

KILMINGTON PARISH COUNCIL

NOTICE OF MEETING of PARISH COUNCIL*

Dear Sir/Madam,

I hereby give notice that a meeting of the **PARISH COUNCIL** of the above named Parish will be held in **The Cricket Pavilion** on **Monday 9th January 2023 at 7.30pm.**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set below.

Councillors are requested to attend at 7.15pm in order that the room may be prepared in accordance with the Covid-19 safe measures adopted for the resumption of Council Meetings.

Please note that all persons proposing to attend the meeting must adhere to the following Covid-19 Safe Conditions of Entry to the meeting

All attendees are recommended to use hand sanitiser provided (and bring their own hand sanitiser if they prefer).

No person to attend the meeting if they or anyone in their household has had Covid-19 symptoms in the last 7 days.

Attendees must leave contact details prior to the start of the meeting, or use the building QR Code.

If anyone becomes unwell with a new continuous cough or a high temperature in the 7 days following the meeting, they must advise the Clerk or Chair and are advised to follow the stay at home guidance.

Dated this 4th January 2023

Adrian Jenkins

Adrian Jenkins: **Clerk to the Parish Council**
Tower View Fruit Farm, Offwell EX14 9RW
email: kilmingtonparishclerk@aol.com

Agenda

Chair to welcome and outline the Covid-19 Measures adopted for Council meetings

OPEN SESSION (Public Forum)

Questions & representations from parishioners relating to reports or business to be conducted on this agenda or regarding other matters which they wish to bring to Council's attention.

This is a 15 minute session where any member of the public may speak for up to three minutes.

It provides an opportunity for members of the public (who are not usually permitted to speak during the council meeting, other than by special invitation of the Chair to participate before the meeting by asking questions, highlighting matters of concern or making representations regarding Kilmington Parish. No decisions can be taken on matters raised during this part of the meeting unless the subject is already an item on the published agenda.

Before speaking, please give your name and address to the Clerk

BUSINESS TO BE TRANSACTED

1. To receive apologies for absence and to approve reasons given (LGA 1972 S.85 (1))
2. To receive any declarations of interest relating to items outlined in this agenda (this does not preclude the duty to declare further interests as applicable)
3. Minutes of the Meeting held on 12th December 2022
4. Matters arising from the Minutes
5. Reports:
 - a) Police
 - b) District and County Councillors
 - c) Clerk
 - d) Kilmington Neighbourhood /Warm Welcome Support
 - e) Highways Matters
 - 1) 20 mph Speed limit submission to DCC
 - 2) Speed Watch Scheme
 - 3) A35 Meeting with National Highways
 - 4) Other matters
 - f) Playground
 - g) Trees
 - 1) Tree Management Plan
 - 2) Kilmington Common Management Plan
 - 3) Kilmington Common Volunteer Group

- h) Footpaths Report
 - i) Any Other Reports
6. Correspondence
7. Finance
- a) Current Financial Position
 - b) Expenditure to be ratified
 - c) Expenditure to be approved for which bills have been received
 - 1) Payments to A. Jenkins for the Clerk's net amount of salary after tax/NIC deduction for the month of January 2023 (29/12/2022 to 26/01/2023) and to HMRC for the appropriate amount based on a gross salary amount of £392.96
 - 2) Payment approval for appropriate Windows 365 package (reimbursement to the Clerk)
 - 3) Payment of £33.60 to Axminster Printing for A4 paper stationery
 - d) Website Maintenance Costs
 - e) Budget & Precept
9. EDDC New Local Plan consultation
10. Planning Applications:
11. Risk Management Plan (Deferred to February meeting)
12. Agenda Items for Next Meeting
13. Date and Time of Next Meeting