  - c) 2021/2022 AGAR
- 9. New comers to village pack and Meet the Clubs Coffee Morning July 9th.
- 10. Boundary Stone
- 11. Dog Incidents and Issues
- 12. Garden Club Allotment Prizes
- 13. Councillor Training
- 14. Hedge Strip of Land alongside the allotments
- 15. Database for parish council informative emails to parishioners
- 16. Venue and date for Parish Council meetings
- 17. Planning Applications:
  - a) 22/1324/FUL -8 Meadow Bank Kilmington Devon EX13 7RL  
Replace the current UPVC conservatory with a timber framed garden room
  - b) 22/1221/FUL & 22/1222/LBC  
Studhayes Barn Kilmington EX13 7DR  
Single storey front extension, porch to front and conversion of residential accommodation into workshop/garage.
- 10. Agenda Items for Next Meeting
- 11. Date and Time of Next Meeting