

KILMINGTON PARISH COUNCIL

NOTICE OF MEETING of PARISH COUNCIL*

Dear Sir/Madam,

I hereby give notice that a meeting of the **PARISH COUNCIL** of the above named Parish will be held in **Kilmington Village Hall Monday 12th December 2022 at 7.30pm.**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set below.

Councillors are requested to attend at 7.00pm in order that the Hall may be prepared in accordance with the Covid-19 safe measures adopted for the resumption of Council Meetings.

Please note that all persons proposing to attend the meeting must adhere to the following Covid-19 Safe Conditions of Entry to the meeting

All attendees are recommended to use hand sanitiser provided (and bring their own hand sanitiser if they prefer).

No person to attend the meeting if they or anyone in their household has had Covid-19 symptoms in the last 7 days.

Attendees must leave contact details prior to the start of the meeting, or use the building QR Code.

If anyone becomes unwell with a new continuous cough or a high temperature in the 7 days following the meeting, they must advise the Clerk or Chair and are advised to follow the stay at home guidance.

Dated this 7th December 2022

Adrian Jenkins

Adrian Jenkins: **Clerk to the Parish Council**
Tower View Fruit Farm, Offwell EX14 9RW
email: kilmingtonparishclerk@aol.com

Agenda

Chair to welcome and outline the Covid-19 Measures adopted for Council meetings

OPEN SESSION (Public Forum)

Questions & representations from parishioners relating to reports or business to be conducted on this agenda or regarding other matters which they wish to bring to Council's attention.

This is a 15 minute session where any member of the public may speak for up to three minutes.

It provides an opportunity for members of the public (who are not usually permitted to speak during the council meeting, other than by special invitation of the Chair to participate before the meeting by asking questions, highlighting matters of concern or making representations regarding Kilmington Parish. No decisions can be taken on matters raised during this part of the meeting unless the subject is already an item on the published agenda.

Before speaking, please give your name and address to the Clerk

BUSINESS TO BE TRANSACTED

1. To receive apologies for absence and to approve reasons given (LGA 1972 S.85 (1))
2. To receive any declarations of interest relating to items outlined in this agenda (this does not preclude the duty to declare further interests as applicable)
3. Minutes of the Meeting held on 14th November 2022
4. Matters arising from the Minutes
5. Reports:
 - a) Police
 - b) District and County Councillors
 - c) Clerk
 - d) Kilmington Neighbourhood Support Group
 - e) Neighbourhood Plan
 - f) Highways Matters
 - 1) Update on Village 20
 - 2) Speed watch
 - 3) A35 Meeting with National Highways
 - 4) Other matters
 - g) Playground

- h) Trees
 - 1) Tree Management Plan
 - 2) Kilmington Common Management Plan
 - i) Footpaths Report
 - j) Any Other Reports
6. Correspondence
7. Finance
- a) Current Financial Position
 - b) Expenditure to be ratified
 - c) Expenditure to be approved for which bills have been received
 - 1) Payment to A. Jenkins for the Clerk's net salary of £421.20 after tax deduction for the month of December 2022
 - 2) Payment of £70.00 to HMRC for the appropriate amount of Tax
 - 3) Payment of £158.80 to All Saints Parish Council for supply of replacement adult pads and AED Governance FY22-23 for the Defibrillator
 - 4) Payment of £31.28 to A. Jenkins to reimburse for Domain *kilmingtonvillage.com* renewal with Freeola for a two year period
 - 5) Payment of £336.74 to DALC for training session. (Note Cross charge invoices have been issued to Offwell PC, Shute PC and Widworthy PC for reimbursement of charges relating to their participation in this joint local training event)
 - d) Electricity Supply for Allotments
 - e) Parish Council Laptop update replacement
9. EDDC New Local Plan consultation
10. Planning Applications:
- a) 22/2177/FUL – Land at Broadview, Kilmington
Erection of a storage shed
11. Risk Management Plan
12. Agenda Items for Next Meeting
13. Date and Time of Next Meeting