

KILMINGTON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING ON MONDAY 13th FEBRUARY 2023 AT 7.30PM IN THE CRICKET PAVILION

Present: P. Ball (Chair), S. Huscroft, B. Trott, S. Seward,
M. Collier, A. Dare,

In Attendance: A Jenkins (Clerk/RFO), DCC/EDDC Cllr. I. Chubb

Members of Public: 3

The Chair welcomed everyone to the Council meeting and outlined / reminded everyone of the Covid-19 measures which had been adopted for Council meetings.

OPEN SESSION

The Chair advised that at the recent defibrillator Training session, attendees had asked about the possibility of the Parish Council providing a first aid course and investigating the possibility of providing another defibrillator somewhere near the top end of The Street. The Clerk had advised that Mrs Sauvage, an Offwell resident worked for Community Heartbeat Trust one of the leading defibrillator organisations who also offered some first aid courses and the Chair had asked if she could come to the meeting to give Councillors some informal advice.

Mrs Sauvage spoke and provided some brief details of the First Aid and basic life support training awareness courses that Community Heartbeat Trust can offer. She also spoke about matters the Parish Council should consider if they look to having another defibrillator.

Judith Simpson spoke about the Kilmington Common Volunteer Group.

She said that there are 20 volunteers who are working to protect and reintroduce the Lowland Heathland area and the rare Heath Lobellia within Kilmington Common. The work they are doing is following the principles and guidelines provided by the EDDC ANOB team and she spoke about the work they have already done. Councillors were very appreciative of the work and the commitment of the volunteers. They felt that it was important that the views and aims of the Volunteer Group in relation to the Lowland Heathland area at the centre of the Common should be considered when the Council shortly formulate an overall Kilmington Common Management Plan and the Tree Management Policy. Also when these are formulated and approved that it is important that the village are informed of the plans for the Common.

A resident from Roman Road spoke about the bricks and waste material which had been dumped in potholes and in the roadside ditch on Roman Road near a bungalow close by where the tarmac section ends. He had raised the matter in the Open Session of the November meeting but that nothing had been done about it. The Chair said that he would investigate and look at the area in question.

COUNCIL BUSINESS

1. Apologies

Cllrs. K. Veberth & J. Mear

2 Declarations of Interest

Cllr. Seward – Item 7c4

Cllr. Dare – Items 9a, 9b, 9c, 9d, 9e, 9f, 9g, 9h, 9i & 9j

3. Minutes of the Meeting held on 9th January 2023

The minutes were declared a true record of the proceedings, proposed by Cllr. Huscroft seconded by B. Trott, all in favour.

4. Matters arising from the Minutes

The Clerk to make further enquiries regarding a first aid course.

The Clerk advised that EDF had now changed the tariff and set up an online account and direct debit.

The Clerk advised that Luke Lawson had resolved the difficulties with the Microsoft software package.

5. Reports:

a) Police

A newsletter had been received from the Police but Councillors felt that this newsletter did not actually report or give any information as to what is actually happening in Kilmington Parish.

b) District and County Councillors

EDDC Cllr. Chubb advised that EDDC had now agreed to resume physical meetings but were not using Blackdown House as they felt that the Chamber was too small for full Council Meeting to take place Covid safely. The Council was instead hiring the Ocean premises in Exmouth for the meetings.

DCC Cllr. Chubb advised that a new Chief Executive had been appointed and was taking office today.

Full Council meets on Thursday 17th February to set the budget for 2022/23. Despite an increase in the total budget of £49m to £629m, services are under extreme cost pressures, such as the national living wage, inflation, Childrens services and Highways, therefore requiring significant savings to be made. The budget has been considered by all the scrutiny committees and cabinet have now recommended a 1% increase for social care and a 2.99% increase for DCC share of the Council Tax. Band D Council tax charge for 2022/23 for DCC is therefore £1556.46. This is subject to approval on Thursday 17th.

c) Clerk

The Clerk advised that he had recently been in correspondence with EDDC querying the Section 106 and CIL monies for Kilmington. They had replied with some details and information which the Chair and himself were checking and also investigating as to whether there was any possible projects identified in the Neighbourhood Plan consultation processes that may be suitable for the use of the Section 106 monies.

d) Kilmington Neighbourhood /Warm Welcome Support

Nothing to report other than The Beacon was now offering Warm Welcome support.

e) Highways Matters

1) 20 mph Speed limit submission to DCC

The Chair reported that the 20mph application had been submitted to

Devon Highways but that they had not confirmed receipt of it as he had requested. He will ask them again for confirmation and asked DCC Cllr. Chubb if he could also seek confirmation.

