

KILMINGTON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL EXTRAORDINARY MEETING ON MONDAY 10th JANUARY 2022 AT 7.30PM IN THE VILLAGE HALL

Present: Cllrs B. Trott (Chair), M. Collier, S.Seward
P. Ball, J. Mear

In Attendance: A Jenkins (Clerk/RFO),

Members of Public: 0

The Chair welcomed everyone to the Council meeting and outlined / reminded everyone of the Covid-19 measures which had been adopted for Council meetings.

OPEN SESSION

No matters raised

COUNCIL BUSINESS

1. Apologies

Cllrs. A. Dare, S. Huscroft, DCC/EDDC Cllr. I. Chubb

2. Declarations of Interest

None

3. Minutes of the Meeting held on 29th November 2021

The minutes were declared a true record of the proceedings, proposed by Cllr. Ball seconded by Cllr. Seward, all in favour.

4. Matters arising from the Minutes

None

5. Minutes of the Meeting held on 13th December 2021

The minutes were declared a true record of the proceedings, proposed by Cllr. Mear seconded by Cllr. Collier, all in favour.

6. Matters arising from the Minutes

None

7. Reports:

a) Police

No report received

b) District and County Councillors

The Clerk had circulated DCC Cllr's Chubb report to Councillors

c) Clerk

None

d) Kilmington Neighbourhood Support Group

None

e) Neighbourhood Plan

Cllr. Ball reported that the documents had now been formally submitted to EDDC.

f) Highways Matters

The Council had been advised by a Coach Company of a hazardous overhanging branch at the bus stop. C S Garden Services had dealt with it and removed the branch. Cllr. Ball advised that the new Highways England A35 Route Manager to replace Andy Roberts was not expected to be appointed until April.

g) Trees

1) Arboricultural Assessment Resurvey

Cllr. Collier advised that the Trustees of the Kilmington Playing Fields do not wish to be included in the resurvey. The Clerk to contact Advanced Arboriculture For a resurvey quotation.

2) Tree Management Plan

Deferred to next meeting when Cllr. Jones is present.

3) Kilmington Common Management

Deferred to next meeting.

h) Footpaths Report

None

i) Any Other Reports

1) Damage to Car Park wall

Repairs not carried out yet. The Chair to speak to the stonemason.

8. To consider any matters pertaining to Coronavirus and Kilmington Parish

None

9. Correspondence

The Clerk reported that an email had been received from 20's Plenty for Us a not for profit campaign for a speed limit of 20mph to be normal on residential streets and village centres throughout Devon. Cllr. Ball said that the Parish Council were already pursuing a 20mph limit for Kilmington but said that he would attend the 20's plenty for Devon virtual meeting and report back at the next meeting.

10. Finance

a) Current Financial Position

The Clerk reported that:-

Lloyds Account Bank Statement Balance as at 29-10-2021 was	£15,499.63
Uncleared Cheques	£ 2,936.63
Present Balance	£12,563.00
The above balance does not include payments to be approved under Item 10c	
NSI Account as at 01-04-2021	£45,545.78
Santander Account	£ 1,095.66

b) Payments made to be ratified

1. Payment of £1,055.00 to Treeline Arboriculture for removal of deadwood from trees on the common bordering Roman Road

Payment ratification proposed by Cllr. Seward, seconded by Cllr. Ball, all in favour

c) Expenditure to be approved for which bills have been received

- 1) Payment of £331.80 to A. Jenkins for the Clerk's salary for the month of January 2021

- 2) Payment of £110.20 to HMRC
- 3) Payment of £69.00 to Kilmington Village Hall for Council Meetings Room Hire
- 4) Payment of £3,150.00 to Stuart Todd Associates Ltd for formatting and drafting work for the Neighbourhood Plan

The Clerk requested that the following additional payment also be considered for approval

- 5) Payment of £96.13 to EDF Energy for borehole electricity charges.

Payments 1-5 proposed by Cllr. Mear, seconded by Cllr. Ball, all in favour

c) Budget & Precept

The Clerk had circulated to Councillors his budget report which is attached to these minutes, together with an Excel spreadsheet document.

The spreadsheet, showed the Annual budget amounts for 21/22, the amounts paid up to the 1st January 2022, any balances due to be paid by the year end on the 31st March 2022 and the estimated annual 2022/23 budget amounts.

The Clerk gave a verbal presentation of the various year costs, the projected year end spends and the 22/23 budget. He said that he had included in the budget an amount of £3,000 in respect of the Tree/ Common management plan and any associated/necessary arboriculture tree work.

Councillors discussed the draft budget and also the forthcoming Platinum Jubilee Celebrations in June and what amount should be included in the budget for the celebrations.

Cllr. Collier proposed that the Council budget for an amount of £2,500 to support the Jubilee Celebrations, seconded by Cllr. Seward, all in favour.

Cllr. Seward proposed a revised 22/23 budget of £24,167, seconded by Cllr. Mear, all in favour.

The Chair thanked the Clerk for his work in producing the report and budget forecast.

Cllr. Trott that the precept for 22/23 remain the same as for 21/22 at £21,000 and that the Council support the budget with £3,167 from reserves. Cllr. Ball seconded, all in favour.

The Clerk to submit the completed precept form.

The Clerk reminded Council again that EDDC hold Section 106 monies of £4841.52 for Kilmington Parish which can be spent on any/all of the following:-

allotment/amenity/sport/formal park/youth play.

However, it is necessary for the Council to ask the Parish what they wish to spend the money on and there has to be a full consultation process carried out.

10. Planning Applications:

a) 21/3254/FUL Axe Skip Hire Gammons Hill Kilmington

Installation of an open fronted building for waste storage and recycling replacing existing open bays.

Proposed by Cllr. Collier, seconded by Cllr. Ball that the Council support this application. All in favour

The Clerk advised Councillors that he had become aware of the following Application:-
21/3223/CPL | Certificate of Lawfulness of Proposed Use or Development (CLOPUD) for the use of the land for the stationing of a mobile home for use as accommodation ancillary to the main dwelling of The Firs Kilmington Axminster EX13 7SS.

However, he advised Councillors that this was not a planning application and that EDDC had not invited any Consultee comments.

11. Queen's Platinum Jubilee 2020

Cllr. Ball and Cllr. Seward to liaise with the Village organisations.

12. The Climate & Ecological Emergency Bill

Noted that this Bill has not yet been passed by Parliament.

13. Operation London Bridge Policy

Deferred to next meeting.

14. Emergency Contingency Scheme of Delegation to the Clerk

15. The Clerk presented the draft Scheme of Delegation. Cllr. Trott proposed adopting the Emergency Contingency Scheme of Delegation to the Clerk, seconded by Cllr. Seward, all in favour.

16. Agenda Items for Next Meeting

None

16.. Date and Time of Next Meeting

Wednesday 2nd February 2022 at 7.30pm

The meeting closed at 8.40pm.

Signed ***B. Trott***

Date ***02/02/2022***