

# KILMINGTON PARISH COUNCIL

## NOTICE OF MEETING of PARISH COUNCIL\*

Dear Sir/Madam,

I hereby give notice that a meeting of the **PARISH COUNCIL** of the above named Parish will be held in **The Cricket Pavilion** on **Monday 8<sup>th</sup> January 2024 at 7.00pm.**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set below.

Councillors are requested to attend at 6.45pm in order that the room may be prepared in accordance with the Covid-19 safe measures adopted for the resumption of Council Meetings.

**Please note that all persons proposing to attend the meeting must adhere to the following Covid-19 Safe Conditions of Entry to the meeting**

**No person to attend the meeting if they or anyone in their household has had Covid-19 symptoms in the last 7 days.**

**If anyone becomes unwell with a new continuous cough or a high temperature in the 7 days following the meeting, they must advise the Clerk or Chair and are advised to follow the stay at home guidance.**

Dated this 6<sup>th</sup> December 2023

*Adrian Jenkins*

Adrian Jenkins: **Clerk to the Parish Council**  
Tower View Fruit Farm, Offwell EX14 9RW  
email: [kilmingtonparishclerk@aol.com](mailto:kilmingtonparishclerk@aol.com)

### **Agenda**

Chair to welcome and outline the Covid-19 Measures adopted for Council meetings

### **OPEN SESSION (Public Forum)**

Questions & representations from parishioners relating to reports or business to be conducted on this agenda or regarding other matters which they wish to bring to Council's attention.

This is a 15 minute session where any member of the public may speak for up to three minutes.

It provides an opportunity for members of the public (who are not usually permitted to speak during the council meeting, other than by special invitation of the Chair to participate before the meeting by asking questions, highlighting matters of concern or making representations regarding Kilmington Parish. No decisions can be taken on matters raised during this part of the meeting unless the subject is already an item on the published agenda.

**Before speaking, please give your name and address to the Clerk**

## **BUSINESS TO BE TRANSACTED**

1. To receive apologies for absence and to approve reasons given (LGA 1972 S.85 (1))
2. To receive any declarations of interest relating to items outlined in this agenda (this does not preclude the duty to declare further interests as applicable)
3. Minutes of the Meeting held on 11<sup>th</sup> December 2023
4. Matters arising from the Minutes
5. Planning Applications
  - a) Ref. No. 23/1800/FUL - Kilmington Cross Service Station Kilmington Axminster EX13 7RB  
Removal of associated structures and the creation of charging zone, erection of EV chargers, erection of canopy, sub-station enclosure, LV panel, meter cabinet and associated forecourt works.
  - b) Ref. No: 23/2435/LBC - New Inn The Hill Kilmington Devon EX13 7SF  
Siting of defibrillator on exterior wall on front elevation
6. Finance
  - a) Current Financial Position
  - b) Expenditure to be ratified
  - c) Expenditure to be approved for which bills have been received
    - 1) Payment of £463.00 to A. Jenkins for the Clerk's salary for the month of January 2024 (28/12/2023 to 01/02/2024)
    - 2) Payment of £145.40 to HMRC for PAYE
    - 3) Payment of £51.77 to Kilmington Playing Fields Committee for room hire 13/11, 30/11 & 11/12/2023.
  - d) Closure of Santander account and transfer of closing balance to Lloyds account.
  - e) Change of bank signatories
  - f) Section 106 monies
  - g) Grant application - Axe Valley and West Dorset Ring and Ride Service.
  - h) Parish Council contributions for Devon Highways Community Self-Delivery of Highway Improvements Trial Scheme – 20mph
  - i) Budget & Precept
7. Reports:
  - a) Police
  - b) District and County Councillors
  - c) Clerk

- d) Highways Matters
    - 1) 30 to 20 mph Speed limit
    - 2) Speed Watch Scheme
    - 3) A35
    - 4) Other matters
  - e) Playground
  - f) Allotments
  - g) Trees – Safety Survey report – action plan
  - h) Footpaths Report.  
Kilmington Footpath 22
  - i) Defibrillators  
defibrillator at The New Inn
  - j) Any Other Reports
8. Correspondence
- a) EDDC Community Resilience Network
9. Councillor training
12. Agenda Items for Next Meeting
13. Date and Time of Next Meeting