

KILMINGTON PARISH COUNCIL

NOTICE OF MEETING of PARISH COUNCIL

Dear Sir/Madam,

I hereby give notice that a meeting of the **PARISH COUNCIL** of the above named Parish will be held in **The Cricket Pavilion** on **Monday 24th June 2024 at 7.00pm.**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set below.

Councillors are requested to attend at 6.45pm in order that the room may be prepared in accordance with the Covid-19 safe measures adopted for the resumption of Council Meetings.

Please note that all persons proposing to attend the meeting must adhere to the following Covid-19 Safe Conditions of Entry to the meeting

No person to attend the meeting if they or anyone in their household has had Covid-19 symptoms in the last 7 days.

If anyone becomes unwell with a new continuous cough or a high temperature in the 7 days following the meeting, they must advise the Clerk or Chair and are advised to follow the stay at home guidance.

Dated this 19th June 2024

Adrian Jenkins

Adrian Jenkins: **Clerk to the Parish Council**
Tower View Fruit Farm, Offwell EX14 9RW
email: kilmingtonparishclerk@aol.com

Agenda

Chair to welcome and outline the Covid-19 Measures adopted for Council meetings

BUSINESS TO BE TRANSACTED

Open Session (Public Forum)

Questions & representations from parishioners relating to reports or business to be conducted on this agenda or regarding other matters which they wish to bring to Council's attention.

This is a 15 minute session where any member of the public may speak for up to three minutes.

It provides an opportunity for members of the public (who are not usually permitted to speak during the council meeting, other than by special invitation of the Chair to participate before the meeting by asking questions, highlighting matters of concern or making representations regarding Kilmington Parish. No decisions can be taken on matters raised during this part of the meeting unless the subject is already an item on the published agenda.

Before speaking, please give your name and address to the Clerk

BUSINESS TO BE TRANSACTED

- 24/021 To receive apologies for absence and to approve reasons given (LGA 1972 S.85 (1))
- 24/022 To receive any declarations of interest relating to items outlined in this agenda (this does not preclude the duty to declare further interests as applicable)
- 24/023 Minutes of the Meeting held on 20th May 2024
- 24/024 Matters arising from the Minutes
- 24/025 Planning Applications
- a) 24/1045/FUL - Land Adjacent To Woodthorpe, Kilmington**
Erection of a single storey 3-bed detached bungalow and associated drainage works
- b) 23/1800/FUL - Kilmington Cross Service Station, Kilmington**
Removal of associated structures and the creation of charging zone, erection of EV chargers, erection of canopy, sub-station enclosure, LV panel, meter cabinet and associated forecourt works.
- 24/026 Finance
- a) Current Financial Position
- b) Expenditure to be ratified
- c) Expenditure to be approved for which bills have been received
- 1) Payment to A. Jenkins for the Clerk's salary for the month of June 2024 (31/05/2024 to 29/06/2024) and the appropriate PAYE amount to HMRC based on the gross salary amount of £486.72.
- 2) Payment of £420.00 to C S Garden Services SW Ltd for work carried out 10/05 and 24/05/2024.
- d) Insurance Policy Renewal
- e) Section 106 monies
- f) To review the Internal Auditors report in respect of the 2023-2024 Annual Governance and Accountability Return (AGAR).
- g) To consider, and if thought fit, approve and sign the Annual Governance Statement Section ONE of the 2023-2024 AGAR
- h) To consider, and if thought fit, approve and sign the Annual Accounting Statements Section TWO of the 2023-24 AGAR

- i) To consider and set the dates for the Period of Exercising of Public Rights

- 24/027 Reports:
 - a) Police
 - b) District and County Councillors
 - c) Clerk
 - d) Highways Matters
 - 1) 30 to 20 mph Speed limit
 - 2) Speed Watch Scheme
 - 3) A35
 - 4) Other matters
 - e) Playground –
 - 1) RoSPA Report
 - 2) Other matters
 - f) Allotments
 - g) Trees – Safety Survey report – action plan
 - h) Footpaths
 - i) Defibrillators
 - 1. Defibrillator at The New Inn
 - 2. Defibrillator at the Village Hall
 - j) Hitchcock Trust
 - k) Any Other Reports
- 24/028 Correspondence
- 24/029 War Memorial
- 24/030 'The Green' – water course
- 24/031 KPC Facebook page
- 24/032 Agenda Items for Next Meeting
- 24/033 Date and Time of Next Meeting