

KILMINGTON PARISH COUNCIL

MINUTES OF THE MEETING HELD AT 7.30pm ON TUESDAY 11th FEBRUARY 2020 IN THE CRICKET PAVILION

Present: Cllrs B. Trott (Chair), M. Collier (Vice Chair) M. Jones,
S Huscroft, J. Mear, A. Dare, S. Seward, P. Ball,

In Attendance: EDDC Cllr. I. Chubb, A Jenkins (Clerk/RFO)

Members of Public: 0

OPEN SESSION

No matters raised

COUNCIL BUSINESS

1. Apologies

Cllr. E. Styles

2. Declarations of Interest

Cllr. Seward declared an interest as owner in Planning Item 7 Planning application 19/2678/FUL – Fernwood Farm, Gore Lane, Kilmington. Cllr. Collier and Cllr. Jones also declared an interest in this planning application.

3. Minutes of Council Meeting 17th December 2019

The minutes were declared a true record of the proceedings, proposed by Cllr. Jones, seconded by Cllr. Collier, all in favour. The Chair signed the minutes.

4. Matters Arising from the Minutes

Cllr. Ball reported that he had not yet contacted the PCSO about the parking on the Hill/Salisbury Terrace but that it had slightly improved. An article on considerate parking article had been included in the last Postscript magazine.

5. Reports

a) District & County Councillor

DCC/EDDC Cllr. Chubb reported that over the Christmas New Year Period from 27th December to 7th January over 1200 Tons of Recycling and food waste had been collected by EDDC. The Public were supporting and using the recycling scheme very well and EDDC were achieving a very high recycling rate compared to other Councils.

He said that he had attended the A35 joint parish councils meeting with Highways England and thought it had been a worthwhile meeting. The study and work was continuing into the proposed Average Speed Camera scheme but it appeared that the scheme was now more feasible and likely to go ahead than it had been previously. However, there was still a long way to go.
Cllr. Chubb left the meeting at this point as he had another meeting to attend.

b) Police Report

The Clerk reported that PCSO30413 Bolsover had sent a report for the period 1st January 2020 to 31st January 2020 which showed 3 recorded crimes:-
2 of Violence with Injury and 1 of Criminal Damage

c) Any other Reports

The Clerk reported that the A35 joint parish councils meeting with Highways England had taken place on Thursday 6th February in Kilmington. It had been well attended with Councillors from Kilmington, Dalwood, Shute, Widworthy and Offwell, as well the Clerk of Widworthy/Shute and himself for Offwell and Kilmington. David Vickers and Cllr. Styles had represented Kilmington PC. The two County Councillors Cllr. Chubb and Cllr. Shaw had also been present together with the two Devon Highways Neighbourhood Officers, S. Kelly and D Ashford. Highways England had been represented by Andy Roberts, A35 Route Manager together with 2 other representatives.

Andy Roberts said that he welcomed the opportunity to meet with the five Parish Councils and other official representatives at this meeting and said that he was prepared to meet on this basis every 6 months.

He gave a presentation of the accident and speed statistics for the length of the A35 as it runs through the five parishes. He also gave an update on the study for the proposed Average Speed Camera scheme and that whilst the expected Benefit Cost Ratio of the scheme had increased, said there was still much more work, studies and planning/costings to do before it is submitted to Highways England/Dept. of Transport for final consideration and decision. He felt that the outlook for the scheme was more positive now that it had been a year ago.

Following the presentation there was a Question and answer session.

Those present felt that the meeting had been worthwhile and it was agreed that another meeting be held in 6 months time.

6. Finance

a) Current Financial Position

The Clerk reported that the present bank balances were as follows: -

Lloyds Bank Account 00092185

Bank Statement dated 31-01-2020 balance as at 29-01-2020 £ 2,865.33

Santander Bank Account 04146212

Bank Statement dated 27-08-2019 balance as at 27-08-2019 £ 1,091.27

NS&I Account 138414235

Bank Statement dated 01-01-2020 balance as at 01-01-2020 £ 57,217.44

(This balance includes the interest capitalisation of £495.93 earned on the account in the 2019 calendar year)

b) Requests for Financial Support

The Clerk reported that a letter had been received from the Chairperson of the Kilmington Tennis Club. The company which have maintained the tennis court for many years and redressed the surface several times had now advised them that it was now necessary on safety grounds to resurface the court. The cost of doing this is £14,000. The Club has been awarded £750 by the Axe Valley Festival committee and the Chairperson had recently attended the Crowd Funding seminar held by EDDC who have a 50/50 scheme.

