

KILMINGTON PARISH COUNCIL

NOTICE OF MEETING of PARISH COUNCIL*

Dear Sir/Madam,

I hereby give notice that a meeting of the **PARISH COUNCIL** of the above named Parish is to be held remotely as per Clause 78 of the Coronavirus act 2020 at 7.30pm on Tuesday, 9th March 2021. This meeting is being held via the Zoom IT Platform. Meeting ID is 822 4067 1786, Password 786226 .

All participants will be held in a virtual waiting room until meeting starts, members of the public included.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set below.

Dated this 4th March 2021

Adrian Jenkins

Adrian Jenkins: **Clerk to the Parish Council**
Tower View Fruit Farm, Offwell EX14 9RW
email: kilmingtonparishclerk@aol.com

OPEN SESSION (Public Forum)

- a) Chair to outline regulations pertaining to meetings being held in virtual session.
- b) Questions & representations from parishioners relating to reports or business to be conducted on this agenda or regarding other matters which they wish to bring to Council's attention.

This is a 15 minute session where any member of the public may speak for up to three minutes.

It provides an opportunity for members of the public (who are not usually permitted to speak during the council meeting, other than by special invitation of the Chair to participate before the meeting by asking questions, highlighting matters of concern or making representations regarding Kilmington Parish. No decisions can be taken on matters raised during this part of the meeting unless the subject is already an item on the published agenda.

Before speaking, please give your name and address to the Clerk

BUSINESS TO BE TRANSACTED

1. To receive apologies for absence and to approve reasons given (LGA 1972 S.85 (1))
2. To receive any declarations of interest relating to items outlined in this agenda (this does not preclude the duty to declare further interests as applicable)
3. Minutes of the Meetings held on 9th February 2021.
4. Matters Arising from the Minutes

5. Reports:
 - a) Police
 - b) District and County Councillor
 - c) Clerk
 - d) Kilmington Neighbourhood Support Group
 - e) Highways Matters
 - f) Neighbourhood Plan
 - g) Any Other Reports
6. To consider matters pertaining to Coronavirus and Kilmington Parish
 - Playpark**
 - a) RoSPA Report – update on Work required
 - b) Inspection, Risk Assessment and any necessary measures to be taken for the reopening of the Playpark.
 - Telephone Box Library**
 - Public areas**
 - Allotments .**
 - a) Electricity Meter box
 - b) Allotment Tenancy Agreements
 - c) Review of the annual water/rental plot charges for April 2021/22.
 - d) Allotments Waiting List & Need
7. Correspondence
8. Finance
 - a) Current Financial Position
 - b) Approval of necessary prior expenditure & forthcoming expenditure
 - 1) Payment of £2,700 to RSD Music as a 50% deposit for the order of Amplifiers & Speakers for the Kilmington Community Cinema project.
 - 2) Withdrawal of £5,403.60 from NS&I account and transfer to Lloyds account in respect of the total cost for the purchase of the Amplifiers & Speakers
 - 3) Update on the Kilmington Community Cinema Project
 - c) Expenditure to be approved for which bills have been received
 - 1) Payment of £318.72 for the Clerk's salary for the 27th February 2021 to 27th March 2021
 - 2) Payment of £14.39 to A Jenkins (Clerk) Reimbursement for ZOOM IT Platform Monthly Charge purchased on Clerk's personal card)
 - 3) Payment of £51.90 to A Jenkins (Clerk) Reimbursement for purchase of black toner printer cartridge.
 - 4) Payment of £42.00 to A Jenkins (Clerk) for home office allowance for the months of January, February and March 2021.
 - 5) Payment of £100.00 to M Lawson for website maintenance in January and February 2021
 - 3) Payment of £12.00 to P. Ball (Councillor) reimbursement for two Land Registry search documents
9. Planning applications
 - a) **21/0217/RES - Birchwood Farm Shute Road Kilmington Axminster**
Construction of key agricultural worker's dwelling with associated access and landscaping (approval of reserved matters relating to access, appearance, landscaping, layout and scale following outline permission 19/0530/OUT)

- b) **21/0025/FUL - Roswyn Well Mead Kilmington Axminster**
Construction of rear dormer window and single storey rear/side extension
 - c) **21/0510/FUL - Valley Farm Whitford Road Kilmington Axminster**
Conversion and extension of garage block into a two-bedroom self-catering holiday unit
 - d) **21/0533/FUL - Doultong Shute Road Kilmington Axminster**
Construction of two storey garage/office with associated steps
10. Noise complaint
 11. Tree felling along Coryton Lane and the A35
 12. Town and Parish Council Consultation- East Devon District Council Community Asset Transfer (CAT) Procedure
 13. Review of Kilmington Parish Council land ownership
 14. New East Devon Local Plan
 15. HELAA 2017 -Review & consideration of Additional Sites
 16. Kilmington Village Website
 17. Adoption of Policies & Statements
 - a) GDPR Policy
 18. Agenda Items for Next Meeting
 19. **PART TWO** Items which may be taken in the absence of the press and public. The Committee is recommended to pass the following resolution:- 'Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.
 20. Clerk's Annual appraisal
 21. NJC National Salary Award 2020/21 Payscales for Clerks- (Implementation backdated from April 2020)
 22. Date and Time of Next Meeting