

# KILMINGTON PARISH COUNCIL

## NOTICE OF MEETING of PARISH COUNCIL\*

Dear Sir/Madam,

I hereby give notice that a meeting of the **PARISH COUNCIL** of the above named Parish is to be held remotely as per Clause 78 of the Coronavirus act 2020 at 7.30pm on Tuesday, 25th August 2020.. This meeting is being held via the Zoom IT Platform. Meeting ID is 825 3672 4323, Password 506556

All participants will be held in a virtual waiting room until meeting starts, members of the public included.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set below.

Dated this 20<sup>th</sup> August 2020

*Adrian Jenkins*

Adrian Jenkins: **Clerk to the Parish Council**  
Tower View Fruit Farm, Offwell EX14 9RW  
email: [kilmingtonparishclerk@aol.com](mailto:kilmingtonparishclerk@aol.com)

### **OPEN SESSION (Public Forum)**

- a) Chair to outline regulations pertaining to meetings being held in virtual session.
- b) Questions & representations from parishioners relating to reports or business to be conducted on this agenda or regarding other matters which they wish to bring to Council's attention.

This is a 15 minute session where any member of the public may speak for up to three minutes.

It provides an opportunity for members of the public (who are not usually permitted to speak during the council meeting, other than by special invitation of the Chair to participate before the meeting by asking questions, highlighting matters of concern or making representations regarding Kilmington Parish. No decisions can be taken on matters raised during this part of the meeting unless the subject is already an item on the published agenda.

**Before speaking, please give your name and address to the Clerk**

## **BUSINESS TO BE TRANSACTED**

1. To receive apologies for absence and to approve reasons given (LGA 1972 S.85 (1))
2. To receive any declarations of interest relating to items outlined in this agenda (this does not preclude the duty to declare further interests as applicable)
3. Minutes of the Meetings held on 10<sup>th</sup> March 2020 and 28<sup>th</sup> July 2020
4. Matters Arising from the Minutes
5. Reports:
  - a) Police
  - b) District and County Councillor
  - c) Clerk
  - d) Kilmington Neighbourhood Support Group
  - e) Highways Matters
  - f) Neighbourhood Plan
  - g) Any Other Reports
6. To consider matters pertaining to Coronavirus and Kilmington Parish
  - Playpark**
    - a) RoSPA Report, Work required & inspections
    - b) Risk assessment and Measures necessary for Covid 19 Secure reopening.
    - c) Consider quotations received and resolve decision on new Perimeter Fence.
  - Telephone Box Library**
    - a) Risk assessment and Measures necessary for Covid 19 secure reopening
  - Public areas** and any Covid 19 secure measures necessary
  - Allotments** – re-assessment of Covid 19 Rules.
7. Tree Safety and Survey
8. Correspondence
9. Finance
  - a) Current Financial Position
  - c) Expenditure to be approved for which bills have been received
    - 1) Payment of £318.72 for the Clerk's salary for the month of August.
    2. Payment of £14.39 to A Jenkins (Clerk) Reimbursement for ZOOM IT Platform Monthly Charge purchased on Clerk's personal card)
    - 3) Payment of £70.00 to A Jenkins for home office Allowance for the months of April, May, June, July & August 2020
    - 4) Payment of £50.00 to M Lawson for Website Maintenance in July 2020
    - 5) Payment of £370.00 to CS Garden Services SW Ltd for works carried out 06/07, 20/07 & 21/07
  - d) Forthcoming expenditure to approve
  - e) Donation grant application from TRIP
10. Planning applications
11. Agenda Items for Next Meeting
12. Date and Time of Next Meeting