

# KILMINGTON PARISH COUNCIL

## NOTICE OF MEETING of PARISH COUNCIL\*

Dear Sir/Madam,

I hereby give notice that a meeting of the **PARISH COUNCIL** of the above named Parish is to be held remotely as per Clause 78 of the Coronavirus act 2020 at 7.30pm on Tuesday, 13<sup>th</sup> October 2020.. This meeting is being held via the Zoom IT Platform. Meeting ID is 884 0028 6985, Password 938317

All participants will be held in a virtual waiting room until meeting starts, members of the public included.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set below.

Dated this 8<sup>th</sup> October 2020

*Adrian Jenkins*

Adrian Jenkins: **Clerk to the Parish Council**  
Tower View Fruit Farm, Offwell EX14 9RW  
email: [kilmingtonparishclerk@aol.com](mailto:kilmingtonparishclerk@aol.com)

### **OPEN SESSION (Public Forum)**

- a) Chair to outline regulations pertaining to meetings being held in virtual session.
- b) Questions & representations from parishioners relating to reports or business to be conducted on this agenda or regarding other matters which they wish to bring to Council's attention.

This is a 15 minute session where any member of the public may speak for up to three minutes.

It provides an opportunity for members of the public (who are not usually permitted to speak during the council meeting, other than by special invitation of the Chair to participate before the meeting by asking questions, highlighting matters of concern or making representations regarding Kilmington Parish. No decisions can be taken on matters raised during this part of the meeting unless the subject is already an item on the published agenda.

**Before speaking, please give your name and address to the Clerk**

### **BUSINESS TO BE TRANSACTED**

1. To receive apologies for absence and to approve reasons given (LGA 1972 S.85 (1))
2. To receive any declarations of interest relating to items outlined in this agenda (this does not preclude the duty to declare further interests as applicable)
3. Minutes of the Meetings held on 10<sup>th</sup> March 2020 and 8<sup>th</sup> September 2020
4. Matters Arising from the Minutes

5. Reports:
  - a) Police
  - b) District and County Councillor
  - c) Clerk
  - d) Kilmington Neighbourhood Support Group
  - e) Highways Matters
  - f) Neighbourhood Plan
  - g) Any Other Reports
6. To consider matters pertaining to Coronavirus and Kilmington Parish
  - Playpark**
    - a) RoSPA Report, Work required & inspections
    - b) Risk assessment and Measures necessary for Covid 19 Secure reopening.
    - c) New Perimeter Fence.
  - Telephone Box Library**
  - Public areas** and any Covid 19 secure measures necessary
  - Allotments .**
7. Tree Safety and Survey
8. Correspondence
9. Finance
  - a) Current Financial Position
  - c) Expenditure to be approved for which bills have been received
    - 1) Payment of £318.72 for the Clerk's salary for the 19<sup>th</sup> September 2020 to 17<sup>th</sup> October 2020.
    - 2) Payment of £14.39 to A Jenkins (Clerk) Reimbursement for ZOOM IT Platform Monthly Charge purchased on Clerk's personal card)
    - 3) Payment of £80.00 to M Lawson for Website Maintenance in August 2020 and Web Accessibility Check
    - 4) Payment of £40.00 to the Information Commissioner for the Data Protection renewal fee.
    - 5) Payment of £410.00. to CS Garden Services SW Ltd for works carried out 14/09, 29/09 & 29/09
  - d) Forthcoming expenditure to approve
10. Planning applications
11. Website Accessibility & Website Accessibility Statement
12. Heath Lobelia Kilmington Common
13. War Memorial
14. Fog Machine
15. Agenda Items for Next Meeting
16. Date and Time of Next Meeting
17. **PART TWO** Items which may be taken in the absence of the press and public. The Committee is recommended to pass the following resolution:- 'Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.
18. To receive report and presentation from The Kilmington Neighbourhood Plan team and review the draft plan.

