

# KILMINGTON PARISH COUNCIL

## NOTICE OF MEETING of PARISH COUNCIL\*

Dear Sir/Madam,

I hereby give notice that a meeting of the **PARISH COUNCIL** of the above named Parish will be held in **The Cricket Pavilion** on **Monday 12<sup>th</sup> June 2023 at 7.30pm.**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set below.

Councillors are requested to attend at 7.15pm in order that the room may be prepared in accordance with the Covid-19 safe measures adopted for the resumption of Council Meetings.

**Please note that all persons proposing to attend the meeting must adhere to the following Covid-19 Safe Conditions of Entry to the meeting**

**No person to attend the meeting if they or anyone in their household has had Covid-19 symptoms in the last 7 days.**

**If anyone becomes unwell with a new continuous cough or a high temperature in the 7 days following the meeting, they must advise the Clerk or Chair and are advised to follow the stay at home guidance.**

Dated this 7<sup>th</sup> June 2023

*Adrian Jenkins*

Adrian Jenkins: **Clerk to the Parish Council**  
Tower View Fruit Farm, Offwell EX14 9RW  
email: [kilmingtonparishclerk@aol.com](mailto:kilmingtonparishclerk@aol.com)

### **Agenda**

Chair to welcome and outline the Covid-19 Measures adopted for Council meetings

### **OPEN SESSION (Public Forum)**

Questions & representations from parishioners relating to reports or business to be conducted on this agenda or regarding other matters which they wish to bring to Council's attention.

This is a 15 minute session where any member of the public may speak for up to three minutes.

It provides an opportunity for members of the public (who are not usually permitted to speak during the council meeting, other than by special invitation of the Chair to participate before the meeting by asking questions, highlighting matters of concern or making representations regarding Kilmington Parish. No decisions can be taken on matters raised during this part of the meeting unless the subject is already an item on the published agenda.

**Before speaking, please give your name and address to the Clerk**

## **BUSINESS TO BE TRANSACTED**

1. To receive apologies for absence and to approve reasons given (LGA 1972 S.85 (1))
2. To receive any declarations of interest relating to items outlined in this agenda (this does not preclude the duty to declare further interests as applicable)
3. Minutes of the Meeting held on 15<sup>th</sup> May 2023
4. Matters arising from the Minutes
5. Reports:
  - a) Police
  - b) District and County Councillors
  - c) Clerk
  - d) Highways Matters
    - 1) 20 mph Speed limit submission to DCC
    - 2) Speed Watch Scheme
    - 3) A35 Walk Through / Meeting with National Highways
    - 4) Other matters
  - e) Playground
  - f) Trees
    - 1) Kilmington Common Management Plan
  - g) Footpaths Report
    - 1) Footpaths Leaflet
    - 2) Footpaths Map
  - h) Defibrillator
  - i) Any Other Reports
6. Correspondence
7. Finance
  - a) Current Financial Position
  - b) Expenditure to be ratified
  - c) Expenditure to be approved for which bills have been received
    - 1) Payments to A. Jenkins for the Clerk's net amount of salary after tax/NIC deduction for the month of June 2023 (25/05/2023 to 29/06/2023) and to HMRC for the appropriate amount based on a gross salary amount of £491.20.
    - 2) Payment of £27.50 to Kilmington Village Hall for room hire on 15-05-2023.

- 3) Payment of £528.00 to C S Garden Services SW Ltd for work carried out 10/05, 17/05 and 24/05/2023.
- 4) Payment of £ 42.00 to All Saints Parish Council for Kilmington AED insurance as per ongoing agreement.
- d) The King's Coronation Celebration events report
- e) Change of bank signatories
- 9. Planning Applications:
  - a) 23/1107/FUL - The Oaks, Shute Road. Kilmington EX13 7ST  
Side and rear extensions to create larger kitchen family room and larger master bedroom
- 10. Honours, Awards. Gift Policy
- 11. Code Of conduct Policy
- 12. Councillor training
- 13. Agenda Items for Next Meeting
- 14. Date and Time of Next Meeting