

KILMINGTON PARISH COUNCIL

NOTICE OF MEETING of PARISH COUNCIL*

Dear Sir/Madam,

I hereby give notice that a meeting of the **PARISH COUNCIL** of the above named Parish will be held in **Kilmington Village Hall Monday 22nd August at 7.30pm.**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set below.

Councillors are requested to attend at 7.00pm in order that the Hall may be prepared in accordance with the Covid-19 safe measures adopted for the resumption of Council Meetings.

Please note that all persons proposing to attend the meeting must adhere to the following Covid-19 Safe Conditions of Entry to the meeting

All attendees are recommended to use hand sanitiser provided (and bring their own hand sanitiser if they prefer).

No person to attend the meeting if they or anyone in their household has had Covid-19 symptoms in the last 7 days.

Attendees must leave contact details prior to the start of the meeting, or use the building QR Code.

If anyone becomes unwell with a new continuous cough or a high temperature in the 7 days following the meeting, they must advise the Clerk or Chair and are advised to follow the stay at home guidance.

Dated this 17th August 2022

Adrian Jenkins

Adrian Jenkins: **Clerk to the Parish Council**
Tower View Fruit Farm, Offwell EX14 9RW
email: kilmingtonparishclerk@aol.com

Agenda

Chair to welcome and outline the Covid-19 Measures adopted for Council meetings

OPEN SESSION (Public Forum)

Questions & representations from parishioners relating to reports or business to be conducted on this agenda or regarding other matters which they wish to bring to Council's attention.

This is a 15 minute session where any member of the public may speak for up to three minutes.

It provides an opportunity for members of the public (who are not usually permitted to speak during the council meeting, other than by special invitation of the Chair to participate before the meeting by asking questions, highlighting matters of concern or making representations regarding Kilmington Parish. No decisions can be taken on matters raised during this part of the meeting unless the subject is already an item on the published agenda.

Before speaking, please give your name and address to the Clerk

BUSINESS TO BE TRANSACTED

1. To receive apologies for absence and to approve reasons given (LGA 1972 S.85 (1))
2. To receive any declarations of interest relating to items outlined in this agenda (this does not preclude the duty to declare further interests as applicable)
3. Minutes of the Meeting held on 11th July 2022
4. Matters arising from the Minutes
5. Minutes of the Meeting held on 28th July 2022
6. Reports:
 - a) Police
 - b) District and County Councillors
 - c) Clerk
 - d) Kilmington Neighbourhood Support Group
 - e) Neighbourhood Plan
 - f) Highways Matters
 - g) Playground
 - 1) RoSPA Report
 - 2) Playground surfacing
 - h) Trees
 - 1) Tree Management Plan
 - 2) Kilmington Common Management Plan

- i) Footpaths Report
 - j) Queens Platinum Jubilee Events
 - k) Any Other Reports
- 7. To consider any matters pertaining to Coronavirus and Kilmington Parish
- 8. Correspondence
- 9. Finance
 - a) Current Financial Position
 - b) Expenditure to be ratified
 - 1) Payment of £2,845.60 to WBW Solicitors for the purchase costs for the hedge strip of land adjoining the allotments.
 - 2) Payment of £105.14 to Creative Solutions for the Village Hall Car Park two new signs.
 - 3) Payment of £31.46 to Cllr. P. Ball for reimbursement for purchase of No Dogs signs for the playground & CCTV warning sign for the Village Hall Car Park.
 - 4) Payment of £15.00 to S. Curran, first prize Allotment winners.
 - 5) Payment of £10.00 to N. Phillips, second prize Allotment winners.
 - 6) Payment of £5.00 to Mrs P. Curran, third prize Allotment winners.
 - 7)
 - b) Expenditure to be approved for which bills have been received
 - 1) Payments to A. Jenkins for the Clerk's net amount of salary after tax/NIC deduction for the month of September 2022 and to HMRC for the appropriate amount based on a gross salary amount of £451.20..
 - 2) Payment of £1,512.00 to C S Garden Services for work carried out 09/05,18/05, 01/06, 20/06, 22/06, 24/06, 06/07 and 27/07.
 - 3) Payment of £50.00 to Cllr. P. Ball to reimburse for amount paid to WBW Solicitors on account for disbursements in connection with the purchase of the hedge strip of land.
 - 4) Payment of £300.00 to Symonds & Sampson LLP in respect of their professional fees for acting on the Council's behalf in negotiating the purchase of the hedge strip of land.
 - 5) Payment of £305.55 to EDF Energy for allotment borehole electricity charges for the period 22nd March 2022 to 29th July 2022.
 - 6) Payment of £720.00 to Thomas Westcott for Professional Services rendered from 28th April 2021 including the Parish Council's AGAR internal audit and monthly payroll.
 - c) Electricity Supplier/charges and alternative methods of providing power for the allotments borehole pump.
 - d) Option to opt out of the SAAA central external auditor appointment arrangements
 - e) Authorisation of a transfer of £3,195.60 from the NSI account to the Lloyds Account (in respect of the full costs incurred with the purchase of the Hedge strip of land).
 - f) Authorisation to open a new separate Lloyds account, to close the Santander Account and transfer the closing balance into the new Lloyds account.
- 9. Boundary Stone
- 10. Councillor Training

11. Hedge Strip of Land alongside the allotments

12. TRIP and Axe Valley Ring & Ride.

13. Planning Applications:

- a) 22/1503/CPL - Certificate of lawfulness for the stationing of a caravan at Springmede The Hill Kilmington Devon EX13 7SF
Councillors should note this is included on the agenda for information purposes only, as there are no statutory consultations for Certificates of lawfulness.

10. Agenda Items for Next Meeting

11. Date and Time of Next Meeting