The Club's target is to raise £7,000 and were asking the Parish Council for a donation towards this target.

Councillors discussed the matter but felt that before they considered the matter, they needed to establish the exact nature of the stipulations and any restrictions applying to the monies held in the NS&I account. They also felt that they needed more details of the proposed work, costings and of the Tennis Club. The Clerk reminded that at present the Council has no official Donations Policy or donation application request form and that they should formally adopt such a policy and form. The form would ensure that all the same type of required information, details and benefits to the Community are requested of organisations applying for a grant/donation. The Policy would ensure that all grant/donation requests to the Council can be considered fairly and equally on their merits. Cllr. Huscroft proposed that the Clerk draft a policy and form for consideration and adoption at the next Council meeting. Seconded by Cllr. Seward, all in favour. The Clerk to investigate any restrictions/stipulations applying to the NS&I account and report at the next meeting, in order that the Council may further consider the Tennis Club's request.

The Clerk said that he receives notice of various grant funding opportunities and would research if any would be applicable and of use to the Tennis Club in respect their tennis court resurfacing project.

c) Intervening Expenditure to approve

None

d) Expenditure to approve

Cllr. Dare proposed, Cllr. Mear seconded, all in favour that the following payments be approved.

Chq. No.	Payee	Amount
1. 2058	A Jenkins (Clerk) (Clerk's salary 18/01/2020 to 22/02/2020 and 6 excess hours during the same period)	£458.16
2. 2059	M. Lawson (Website Maintenance January 2020)	£ 50.00
3. 2060	Kilmington Playing Fields Committee (Room Hire 07/01 & 14/01)	£ 26.00

The payments 1-3 above will reduce the Lloyds Bank account balance to £2,331.17

e) Forthcoming expenditure to approve

None

f) Allotments

Cllr. Collier advised that the allotment holders had volunteered to paint the allotment shed but that the Council would have to supply the paint. Cllr. Jones to obtain a written estimate of the paint cost for approval at the next meeting.

g) VAT Return

The clerk reported that copies of the majority of the missing invoices had been obtained and that the VAT reclaim had been submitted.

h) S106 Monies

The Clerk reminded Councillors that EDDC presently hold £4,841.52 of Section 106 monies for Kilmington but that it can only be spent on any/all of the following;- allotment / amenity / sport / formal park / youth play. Also that whatever the Parish Council decide to spend the money on, they must first demonstrate to the EDDC that the proposed spend is in accordance with parishioners expressed wishes following a robust and proper parish wide consultation process.

Councillors discussed whether the Neighbourhood Plan presentation at the Parish Meeting could include an element of consultation for the 106 monies.

7. a) Planning Applications received prior to agenda publication

20/0090/FU – Doultong, Shute Road, Kilmington EX13 7ST

Construction of garden studio

Councillors advised that this application had already been approved.

Cllr. Collier left the meeting at this point.

20/0183/LBC – Hurford House, Whitford Road, Kilmington EX13 7RG

Removal of existing steel frame Crital window and single skin brick filling bottom 2/3 of original larger window aperture; replace with hardwood sliding sash window to match other existing windows

Council resolved to support this application subject to listed building approval. Proposed by Cllr. Huscroft, seconded by Cllr. Mear, all in favour.

b) Planning Applications received after agenda publication

19/2678/FUL – Fernwood Farm, Gore Lane, Kilmington EX13 7NU

Conversion of existing farm buildings to create new dwelling based on existing footprint including retention of some existing walls

Cllr. Seward had declared an interest as the owner of the property and left the room whilst this item was discussed. Cllr. Collier and Cllr. Jones had both declared an interest in this application Cllr. Collier had left the meeting before this meeting and Cllr. Jones took no part in the discussion or decision by Council.

Cllrs. perused the revised application documents/plans which had been submitted.. Council resolved that it still had no objection to the application SUBJECT to the verification by the Planning authority that the reasons given for the application needs are justified and that the planning application is in accordance with all Local and National Planning Policies.