2) Speed Watch Scheme

Cllr. Seward reported that he had now undertaken the relevant Speed Watch training and that there were 7 volunteers yet to undertake training. He hoped that the Police would set up and make the scheme operational in the next few months.

3) A35 Meeting with National Highways

The Chair to follow up.

4) Other matters

The Chair reported that Cllr. Veberth had agreed to take over the Highways duties from Cllr. Mear.

Cllr. Seward advised that he was going to check on the Gore Bridge repairs that Devon Highways had emailed to say had been carried out.

Councillors were concerned about the safety of the posts and railings on Silver Street. The Clerk to report the matter to the Highways Officer and ask him to inspect them and advise.

f) Playground

Cllr. Huscroft reported that EDDC had approved the PSPO Control of Dogs “No Dogs allowed” on the Kilmington Playground and a PSPO Control of Dogs “ All Dogs on leads” for the Playing Fields. The PSPOs will effective from May 2023 and EDDC have agreed to provide the required signage.

The Clerk advised that he had contacted HAGS who had taken over SMP and requested their engineer to visit and inspect the damaged board.

g) Trees

1) Tree Management Plan

Deferred to next meeting

2) Kilmington Common Management Plan

Deferred to next meeting

3) Kilmington Common Volunteer Group

Discussed in the Open Session

h) Footpaths Report

Nothing to report

i) Any Other Reports

None

6. Correspondence

The Clerk advised that all correspondence received had been forwarded to Councillors

7. Finance

a) Current Financial Position

The Clerk advised that the present balance in the Lloyds Account was £9,760.50

This did not include any payments to be approved at this meeting on the 13th february2023.

NSI Account as at 13-06-2022	£45,592.93
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Santander Account	£ 1,095.66
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The transfer of the monies from the NSI account and the closure of the Santander Account had not yet been completed.

b) Expenditure to be ratified

None

c) Expenditure to be approved for which bills have been received

- 1) Payments to A. Jenkins for the Clerk's net amount of salary after tax/NIC deduction for the month of February 2023 (26/01/2023 to 23/02/2023) and to HMRC for the appropriate amount based on a gross salary amount of £392.96
- 2) Payment of £59.99 to A Jenkins for purchase of Microsoft 365 package for the Parish Council new laptop. (reimbursement to the Clerk)
- 3) Payment of £50.00 to Lawson Computer Repair Ltd for new Laptop setup, Microsoft office help and installation
- 4) Payment of £966.00 to CS Garden Services SW Ltd for work carried out 10/10, 9/11, 22/11, 30/11 and 8/12/2022.
- 5) Payment of £ 37.40 to A. Jenkins for purchase of printer toner cartridge reimbursement to Clerk)
- 6) Payment of £165.00 to Shute Parish Council for the 50% contribution to the insurance renewal premium for the Arthur Hitchcock Trust Charity.
Payments proposed by Cllr. Dare, seconded by Cllr. Collier, all in favour. (Cllr. Seward took no part in the discussion and voting due to the declared interest).

d) Freeola price increase on EmailPro Service

The Clerk advised that the price for Freeola's EmailPro Service is going up by 10%, due to increased costs. The new monthly charges are as follows and will take effect from the 25/05/2023 invoice.

Freeola EmailPro Service (Unlimited Addresses at 1 Domain + 4GB) is changing from £2.00 to £2.20 (ex VAT).

Noted by Councillors

e) The King's Coronation

Cllr Ball advised that the plans for the Coronation celebration events are still under discussion and asked for the item to be deferred to the next meeting.

9. Planning Applications:

Cllr. Dare left the room at this point due to the declared interest in the following items 9a to 9j (inclusive).

- a) **23/0225/FUL - Coryton Farm Kilmington Axminster EX13 7RE**
Proposed roofing over existing silage pit
- b) **23/0226/FUL - Coryton Farm Kilmington Axminster EX13 7RE**
Proposed roofing over existing silage pit
- c) **23/0227/FUL - Coryton Farm Kilmington Axminster EX13 7RE**
Proposed roofing over existing silage pit
- d) **23/0228/FUL - Coryton Farm Kilmington Axminster EX13 7RE**
Proposed roofing over existing silage pit
- e) **23/0229/FUL - Coryton Farm Kilmington Axminster EX13 7RE**
Proposed roofing over existing silage pit
- f) **23/0230/FUL- Coryton Farm Kilmington Axminster Devon EX13 7RE**
Proposed roofing over existing silage pit
- g) **23/0147/FUL - Coryton Farm Kilmington Axminster Devon EX13 7RE**
Detailed application for the construction of a manure storage building
- h) **23/0148/FUL - Coryton Farm Kilmington Axminster Devon EX13 7RE**
Detailed application for the construction of a manure storage building

