

# KILMINGTON PARISH COUNCIL

## MINUTES OF THE PARISH COUNCIL MEETING ON MONDAY 11<sup>th</sup> JULY 2022 AT 7.30PM IN THE VILLAGE HALL

**Present:** P. Ball (Chair), M. Collier, S. Huscroft, K. Veberth,  
A. Dare, J. Mear

**In Attendance:** A Jenkins (Clerk/RFO)

**Members of Public:** 1

The Chair welcomed everyone to the Council meeting and outlined / reminded everyone of the Covid-19 measures which had been adopted for Council meetings.

### OPEN SESSION

No matters raised

### COUNCIL BUSINESS

**1. Apologies**

Cllr. S. Seward, Cllr. B. Trott, DCC/EDDC Cllr. I. Chubb

**2. Declarations of Interest**

Cllr. Collier on Item 17a

**3. Minutes of the Meeting held on 13<sup>th</sup> June 2022**

The minutes were declared a true record of the proceedings, proposed by Cllr. Huscroft, seconded by Cllr. Collier, all in favour.

**4. Matters arising from the Minutes**

None.

**5. Reports:**

**a) Police**

No report received.

**b) District and County Councillor**

None

**c) Clerk**

The Clerk advised that the new signs for the Village Hall car park should be ready for collection shortly. Cllr. Ball proposed, seconded by Cllr. Collier that the Council also purchase a small hi-vis CCTV in operation warning sign to be placed by the other signs. All in favour.

**d) Kilmington Neighbourhood Support Group**

Nothing to report, other than there are still a few persons receiving assistance from the Support Group.

**e) Neighbourhood Plan**

Cllr. Ball advised that the Neighbourhood Plan had been tabled for approval as Item 20 on the EDDC Meeting on Wednesday 13<sup>th</sup> July. The Examiner had recommended approval and if approved at the meeting, a referendum would then take place in September.

**f) Highways Matters**

The Clerk advised that he had contacted the newly elected MP requesting a meeting at both Offwell and Kilmington in order that we can make him aware of the A35 issues in Kilmington and request his active support in seeking the safety improvements with National Highways.

**g) Playground**

**1) RoSPA Report**

Deferred to next meeting..

**2) Playground surfacing**

The Clerk is still seeking advice from EDDC on the matter.

- 3) Cllr. Huscroft advised that there was a continuing problem with dogs being taken into the playground by their owners and dog faeces being left on the ground. Cllr. Huscroft proposed, seconded by Cllr. Collier that the Council purchase 2 Childrens Play Area No dogs allowed safety signs to be fixed to the play area railings. All in favour. The Clerk and the Chair to expedite the purchase and fixing of these signs as soon as possible.

**h) Trees**

**1) Tree Management Plan**

Deferred to next meeting

**2) Kilmington Common Management Plan**

Deferred to next meeting

**i) Footpaths Report**

The Clerk advised that a further continuing closure notice had been issued in respect of the “Isle of Man footbridge”.

**j) Queens Platinum Jubilee**

Cllr. Ball advised that he was finalising the accounts and would present the final report at the August meeting.

**k) Any Other Reports**

None

**6. To consider any matters pertaining to Coronavirus and Kilmington Parish**

None

**7. Correspondence**

All correspondence had been circulated

**8. Finance**

**a) Current Financial Position**

The Clerk advised that the present balance in the Lloyds Account was £12,202.21

This did not include any payments to be approved at this meeting on the 11<sup>th</sup> July 2022.

NSI Account as at 13-06-2022   £45,550.54

Santander Account   £ 1,095.66

**b) Expenditure to be approved for which bills have been received**

- 1) Payments to A. Jenkins for the Clerk’s net amount of salary after tax/NIC deduction for the month of July 2022 and to HMRC for the appropriate amount based on a gross salary amount of 360.96.

- 2) Payment of £63.00 to Kilmington Village Hall for room hire 25/04, 14/05, 16/05 & 13/06

Payments proposed by Cllr. Collier, seconded by Cllr. Dare, all in favour.

**c) 2021/2022 AGAR**

The Clerk advised that the documentation had been submitted to the internal auditor and was waiting for his report. In view of the fact that the Council could not meet the 1<sup>st</sup> July deadline he had contacted the external auditors requesting an extension and they had agreed an extension to the 29<sup>th</sup> July.

An extraordinary meeting would have to be held before the 29th July to approve the AGAR.

**9. New comers to village pack and Meet the Clubs Coffee Morning July 9th.**

Cllr. Veberth reported that whilst lots of clubs had attended the event. Unfortunately not many newcomers to the village had. He was continuing to investigate how the Newcomers pack could be improved.

