

KILMINGTON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING ON MONDAY 12th AUGUST 2024 AT 7.00PM IN THE CRICKET PAVILION

Present: Cllrs. P. Ball (Chair), S. Seward, K. Veberth, B. Reed
N. Bayley, O. Miller

In Attendance: A Jenkins (Clerk/RFO),

Members of Public: 0

The Chair welcomed everyone to the Council meeting and outlined / reminded everyone of the Covid-19 measures which had been adopted for Council meetings.

OPEN SESSION

No matters raised

COUNCIL BUSINESS

**24/046 To receive apologies for absence and to approve reasons given
LGA 1972 S.85 (1))**

Cllrs. Dare & Collier

**24/047 To receive any declarations of interest relating to items outlined
in this agenda (this does not preclude the duty to declare further
interests as applicable)**

Cllr. Seward – Item 24/050a

24/048 Minutes of the Meeting held on 8th July 2024

The minutes were declared a true record of the proceedings, proposed by Cllr. Seward, seconded by Cllr. Veberth, all in favour.

24/049 Matters arising from the Minutes

The Clerk advised Councillors that the EDDC Planning Officer had raised some questions on the Consultee comments that the Parish Council had submitted on Planning Application 24/1045/FUL. The Clerk had sent a detailed response to the questions to enable the Officer to understand the Parish Council's reasoning. Cllr. Ball gave Councillors a brief report on the matter.

Cllr. Ball advised that 185 parishioners had responded to the Housing needs assessment survey and that this was a 42% response level.

Cllr. Seward left the meeting room at this point due to his declared interest in the following item 24/050a

24/050 Planning Applications

- a) **24/1306/FUL - Bridge Meadow Whitford Road Kilmington EX13 7NS**
Demolish existing roof structure and erect replacement agricultural building

Cllr. Miller proposed that the Parish Council had no objection to this planning, seconded by Cllr. Veberth, all in favour.

Cllr. Seward then returned to the meeting

- b) **24/1498/TRE - The Beeches Shute Road Kilmington Axminster EX13 7ST**

T2, Beech : Remove deadwood (>200mm) and stem on north side of main over road.renew flexible bracing system with a system of a higher working load. T5, Beech : Crown reduction achieved by: i) Reducing low dominant lateral branch growing to the south, by pruning off the western side at first bifurcation at approx. 2m from main stem. ii) Reducing height by pruning back leading vertical stem by approx. 5m, back to vertically aligned side growth. Retaining a tree with a height of approx. 8m and crown spread to the south of 5m.

Cllr. Bayley proposed that the Parish Council had no objection to this planning, seconded by Cllr. Reed all in favour.

24/051 Finance

- a) **Current Financial Position**

The Clerk advised that the present balance in the Lloyds Account was £7,213.26

NSI Account	£38,397.33
Santander Account	£ 1,095.66

- b) **Expenditure to be ratified**

None

- c) **Expenditure to be approved for which bills have been received**

- 1) Payment to A. Jenkins for the Clerk's salary for the month of August 2024 (27/07/2024 to 24/08/2024) and the appropriate PAYE amount to HMRC based on the gross salary amount of £486.72.
- 2) Payment of £840.00 to C S Garden Services SW Ltd for work carried out 03/07, 17/07 and 29/07 and on Brookside roadside hedges and waste away.
- 3) Payment of £96.47 to Proludic as previous cheque (chq number 2132) issued to them was never received by them and was never cashed
- 4) Payment of £66.00 to A. Jenkins to reimburse him for the payment made to the National Allotments Society for the Council's membership application fee.

Payments proposed by Cllr. Bayley, seconded by Cllr. Miller, all in favour

- d) **Section 106 monies**

Cllr. Ball advised that he was still investigating the matter

24/052 Reports:

- a) **Police**

None

b) District and County Councillors

DCC Cllr Chubb reported that the devolution talks were still ongoing and that the recent dry weather had enabled Highways to catch up on the potholes and patching works.

EDDC Cllr Chubb reported that EDDC were undertaking a Housing Review.

c) Clerk

The Clerk advised that he was seeking to have the council minutes spiral bound.

d) Highways Matters

1) 30 to 20 mph Speed limit

Cllr. Ball said that he would chase up Highways as they had still not confirmed who were this year's six successful applicants

2) Speed Watch Scheme

Nothing to report

3) A35

Nothing to report

4) Other matters

The Clerk reported that he had been notified of two temporary road closures taking place on Whitford Road (approach to Primary School) to enable new electric duct works to take place. Cllr. Ball has posted details on the notice board.

Cllr. Ball advised that the Hill road sign had been knocked down. The Clerk to report the matter to the Highways Officer.

