

# KILMINGTON PARISH COUNCIL

## NOTICE OF MEETING of PARISH COUNCIL\*

Dear Sir/Madam,

I hereby give notice that a meeting of the **PARISH COUNCIL** of the above named Parish will be held in **Kilmington Village Hall Monday 25<sup>th</sup> October 2021 at 7.30pm.**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set below.

Councillors are requested to attend at 7.00pm in order that the Hall may be prepared in accordance with the Covid-19 safe measures adopted for the resumption of Council Meetings.

**Please note that all persons proposing to attend the meeting must adhere to the following Covid-19 Safe Conditions of Entry to the meeting**

**All attendees are recommended to bring and wear a mask (particularly in confined spaces such as the foyer and toilets), use hand sanitiser provided (and bring their own hand sanitiser if they prefer).**

**No person to attend the meeting if they or anyone in their household has had Covid-19 symptoms in the last 7 days.**

**Attendees must leave contact details prior to the start of the meeting, or use the building QR Code.**

**If anyone becomes unwell with a new continuous cough or a high temperature in the 7 days following the meeting, they must advise the Clerk or Chair and are advised to follow the stay at home guidance.**

Dated this 20<sup>th</sup> October 2021

*Adrian Jenkins*

Adrian Jenkins: **Clerk to the Parish Council**  
Tower View Fruit Farm, Offwell EX14 9RW  
email: [kilmingtonparishclerk@aol.com](mailto:kilmingtonparishclerk@aol.com)

# **Agenda**

Chair to welcome and outline the Covid-19 Measures adopted for Council meetings

## **OPEN SESSION (Public Forum)**

Questions & representations from parishioners relating to reports or business to be conducted on this agenda or regarding other matters which they wish to bring to Council's attention.

This is a 15 minute session where any member of the public may speak for up to three minutes.

It provides an opportunity for members of the public (who are not usually permitted to speak during the council meeting, other than by special invitation of the Chair to participate before the meeting by asking questions, highlighting matters of concern or making representations regarding Kilmington Parish. No decisions can be taken on matters raised during this part of the meeting unless the subject is already an item on the published agenda.

**Before speaking, please give your name and address to the Clerk**

## **BUSINESS TO BE TRANSACTED**

1. To receive apologies for absence and to approve reasons given (LGA 1972 S.85 (1))
2. Resignation
3. To receive any declarations of interest relating to items outlined in this agenda (this does not preclude the duty to declare further interests as applicable)
4. Resumption of Council Meetings- Change of Venue & Day
5. Minutes of the Meeting held on
  - a) 6<sup>th</sup> May 2021
6. Matters arising from the Minutes
  - a) 6<sup>th</sup> May 2021
7. Reports:
  - a) Police
  - b) District and County Councillors
  - c) Clerk
  - d) Kilmington Neighbourhood Support Group
  - e) Neighbourhood Plan
  - f) Highways Matters
  - g) Trees & Damage to car

h) Footpaths Report

i) Any Other Reports

8. To consider any matters pertaining to Coronavirus and Kilmington Parish

9. Correspondence

10. Finance

a) Current Financial Position

b) To consider and ratify the following payments and expenditure made under the Clerk's and Chair's delegated authority since the 6<sup>th</sup> May 2021

Chq No	Date	Payee	Amount
2165	12/05/2021	Postscript	205.00
2166	29/05/2021	A. Jenkins	255.80
2168	29/05/2021	HMRC	97.80
2169	29/05/2021	A. Jenkins	14.39
2170	29/05/2021	Came & Co.	1051.98
2171	07/06/2021	RSD Music	3477.60
2172	08/06/2021	EDDC	1296.00
2173	17/06/2021	C S Garden Services	198.00
2174	30/06/2021	A. Jenkins	261.20
2175	31/07/2021	C S Garden Services	990.00
2176	31/07/2021	M. Lawson	100.00
2177	31/07/2021	EDF Energy	114.25
2178	31/07/2021	A. Jenkins	331.80
2179	31/07/2021	HMRC	110.20
2180	31/08/2021	A. Jenkins	261.20
2181	31/08/2021	HMRC	92.40
2182	31/08/2021	HMRC	92.40
2183	24/09/2021	A Jenkins	84.00
2184	24/09/2021	All Saints Parish Council	147.80
2185	30/09/2021	A. Jenkins	261.20
2186	30/09/2021	HMRC	92.40
2187	15/10/2021	M. Lawson	100.00
2188	15/10/2021	C S Garden Services	1110.00
2189	20/10/2021	EDF Energy	88.64
2190	20/10/2021	R E J Wareham	52.20
2191	20/10/2021	C S Garden Services	558.00

b) Expenditure to be approved for which bills have been received

1) Payment of £331.80 to A. Jenkins for the Clerk's salary for the month of October 2021

2) Payment of £110.20 to HMRC

3) Payment of £4.00 to the Information Commissioner for Data Protection registration renewal

10. Planning Applications:

a) 21/2268/FUL - The Firs Kilmington Axminster EX13 7SS

Proposed use of existing mobile home as independent holiday let unit and adjacent bell tent for associated amenity facilities.

b) 21/2233/FUL - 2 Whitehayes Close Kilmington Axminster EX13 7RR

Single storey side extension, reduction in length of garage to install patio area at rear of property

11. Queen's Platinum Jubilee 2022

12. Gapemouth Corner
13. A35 verge
14. Kilmington Common – advice on it's management
15. Devon Climate Assembly Report
16. The Climate & Ecological Emergency Bill
17. Kilmington Playing Fields – Request for a Public Spaces Protection Order
18. Blackdown Way
16. Sandbags
17. Grit bins
18. Council meeting Dates for 2021 and 2022
19. Agenda Items for Next Meeting
20. Date and Time of Next Meeting