**10. Boundary Stone**

The Clerk reported that he had contacted the Devon County Council Historic Environment Team as the Hore Boundary Stone is a recorded heritage asset on the Devon County Historic Environment Records. He had asked them for their comments and opinion on what Dalwood Parish Council has done to the stone.

He had received a reply from the County Archaeologist & Historic Environment Manager who had advised that The Hore Stone on Shute Hill is an undesignated heritage asset, and is recorded on the Devon County Historic Environment Record: [Heritage Gateway - Results](#). Were the stone a designated heritage asset (Listed Building; Scheduled Monument) then formal consent would have been needed to alter it. As it is not currently designated, no laws have been broken. However, in his professional opinion, the addition of these commemorative plaques has damaged the asset, visually and probably physically. Plaques of a more sensitive design and fixture could have been considered, or perhaps masonry markings – with the initial letter of each parish on the relevant face. However, in his opinion, it would have been better to leave the stone as it was and put in place some other form of contemporary feature, or information, to commemorate the Jubilee and the significance of the parish boundaries at this point. In his opinion the plaques should be removed and the stone repaired.

The Clerk said that he had sent a copy of the reply to the Clerk at Shute Parish Council who were also appalled at the damage which Dalwood Parish Council has done to this heritage natural feature, in direct contravention to the expressed concerns and opposition by both Kilmington and Shute to Dalwood's proposal.

Cllr. Ball proposed that the Council write to Dalwood sending them a copy of the County Archaeologist's email and asking for them to remove the plaques from the stone and for the stone to be repaired with minimal damage (at Dalwood's cost).

**11. Dog incidents and Issues**

Cllr. Ball reported that there had been a few dog biting incidents and issues reported to him by parishioners. He had advised the parishioners that Parish Councils have no authority in such matters and also cannot make PSPOs. He advised them to report the incidents to the EDDC environmental protection team to follow up and log. They have the power and experience on how to best deal with dog behavioural issues, so is the most effective way to deal with the problem.

A report which calls for all the appropriate details can be filed on-line at:

<https://eastdevon.gov.uk/environmental-health-and-wellbeing/dogs/report-a-nuisance-or-dangerous-dog/>

The Parish Council is always interested to learn of such issues but are powerless to do anything about them. Cllr. Ball said that he would write an article for Postscript to highlight that such incidents should be reported to EDDC.

**12. Garden Club Allotment Prizes**

Cllr. Ball proposed that the Council give prizes of £15 for first prize, £10 for second prize and £5 for third prize. Seconded by Cllr. Collier, all in favour.

### **13. Councillor Training**

The Clerk advised that he was looking at arranging a New Councillor training course in Offwell one evening in September or October, which Cllr. Veberth could attend.

### **14. Hedge Strip of Land alongside the allotments**

Cllr. Collier reported that Ross Willmington of Symonds & Sampson, Estate Agents in Axminster had received a reply from Stags who stated that their client was agreeable to the sale of the strip of land to the Parish Council at a sale price of £2,500. Furthermore their clients would be responsible themselves for their own legal and professional fees.

Cllr. Dare proposed that the Council proceed to purchase the hedge strip of land for the purchase price of £2,500, and instruct Mark Carlisle of WBW Solicitors LLP to act on behalf of the Council for the purchase. Also that Cllr. Ball and Cllr. Collier be authorised to sign the Transfer on behalf of the Council. Seconded by Cllr. Huscroft, all in favour.

Cllr. Ball and Cllr. Collier to contact Mark Carlisle and instruct him to proceed.

### **15. Database for Parish Council informative emails to parishioners**

The Clerk advised that he had been operating such a database in Offwell parish for a number of years and that it had proved to be very useful as a means of notifying and keeping parishioners informed of important Parish matters. Cllr. Ball thought that this additional means of contacting /informing parishioners could be beneficial and asked that the Clerk agenda the matter for further discussion at a future meeting.

### **16. Venue and date for Parish Council meetings**

Agreed that this be deferred to the December meeting.

### **17. Planning Applications:**

#### **a) 22/1324/FUL -8 Meadow Bank Kilminster Devon EX13 7RL**

##### **Replace the current UPVC conservatory with a timber framed garden room**

Cllr. Dare proposed that Council support the application, seconded by Cllr. Mear, all in favour.

#### **b) 22/1221/FUL & 22/1222/LBC**

##### **Studhayes Barn Kilminster EX13 7DR**

##### **Single storey front extension, porch to front and conversion of residential accommodation into workshop/garage.**

Cllr. Dare proposed that Council have no objection to both applications, seconded by Cllr. Huscroft, all in favour.

### **18. Date and Time of Next Meeting**

Monday 8<sup>th</sup> August 2022 at 7.30pm

The meeting closed at 9.30pm

Signed *P. Ball*

Date *22<sup>nd</sup> August 2022*