

KILMINGTON PARISH COUNCIL

NOTICE OF MEETING of PARISH COUNCIL *

Dear Sir/Madam,

I hereby give notice that a meeting of the **PARISH COUNCIL** of the above named Parish is to be held remotely as per Clause 78 of the Coronavirus act 2020 at 7.30pm on Tuesday, 8th December 2020.. This meeting is being held via the Zoom IT Platform. Meeting ID is 824 4156 7929, Password 277478.

All participants will be held in a virtual waiting room until meeting starts, members of the public included.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set below.

Dated this 3rd December 2020

Adrian Jenkins

Adrian Jenkins: **Clerk to the Parish Council**
Tower View Fruit Farm, Offwell EX14 9RW
email: kilmingtonparishclerk@aol.com

OPEN SESSION (Public Forum)

- a) Chair to outline regulations pertaining to meetings being held in virtual session.
- b) Questions & representations from parishioners relating to reports or business to be conducted on this agenda or regarding other matters which they wish to bring to Council's attention.

This is a 15 minute session where any member of the public may speak for up to three minutes.

It provides an opportunity for members of the public (who are not usually permitted to speak during the council meeting, other than by special invitation of the Chair to participate before the meeting by asking questions, highlighting matters of concern or making representations regarding Kilmington Parish. No decisions can be taken on matters raised during this part of the meeting unless the subject is already an item on the published agenda.

Before speaking, please give your name and address to the Clerk

BUSINESS TO BE TRANSACTED

1. To receive apologies for absence and to approve reasons given (LGA 1972 S.85 (1))
2. To receive any declarations of interest relating to items outlined in this agenda (this does not preclude the duty to declare further interests as applicable)
3. Minutes of the Meetings held on 10th March 2020 and 10th November 2020
4. Matters Arising from the Minutes

5. Reports:
 - a) Police
 - b) District and County Councillor
 - c) Clerk
 - d) Kilmington Neighbourhood Support Group
 - e) Highways Matters
 - f) Neighbourhood Plan
 - g) Any Other Reports
6. To consider matters pertaining to Coronavirus and Kilmington Parish
 - Playpark**
 - a) RoSPA Report – update on Work required
 - b) New Perimeter Fence - update
 - Telephone Box Library**
 - Public areas**
 - Allotments .**
7. Tree Safety and Survey – update on trees identified in report as requiring work
8. Correspondence
9. Finance
 - a) Current Financial Position
 - b) Approval of necessary prior expenditure
 - 1) Payment of £87.79 to EDF Energy for Allotment Borehole electricity (estimated) for period 24th June 2020 to 29th September 2020.
 - 2) Payment of £127.72 to A Jenkins (Clerk) Reimbursement for purchase of Passing Bay road sign, post & fittings from SSP Direct Ltd purchased on Clerk's personal card)
 - c) Expenditure to be approved for which bills have been received
 - 1) Payment of £398.40 for the Clerk's salary for the 21st November 2020 to 26th December 2020.
 - 2) Payment of £56.00 to A Jenkins for home office allowance for the months of September, October, November & December 2020
 - 3) Payment of £14.39 to A Jenkins (Clerk) Reimbursement for ZOOM IT Platform Monthly Charge purchased on Clerk's personal card)
 - 3) Payment of £26.92 to A Jenkins (Clerk) Reimbursement for kilmingtonvillage.com domain renewal charge (2 year period) to Freeola/Get Dotted purchased on Clerk's personal card)
 - 4) Payment of £50.00 to M Lawson for Website Maintenance in November 2020
 - 5) Payment of £55.97 to EDF Energy for Allotment Borehole electricity (based on actual meter reading taken 03/12/2020) for period 30th September 2020 to 3rd December 2020
 - 6) Payment of £90.00 to Geosphere Ltd for the annual renewal of the Parish Online mapping.
 - 7) Payment of £106.99 to All Saints Parish Council for Cross-Charge for supply of replacement defibrillator pads and battery pack (with a 4 year lifespan)
 - 8) Payment of £24.00 to Axminster Printing Co. Ltd. for printing of 200 NP leaflets.
 - 9) Payment of £265.00 to CS Garden Services SW Ltd for works carried out 02/11 & 13/11.
 - d) Forthcoming expenditure to approve

10. Planning applications

- a) 20/2309/FUL - Fernwood Farm Gore Lane Kilmington Axminster
- b) 20/2612/FUL - Lydcote Whitford Road Kilmington Axminster

11. Heath Lobelia

12. Dates of Parish Council Meetings in 2021

13. Agenda Items for Next Meeting

14. Date and Time of Next Meeting