Proposed by Cllr. Trott, seconded by Cllr. Huscroft, all in favour.

c) Neighbourhood Plan

Cllr. Ball advised that the Plan was presently being written up and it was hoped to be ready by the end of the month. The Plan then needed to be presented at a meeting of the Parish Council for them to consider it and accept it. Once this was done, it then had to be presented to the Parishioners at a Public Meeting.

It was agreed that an extraordinary Parish Council meeting be held at 7.00pm on Monday 23rd March 2020 to receive the presentation and consider the Plan.

It was further agreed that there would be no invited guest speaker at the Parish Meeting on Thursday 23rd April and that the presentation of the Neighbourhood Plan to Parishioners would take place instead at that meeting.

d) Any Other Planning Matters

None

8. Correspondence

The Clerk advised that he had forwarded onto Councillors all email correspondence received. The only items of any note were: -

- a) Email alert from Devon Alert of Policing Teams carrying out on going speed checks and vehicle defect operations in various locations through East Devon

9. Trees

a) Landmark Trees

The Clerk reported that the offer had now been reduced to one tree per Parish/Town Council and that following advice from Cllr. Jones, the Parish Council had applied for either a Beech or Hornbeam depending on availability and that the chosen planting location would be Jubilee Green.

The tree would have to be planted by the end of March at the latest and there had to be a formal planting ceremony. A photograph had to be taken of the planting and submitted as proof to DCC Natural Environment Team.

Cllr. Jones offered to pick up the tree when it was ready for collection and store it ready for the planting which it was thought could be carried out by schoolchildren.

b) Tree Survey

- c) Cllr. Jones is still awaiting contact details etc of suitably qualified Tree Survey consultants.

d) Felling at Gapemouth

Cllr. Ball advised that there had been further developments in that all the felled timber had been removed and that a tracked excavator had scraped the surface of the site. A tree works application had been made to fell a Beech Tree as an exception to TPO 01/0008/TPO and that EDDC had asked for the tree to be reduced to a wildlife pole instead of being felled.

e) Protection of Trees and woodland within the Parish

Cllr. Ball said that this should still be a matter for consideration at a future date.

10. Speaker for the Parish Meeting

It had been decided under Item 7c that there would be no invited guest speaker at this year's Parish Meeting.

11. Bus Shelter Cleaning

The Clerk reported that he was regularly receiving complaints about small amounts of litter in the bus shelter which Cllr. Collier had when notified kindly been clearing up. It was felt that the Council should employ someone to do this but rather than directly employing a cleaner, the Council resolved to ask C S Garden Services to include within their contracted work a fortnightly litter clean of the bus shelters starting the next week. Proposed by Cllr. Huscroft, seconded by Cllr. Mear, all in favour with exception of Cllr. Seward who declared an interest and took no part in the discussion or voting on the proposal.

12. Two seats in The Crescent for residents

Cllr. Ball advised that he had received a request from residents for two seats/benches to be provided in The Crescent. Council agreed to bear this request in mind for the future when further additional community seating was being considered.

13. Village business ads on website

Cllr. Ball advised that this had been mentioned in one of the replies on the village questionnaires sent out for the Neighbourhood Plan. Councillors discussed the matter but felt that the matter was already dealt with, as the Postscript Magazine which was fully featured on the website included subscribed Business advertisements ,

14. Skip Provision

The Chair advised that a few parishioners had queried why the skips provision had ceased. He had explained to them the reasons why but felt that it would be beneficial to include a small item in the Postscript Magazine explaining why it had ceased but also drawing attention to the Green Waste collection service introduced last year by EDDC.

Cllr. Ball volunteered to write an item for inclusion in a future issue.

15. Proposal to consider registering Assets of Community Value

Cllr. Ball to compile a list for consideration at a future meeting.

16. Matters of Urgency (for report only)

None

17. Agenda Items for Next Meeting

War Memorial – ownership and road closures for Remembrance services.

18. Date and Time of Next Meeting

Council Meeting -Tuesday 10th March 2020 at 7.30pm

The Meeting closed at 9.15pm

Signed *B Trott*

Date *10/03/20*