

KILMINGTON PARISH COUNCIL

NOTICE OF EXTRAORDINARY MEETING of PARISH COUNCIL

Dear Sir/Madam,

I hereby give notice that a meeting of the **PARISH COUNCIL** of the above named Parish will be held in **Kilmington Village Hall Monday 13th December 2021 at 7.30pm.**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set below.

Councillors are requested to attend at 7.00pm in order that the Hall may be prepared in accordance with the Covid-19 safe measures adopted for the resumption of Council Meetings.

Please note that all persons proposing to attend the meeting must adhere to the following Covid-19 Safe Conditions of Entry to the meeting

All attendees are recommended to bring and wear a mask (particularly in confined spaces such as the foyer and toilets), use hand sanitiser provided (and bring their own hand sanitiser if they prefer).

No person to attend the meeting if they or anyone in their household has had Covid-19 symptoms in the last 7 days.

Attendees must leave contact details prior to the start of the meeting, or use the building QR Code.

If anyone becomes unwell with a new continuous cough or a high temperature in the 7 days following the meeting, they must advise the Clerk or Chair and are advised to follow the stay at home guidance.

Dated this 8th December 2021

Adrian Jenkins

Adrian Jenkins: **Clerk to the Parish Council**

Tower View Fruit Farm, Offwell EX14 9RW

email: kilmingtonparishclerk@aol.com

Agenda

Chair to welcome and outline the Covid-19 Measures adopted for Council meetings

OPEN SESSION (Public Forum)

Questions & representations from parishioners relating to reports or business to be conducted on this agenda or regarding other matters which they wish to bring to Council's attention.

This is a 15 minute session where any member of the public may speak for up to three minutes.

It provides an opportunity for members of the public (who are not usually permitted to speak during the council meeting, other than by special invitation of the Chair to participate before the meeting by asking questions, highlighting matters of concern or making representations regarding Kilminster Parish. No decisions can be taken on matters raised during this part of the meeting unless the subject is already an item on the published agenda.

Before speaking, please give your name and address to the Clerk

BUSINESS TO BE TRANSACTED

1. To receive apologies for absence and to approve reasons given (LGA 1972 S.85 (1))
2. To receive any declarations of interest relating to items outlined in this agenda (this does not preclude the duty to declare further interests as applicable)
3. Neighbourhood Plan
 - a) To receive a presentation of the final proposed Neighbourhood Plan
 - b) To consider approval of the Plan and for the Neighbourhood Plan documentation to be submitted to East Devon District Council for adoption
4. Finance

Expenditure to be approved for which bills have been received

 - 1) Payment of £261.20 to A. Jenkins for the Clerk's salary for the month of December 2021
 - 2) Payment of £92.40 to HMRC
 - 3) Payment of £165.00 to Arthur Hitchcock Trust for 50% contribution towards the insurance policy renewal premium
 - 4) Payment of £50.00 to Maxine Lawson for website maintenance in November 2021
5. Planning Applications:
 - a) 21/3180/FUL – 4 The Cross Whitford Road, Kilminster EX13 7RF
Two storey extension to dwelling
 - b) 21/3067/AGR – Land To South East Of Gore Lane Kilminster
Erection of an agricultural building
19. Agenda Items for Next Meeting
20. Date and Time of Next Meeting