i) 23/0149/FUL - Coryton Farm Kilmington Axminster Devon EX13 7RE

Detailed application for the construction of a manure storage building

j) 23/0150/FUL - Coryton Farm Kilmington Axminster Devon EX13 7RE

Detailed application for the construction of a manure storage building

Cllr. Collier proposed that the Parish Council support the above applications (9a to 9j inclusive) but with a comment that the Parish Council hope that the new structures will be strong enough to support solar panels and the roof slope, and direction is designed to maximise the solar benefits, should panels be fitted in the future, seconded by Cllr. Seward, all in favour (except for Cllr. Dare who took no part in the discussion or vote).

Cllr. Dare now returned to the room.

k) 23/0059/FUL - Spout Hill The Street Kilmington Devon EX13 7RW

Listed Building Consent for alterations to Grade II Listed Barn to convert outbuilding for ancillary use to main dwellinghouse

l) 23/0060/LBC - Spout Hill The Street Kilmington Devon EX13 7RW

Listed Building Consent for alterations to Grade II Listed Barn to convert outbuilding for ancillary use to main dwellinghouse

Cllr. Collier proposed that the Parish Council object to the above two applications 9k and 9l and to make the following comments, seconded by Cllr. Huscroft. all in favour:-
Comments:-

1. The Application Form

Pedestrian and Vehicle Access, Roads and Rights of Way

Question: Is a new or altered pedestrian access proposed to or from the public highway?

Response: In response to this question the applicant has answered 'No'.

KPC comments: The Proposed South Elevation shows a new door which opens direct on to The Street providing a new pedestrian access.

The New Door

The new door opens outwards into The Street, the main East/West route through the village. Opening outwards would limit the view when opening the door and exiting the building.

This would create a hazard to any vehicles, pedestrians or cyclists passing by.

The New Guard Rail

'To provide safety from highway users, a discrete timber handrail is proposed to the doorway.'

The new guard rail proposed projects 1 metre out from the building into the road. The existing grass verge and the distance from the building to the edge of the tarmac road surface is only 1 metre.(see attached photographs)

2. Design and Heritage Statement

The design and heritage statement submitted states that:

'Listed Building consent is sought for internal renovation works to the barn to provide ancillary use as an office and storage area. It is currently being used for storage.'

KPC Comments: The Proposed Combined Plans show the proposed rooms listed as 'Living Room', 'Kitchen', 'Bathroom' and 'Mezzanine'. There is no 'office' or 'storage' areas shown.

This would suggest the plans have been drawn to provide accommodation, rather than an office and storage.

Parking

If the development will be used as accommodation for a holiday let, a carer or a family member then sufficient off-road parking must be provided. (see: The Kilmington Neighbourhood Plan Policy TT1 and Policy EB2: Local Tourism and Leisure Opportunities Shown below). The direct access door on to The Street is likely to encourage adjacent on-street parking on this narrow road, close to the junction with George Lane. This would create a further hazard to other road users, particularly pedestrians and cyclists.

The Kilmington Neighbourhood Plan: Policy TT1: Impact on the Local Highway, Cycleway and Footpath Network

1. Proposals must provide sufficient off-road parking to serve the development commensurate to the size and nature of the use and ensure no adverse impact on highway safety.

Policy EB2: Local Tourism and Leisure Opportunities

Development proposals for holiday accommodation and tourist attractions which provide additional opportunities to support the local economy will normally be supported where they:

iv) have no adverse impact on highway safety or traffic flow on the local road network;

Policy DE1: High Quality Design

2. All new development should be of high-quality design, complementing the local vernacular, enhancing visual amenity, minimising any adverse impacts on the built environment, neighbouring amenity and landscape.

2. For proposals to be considered high quality, they should meet the requirements of the Kilmington Village Character Assessment (Appendix 4) and have particular regard to the following considerations, wherever applicable and practical:

vii) exceed adopted off road parking standards;

x) provide a street design which is safe for pedestrian, cycle and vehicular access but does not adversely impact upon the character of the historic network of roads and lanes, for example, through inappropriate lighting or pavement areas which adversely impact on the character and setting of public spaces;

10. Defibrillator

Discussed in the Open Session

11. Agenda Items for Next Meeting

May 2023 Parish Council elections

12. Date and Time of Next Meeting

Monday 13th March 2023 at 7.30pm

The Meeting closed at 9.20pm

Signed *P. Ball*

Date **13/04/2023**