

KILMINGTON PARISH COUNCIL

NOTICE OF MEETING of PARISH COUNCIL*

Dear Sir/Madam,

I hereby give notice that a meeting of the **PARISH COUNCIL** of the above named Parish will be held in **The Cricket Pavilion** on **Monday 11th March 2024 at 7.00pm.**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set below.

Councillors are requested to attend at 6.45pm in order that the room may be prepared in accordance with the Covid-19 safe measures adopted for the resumption of Council Meetings.

Please note that all persons proposing to attend the meeting must adhere to the following Covid-19 Safe Conditions of Entry to the meeting

No person to attend the meeting if they or anyone in their household has had Covid-19 symptoms in the last 7 days.

If anyone becomes unwell with a new continuous cough or a high temperature in the 7 days following the meeting, they must advise the Clerk or Chair and are advised to follow the stay at home guidance.

Dated this 3rd April 2024

Adrian Jenkins

Adrian Jenkins: **Clerk to the Parish Council**
Tower View Fruit Farm, Offwell EX14 9RW
email: kilmingtonparishclerk@aol.com

Agenda

Chair to welcome and outline the Covid-19 Measures adopted for Council meetings

OPEN SESSION (Public Forum)

Questions & representations from parishioners relating to reports or business to be conducted on this agenda or regarding other matters which they wish to bring to Council's attention.

This is a 15 minute session where any member of the public may speak for up to three minutes.

It provides an opportunity for members of the public (who are not usually permitted to speak during the council meeting, other than by special invitation of the Chair to participate before the meeting by asking questions, highlighting matters of concern or making representations regarding Kilmington Parish. No decisions can be taken on matters raised during this part of the meeting unless the subject is already an item on the published agenda.

Before speaking, please give your name and address to the Clerk

BUSINESS TO BE TRANSACTED

1. To receive apologies for absence and to approve reasons given (LGA 1972 S.85 (1))
2. To receive any declarations of interest relating to items outlined in this agenda (this does not preclude the duty to declare further interests as applicable)
3. Minutes of the Meeting held on 11th March 2024
4. Matters arising from the Minutes
5. Planning Applications
 - a) 24/0618/FUL - Millers Farm Shop Gammons Hill Kilmington Devon
EX13 7RA
Extension to existing timber framed cafe building
6. Finance
 - a) Current Financial Position
 - b) Expenditure to be ratified
 - c) Expenditure to be approved for which bills have been received
 - 1) Payment of £365.72 to A. Jenkins for the Clerk's salary for the month of March 2024 (29/03/2024 to 26/04/2024)
 - 2) Payment of £121.00 to HMRC for PAYE
 - 3) Payment of £363.66 to DALC for 2024/25 DALC/NALC Affiliation Fees
 - 4) Payment of £672.00 to C S Garden Services SW Ltd for work carried out 13/03, 15/03 and 20/03/2024.
 - 5) Payment of £120.00 to PH Hardwill Ltd for steel for defibrillator mounting framework
 - d) Change of bank signatories
 - e) Section 106 monies
 - f) Grant application - Axe Valley and West Dorset Ring and Ride Service.
 - g) Grant application - Kilmington Postscript
7. Reports:
 - a) Police
 - b) District and County Councillors
 - c) Clerk
 - d) Highways Matters
 - 1) 30 to 20 mph Speed limit
 - 2) Speed Watch Scheme
 - 3) A35

- 4) Other matters
 - e) Playground
 - f) Allotments
 - g) Trees – Safety Survey report – action plan
 - h) Footpaths
 - i) Defibrillators
 - Defibrillator at The New Inn
 - j) Hitchcock Trust
 - k) Any Other Reports
- 8. Correspondence
- 9. 80th Anniversary of D-Day
- 10. War Memorial
- 11. 'The Green' - water course
- 12. Awards, Gifts & Honours for ex Councillors Michael Collier and Sally Huscroft
 - To approve purchase of two commemorative public benches- £665 plus VAT plus the cost of engraved plaques and in addition the purchase of two gifts to mark the completion of their long service terms of Office. The value of the gifts to be in accordance with the Council's adopted Awards, Gifts & Honours Policy.
- 13. KPC Facebook page
- 14. Agenda Items for Next Meeting
- 15. Date and Time of Next Meeting