

# KILMINGTON PARISH COUNCIL

## MINUTES OF THE PARISH COUNCIL MEETING ON MONDAY 12<sup>th</sup> DECEMBER 2022 AT 7.30PM IN THE VILLAGE HALL

**Present:** B. Trott (Vice Chair), S. Huscroft, S. Seward, K. Veberth,

**In Attendance:** A Jenkins (Clerk/RFO), DCC/EDDC Cllr. I. Chubb

**Members of Public:** 0

The Vice Chair chaired the meeting, welcomed everyone to the Council meeting and outlined / reminded everyone of the Covid-19 measures which had been adopted for Council meetings.

### OPEN SESSION

No matters raised

### COUNCIL BUSINESS

**1. Apologies**

Cllrs. P. Ball, J. Mear, M. Collier & A. Dare

**2. Declarations of Interest**

None

**3. Minutes of the Meeting held on 14<sup>th</sup> November 2022**

The minutes were declared a true record of the proceedings, proposed by Cllr. Veberth seconded by Cllr. Seward, all in favour.

**4. Matters arising from the Minutes**

The Clerk advised that the Chair had investigated whether any costs would be involved in the Kilmington History Group request asking if their digital archives could be hosted on the Kilmington Village website. There were no costs involved so the Chair had given permission for this to proceed.

The Clerk advised that the Chair had been assisting the Village Hall Chair with the grant application for the Village Hall PV Panels Project and had asked DCC Cllr. Chubb if he could assist with the project costs. Cllr. Hubb had kindly agreed to provide a Locality Funding grant of £500.

The Chair had advised the Clerk that 22 persons attended the Defibrillator Training even which had gone well. Several attendees asked if the Defib box could either be left unlocked or the security number could be displayed close to the cabinet. The reason being that if you get to the box in an emergency and have no mobile phone with you, you are helpless and can't open

the cabinet. The trainer advised that some cabinets are left open in areas where there is little chance of vandalism. The defib unit is around £1200 to replace so the Council would have to check the position with the Insurance Company.

Several attendees had asked if a First Aid training session could be organised for village residents. The trainer had given the Chair details of a trainer and the Chair will contact this person and advise further at the next Council meeting.

## **5. Reports:**

### **a) Police**

No report received

### **b) District and County Councillors**

Cllr. Chubb gave a brief verbal report.

### **c) Clerk**

Nothing to report

### **d) Kilmington Neighbourhood Support Group**

Cllr. Seward said that the support group were still providing support.

### **e) Neighbourhood Plan**

It was agreed that this regular agenda item could now be dispensed with as the Neighbourhood Plan had now been formally adopted by EDDC.

### **f) Highways Matters**

#### **1) Update on Village 20**

The Clerk advised that DCC had received £150,000 funding for further 20mph schemes in 2023 which it is anticipated would allow 6 further schemes to proceed. Applications for consideration have to be submitted by the 30<sup>th</sup> January 2023 but no application forms/further information had yet been issued by DCC.

He would include an item on the agenda for the January meeting.

#### **2) Speed Watch**

The Clerk had forwarded further information onto the Chair. He said that it was important that the Council submit a Speed watch application as soon as possible in January as Speedwatch is a rating factor in DCC's consideration/approval of the 20mph application submissions.

Cllr. Seward said that he would liase with the Chair ahead of the next meeting.

#### **3) A35 Meeting with National Highways (NH)**

The Clerk said that the Chair is continuing the direct follow up with NH and will be pushing for their 'walk through' villages visits to be done as soon as possible next year.

The Chair will advise further at the January meeting.

#### **4) Other matters**

The Clerk reported that the broken lit sign on the central road island opposite the entrance to Summerhayes Farm had been replaced the day after the November meeting.

### **g) Playground**

The Clerk to contact play equipment maintenance firms in January.

The Clerk advised that a letter of concern had been received from a parishioner about an incident when dog faeces was found littered around the children's playground. The parishioner had also written to the Trustees of the Playing Fields.

Cllr. Huscroft advised that the Trustees had submitted an application request to EDDC for a Public Spaces Protection Order (PSPO) to have dogs kept on leads in the Playing Fields and for dogs to be banned from the Playpark. The Trustees had not as yet received a response from EDDC.

The Clerk said that the Parish Council had already erected No Dogs signs on the playground fencing and that the PSPO was the only official legal enforcement measure available to enforce the dog ban. Hopefully, EDDC will approve the PSPO application.

