

KILMINGTON PARISH COUNCIL

NOTICE OF MEETING of PARISH COUNCIL

Dear Sir/Madam,

I hereby give notice that a meeting of the **PARISH COUNCIL** of the above named Parish will be held in **The Cricket Pavilion** on **Monday 11th November 2024 at 7.00pm.**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set below.

Councillors are requested to attend at 6.45pm in order that the room may be prepared in accordance with the Covid-19 safe measures adopted for the resumption of Council Meetings.

Please note that all persons proposing to attend the meeting must adhere to the following Covid-19 Safe Conditions of Entry to the meeting

No person to attend the meeting if they or anyone in their household has had Covid-19 symptoms in the last 7 days.

If anyone becomes unwell with a new continuous cough or a high temperature in the 7 days following the meeting, they must advise the Clerk or Chair and are advised to follow the stay at home guidance.

Dated this 6th November 2024

Adrian Jenkins

Adrian Jenkins: **Clerk to the Parish Council**
Tower View Fruit Farm, Offwell EX14 9RW
email: kilmingtonparishclerk@aol.com

Agenda

Chair to welcome and outline the Covid-19 Measures adopted for Council meetings

BUSINESS TO BE TRANSACTED

Open Session (Public Forum)

Questions & representations from parishioners relating to reports or business to be conducted on this agenda or regarding other matters which they wish to bring to Council's attention.

This is a 15 minute session where any member of the public may speak for up to three minutes.

It provides an opportunity for members of the public (who are not usually permitted to speak during the council meeting, other than by special invitation of the Chair to participate before the meeting by asking questions, highlighting matters of concern or making representations regarding Kilmington Parish. No decisions can be taken on matters raised during this part of the meeting unless the subject is already an item on the published agenda.

Before speaking, please give your name and address to the Clerk

BUSINESS TO BE TRANSACTED

- 24/085 To receive apologies for absence and to approve reasons given LGA 1972 S.85 (1))
- 24/086 To receive any declarations of interest relating to items outlined in this agenda (this does not preclude the duty to declare further interests as applicable)
- 24/087 Minutes of the Meeting held on 14th October 2024
- 24/088 Matters arising from the Minutes
- 24/089 Planning Applications
- a) 24/2142/FUL - Oaklands Kilmington Axminster EX13 7DR**
Proposed two storey rear extension (in replacement of two single storey lean-to extensions) and enlargement of front porch
- 24/090 Finance
- a) Current Financial Position
 - b) Expenditure to be ratified
 - c) Expenditure to be approved for which bills have been received
 - 1) Payment of £553.00 to A. Jenkins for the Clerk's salary for the month of November 2024 (26/10/2024 to 30/11/2024) and the 2024/25 Salary Award increase backdated to 01-04-2024
 - 2) Payment of £231.80 to HMRC for PAYE for the month of November 2024 and in respect of the backdated salary award increase.
 - 3) Payment of £16.00 to Kilmington Playing Fields Committee for Pavilion room hire on 11/11/2024
 - 4) Payment of £33.60 to Axminster Printing Co. Ltd for stationery
 - 5) Payment of £708.00 to CS Garden Services SW Ltd for works on the 02/10/2024 and 30/10/2024 at the village greens, and on the 28/10/2024 tidying up allotment plots.
 - 6) Payment of £90.00 to Geosphere Ltd for the annual renewal (Nov 24/25) of the Parish online mapping software.
 - 7) Payment of £23.25 to A. Jenkins for reimbursement of postage for the allotment renewal letters.

- 8) Payment of £90.00 to Harry Miller for the road side allotment hedge trimming.
 - 9) Payment of £2,291.33 to EDDC for the 2024/25 dog waste collection service for the 4 dog bins (3 times per week)
- 24/091 Reports:
- a) Police
 - b) District and County Councillors
 - c) Clerk
 - d) Highways Matters
 - 1) 30 to 20 mph Speed limit
 - 2) Speed Watch Scheme
 - 3) A35
 - 4) Other matters
 - e) Playground
 - f) Allotments
 - g) Trees & Trees Safety Survey Report
 - h) Footpaths
 - i) Defibrillators
 - 1. Defibrillator at The New Inn
 - 2. Defibrillator at the Village Hall
 - j) Hitchcock Trust
 - k) Road Warden/Self help scheme for Kilmington PC
 - l) Any Other Reports
- 24/092 Correspondence
- a) Letter to EDDC from Lympstone Parish Council
 - b) Signage - Access to Kilmington Primary School
 - c) Lloyds Bank – Changing from Treasurer accounts to Community accounts and the key changes in terms and conditions with charges applying
- 24/093 TRIP
- 24/094 Kilmington War & New Memorial
- 24/095 KPC Facebook page
- 24/096 24/083 Agenda Items for Next Meeting
- 24/097 24/084 Date and Time of Next Meeting