Councillor Ball reported he took part in the Devon Highways Zoom Connect Event 'Self-Help Highway Schemes' to help build understanding and collaboration between councils and the highways team; this time focussing on various community self-help highways schemes. The Community Self-Help program is designed to enable communities to undertake minor works in or around the highway, even requiring road closures or traffic management. This scheme embodies the spirit of collaboration and proactive engagement and might provide a cost effective way for KPC to deliver benefits to the Parish, such as the signage for 20mph.

e) Playground –

1) RoSPA Report

None

2) Other matters

Cllr. Miller reported that there weeds on some of the matting and that the bench was in need of cleaning and painting.

f) Allotments

Cllr. Veberth had measured all the allotment plots and this clearly showed that there was a great disparity between the plot sizes and that the existing plot charges were not equitable and fair. Cllr. Veberth proposed that the council change the charges to a square metre basis per plot so that it would fair and equitable for all the allotment holders. Seconded by Cllr. Bayley, all in favour.

The Clerk reported that with agreement from Cllrs. Ball, Veberth and Bayley he had proceeded to apply for the Council to join the National Allotments Society under their local Authority membership scheme at a cost of £66.00.

The Clerk advised Council that it was important that each allotment holder held public liability insurance themselves as the Council Insurance only covered the Council's Public Liability and not that of the allotment holders. He advised that the allotment holders can obtain Public Liability insurance cover together with other membership benefits by forming an association and joining the National Allotments Society enbloc at a reduced cost of £3.00 per member. Cllr. Veberth proposed that the Council advise allotment holders to do this and encourage them to do so by the Council paying the cost. Seconded by Cllr. Bayley, all in favour.

Cllrs. Veberth, Bayley and the Clerk to review the allotment tenancy agreements and the new square metre costing basis for Council to approve.

g) Trees

The Clerk advised that the last tree safety inspection survey report on the 21st October 2023 had recommended a summer re-inspection be carried out in the summer of 2024 when the trees are in full leaf. (The last two inspections have been winter inspections when the trees have been bare and it is recommended that inspections should be alternated between winter and summer to give better indicators of the health of the trees and their safety)

Cllr. Reed proposed that the Council proceed with the summer inspection, seconded by Cllr. Bayley, all in favour.

Councillor Ball reported there was an opportunity, working with EDDC to improve the hedge bank between the Orchard and Dares Field. Resident David Simpson, who has been involved in restoring and managing Ancient Woodland in East Devon, has been discussing the bank and its important Veteran Trees with EDDC Street Scene who own it. He highlighted to them the fly tipping KPC has been trying to stop. EDDC has a programme to improve hedge banks and tree areas. EDDC can provide advice, assistance, free plants and fix EDDC signs to discourage fly tipping. David Simpson has offered to help organise volunteers to support the programme. EDDC will respond to KPC to confirm their support.

h) Footpaths

None

i) Defibrillators

1. Defibrillator at The New Inn

None

2. Defibrillator at the Village Hall

None

j) Hitchcock Trust

Cllr. Ball gave a brief report on the trustees recent meeting and advised that another trustees meeting would be held shortly to discuss the PSPOs.

k) Any Other Reports

None

24/053 Correspondence

The Clerk advised that correspondence had been received from Kilmington Primary School stating that they were experiencing problems with school deliveries entering the school site via the 'no entry' gates in School Lane. The school are looking at signage to direct vehicles and deliveries way from School Lane. St Giles church has agreed for the school to have a sign on their small road gate but the School would also like a sign by the School Lane road sign to direct deliveries. The school are requesting permission from the Parish council to have a suspended sign attached to hang under the Parish council notice board.

The Clerk advised that he had asked the School to provide an illustration of the sign in order that they can consider and approve the sign.

The Clerk advised that an invite had been received for a representative to attend an EDDC Tree, Hedgerow & Woodland Strategy Stakeholder Workshop on Tuesday 30th July. Cllr. Ball advised that David Simpson had attended on the Council's behalf and gave a brief report on the workshop event.

Cllr. Ball had been contacted by a parishioner expressing concern about there being Giant Hogweed present in the Village but had not been told where it was. Cllr Ball will speak to the parishioner to find out where it is, in order he can look at it and confirm it is indeed Giant Hogweed and not another plant from the Cow Parsley family. The Clerk gave Cllr. Ball advice and written information on how to identify Giant Hogweed, the dangers and hazards associated with it and how it should be treated, removed and disposed of safely.

The Clerk reported that he had received details of the NHS new Health checks initiative for 40 to 74 aged persons and the dates and locations of the Health check clinics. Cllr Ball to publicize details.

The Clerk advised that a grant application had been received from Axe Valley & West Dorset Ring & Ride Service. Cllr. Seward proposed giving a grant of £150.00, seconded by Cllr. Miller, all in favour.

24/054 War Memorial

Deferred to next meeting

24/055 'The Green' – water course

Deferred to next meeting

24/056 KPC Facebook page

Deferred to next meeting

24/057 Agenda Items for Next Meeting

War Memorial

'The Green' – water course

KPC Facebook page

24/058 Date and Time of Next Meeting

Monday 9th September 2024 at 7.00pm

The Meeting closed at 8.55pm

Signed *P. Ball*

Date **09/09/2024**