**h) Trees**

**1) Tree Management Plan**

Deferred to next meeting

**2 Kilmington Common Management Plan**

Deferred to next meeting

**i) Footpaths Report**

The Clerk to contact Tom Cook in January to arrange to meet, arrange for the paths to be walked in order to complete and submit the survey/P3 forms ahead of the 13<sup>th</sup> February deadline.

**j) Any Other Reports**

None

**5. Correspondence**

The Clerk advised that the following correspondence had been received and forwarded to Councillors:-

- a) Correspondence received from East Devon re Defra funding to support all ability access improvements in/to the AONB. b) The annual P3 parish paths partnership surveys forms had been received from DCC.
- b) He had received notification that PKF Littlejohn LLP had been reappointed as the external auditors for smaller authorities for the five financial years from 2022-23 to 2026-27.
- c) He had received and forwarded on to Councillors the links to enable them to view all the various workshops from the Emergency Planning – Devon Community Resilience Forum.
- d) He had received notification that the temporary closure of Axminster Footpath 58 and Kilmington Footpath 22 where they cross the “Isle of Man” footbridge over the River Axe had been extended until the 23<sup>rd</sup> December 2023 or until the works are complete, whichever is the sooner.
- e) He had also received correspondence which was relevant to the Warm Welcome Initiative and had forwarded these on to Reverend Julie Lomas and Pastor Mike Hudson.

**7. Finance**

**a) Current Financial Position**

The Clerk advised that the present balance in the Lloyds Account was £12,593.23 This did not include any payments to be approved at this meeting on the 12th December 2022.

NSI Account as at 13-06-2022	£45,550.54
------------------------------	------------

Santander Account	£ 1,095.66
-------------------	------------

The transfer of the monies from the NSI account and the closure of the Santander Account had not yet been completed.

**b) Expenditure to be ratified**

None

**c) Expenditure to be approved for which bills have been received**

- 1) Payment to A. Jenkins for the Clerk’s net salary of £421.20 after tax deduction for the month of December 2022

- 2) Payment of £70.00 to HMRC for the appropriate amount of Tax
- 3) Payment of £158.80 to All Saints Parish Council for supply of replacement adult pads and AED Governance FY22-23 for the Defibrillator
- 4) Payment of £31.28 to A. Jenkins to reimburse for Domain *kilmingtonvillage.com* renewal with Freeola for a two year period
- 5) Payment of £336.74 to DALC for training session. (Note Cross charge invoices have been issued to Offwell PC, Shute PC and Widworthy PC for reimbursement of charges relating to their participation in this joint local training event)  
Payments proposed by Cllr. Huscroft, seconded by Cllr. Seward.

**d) Electricity Supply for Allotments**

The Clerk advised that he had spoken to EDF and requested that they proceed with the change to the new tariff.

**e) Parish Council Laptop update replacement**

The Clerk advised that he had obtained 3 quotations for the supply of a replacement Laptop –

Lenovo V15 – 15.6 in FHD Win 10 Pro (upgradeable to Win11 Pro).

Intel Core i5-10210U 8GB RAM 256 GB SSD

With a Crucial X8 1TB External SSD

The quotations were from 1) Lawson Computers in Axminster,

2 laptopsdirect.co.uk 3) computersdirect.co.uk.

The quotations for the Lenovo laptop were identical from all 3 with very similar figures for the external SSD.

Cllr. Seward proposed that the Council accept the quotation from Lawson Computers of £470.00 incl.VAT for the Lenovo laptop and £99.00 incl.VAT for the external SSD, and proceed to purchase the items as soon as possible, seconded by Cllr. Huscroft, all in favour. The Clerk advised that an appropriate Windows 365 software package would also have to be purchased online direct from Windows. Cllr. Seward proposed that the Clerk proceed to purchase this software, seconded by Cllr. Veberth, all in favour.

**8. EDDC New Local Plan consultation**

The Clerk reminded Councillors that the Consultation period on the Draft local Plan is up until Sunday 15th January 2023 on the Draft Local Plan. Any parishioner wishing to get involved and make a comment/have their say on the Draft local Plan needs to visit the EDDC Commonplace consultation web site before the 15<sup>th</sup> January.

**9. Planning Applications:**

**a) 22/2177/FUL – Land at Broadview, Kilmington**

Erection of a storage shed

Councillors noted that the applicant had now withdrawn this application.

**10. Risk Management Plan**

Councillors agreed to defer this item to the February meeting.

**11. Agenda Items for Next Meeting**

**12. Date and Time of Next Meeting**

Monday 9<sup>th</sup> January 2023 at 7.30pm in the Cricket Pavilion

The meeting closed at 8.20pm

Signed **B. Trott**

Date **09/01/2023**