

# KILMINGTON PARISH COUNCIL

## NOTICE OF MEETING of PARISH COUNCIL\*

Dear Sir/Madam,

I hereby give notice that a meeting of the **PARISH COUNCIL** of the above named Parish is to be held remotely as per Clause 78 of the Coronavirus act 2020 at 7.30pm on Tuesday, 28<sup>th</sup> July 2020. This meeting is being held via the Zoom IT Platform. Meeting ID is 815 0629 8747, Password 645898

All participants will be held in a virtual waiting room until meeting starts, members of the public included.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set below.

Dated this 23<sup>rd</sup> July 2020

*Adrian Jenkins*

Adrian Jenkins: **Clerk to the Parish Council**  
Tower View Fruit Farm, Offwell EX14 9RW  
email: [kilmingtonparishclerk@aol.com](mailto:kilmingtonparishclerk@aol.com)

### **OPEN SESSION (Public Forum)**

- a) Chair to outline regulations pertaining to meetings being held in virtual session.
- b) Questions & representations from parishioners relating to reports or business to be conducted on this agenda or regarding other matters which they wish to bring to Council's attention.

This is a 15 minute session where any member of the public may speak for up to three minutes.

It provides an opportunity for members of the public (who are not usually permitted to speak during the council meeting, other than by special invitation of the Chair to participate before the meeting by asking questions, highlighting matters of concern or making representations regarding Kilmington Parish. No decisions can be taken on matters raised during this part of the meeting unless the subject is already an item on the published agenda.

**Before speaking, please give your name and address to the Clerk**

## **BUSINESS TO BE TRANSACTED**

1. To consider, and if thought fit approve, the recommended revisions to the Parish Council's Standing Orders as recommended by Devon Association of Local Councils which take into account amended Council practice during the Coronavirus crisis.
2. Apologies
3. Declaration of Interests
4. Minutes of the Meetings held on 10<sup>th</sup> March 2020 and 19<sup>th</sup> March 2020
5. Matters Arising from the Minutes
6. To note that the Annual Meeting of Council was not held in May 2020 as originally scheduled due to the revised arrangements for such meetings as specified within Clause 78, Coronavirus Act 2020.

Council to note, therefore, that - in accordance with the legislation contained therein - the requirement for Council to elect a Chairman of the Parish Council was made unnecessary; similarly, the election of the Vice-Chairman of Council. Those currently serving remain in those roles until May 2021.

7. Reports:
  - a) Police
  - b) District and County Councillor
  - c) Clerk
  - d) Kilmington Neighbourhood Support Group
  - e) Highways Matters
  - f) Neighbourhood Plan
  - g) Any Other Reports
8. To consider matters pertaining to Coronavirus and Kilmington Parish  
**Playpark**
  - a) RoSPA Report, Work required & inspections
  - b) Risk assessment and Measures necessary for Covid 19 Secure reopening.
  - c) Consider quotations received and resolve decision on new Perimeter Fence.**Telephone Box Library**
  - a) Risk assessment and Measures necessary for Covid 19 secure reopening**Public areas** and any Covid 19 secure measures necessary  
**Allotments** – re-assessment of Covid 19 Rules.
9. Tree Safety and Survey
10. Correspondence
11. Finance
  - a) Current Financial Position
  - b) To consider and ratify payments and expenditure made under the Clerk and Chair's delegated authority since the 19<sup>th</sup> March 2020.
  - c) Expenditure to be approved for which bills have been received
    - 1) Payment of £318.72 for the Clerk's salary for the month of July.
  - d) Forthcoming expenditure to approve  
Signage required for Car Park  
Any Covid 19 required signage, Equipment, sanitiser/wipes.
  - e) To review the Internal Auditors report in respect of the 2019/20 Annual Governance and Accountability Return (AGAR).
  - f) To consider, and if thought fit, approve sign the Annual Governance Statement Section ONE of the 2019-20 AGAR

- g) To consider, and if thought fit, approve and sign the Annual Accounting Statements Section TWO of the 2019-20 AGAR.
- h) To consider and set the dates for the Period of Exercising of Public Rights

12. Planning applications

- a) Ref. No: 20/1488/FUL Coryton Farm Kilmington EX13 7RE  
Earth lined slurry lagoon (retrospective).
- b) Ref. No: 20/0750/FUL 2 Whitehayes Cottages Kilmington EX13 7RP  
Installation of air source heat pump and heating system
- c) Ref. No: 20/1320/FUL Summerleaze Farm Gammons Hill Kilmington EX13 7RA  
Change of use of part of existing storage barn to form carpentry workshop;  
replacement of cladding and insertion of 2 no. windows, and, construction of 2  
no. extensions on western elevation of building (retrospective)
- d) Ref. No: 20/1412/FUL The Linhay Dulcis Farm Kilmington EX13 7HD  
Construction of menage (sand school) for equestrian use.
- e) Ref. No: 20/1527/FUL J D Heighway Whitford Road Kilmington EX13 7RG  
Extension to industrial building
- f) Ref. No: 20/1239/FUL Millers Farm Shop Gammons Hill Kilmington EX13 7RA  
Proposed agricultural workshop.
- g) Ref. No: 20/1235/FUL Millers Farm Shop Gammons Hill Kilmington EX13 7RA  
Proposed agricultural store.

13. Agenda Items for Next Meeting

14. Date and Time of Next Meeting