

KILMINGTON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL ANNUAL MEETING IN THE VILLAGE HALL ON MONDAY 16th MAY 2022 AT 6.30PM

Present: Cllrs B. Trott (Chair), M. Collier, S. Huscroft,
P. Ball, A. Dare, J. Mear, M. Jones, S. Seward

In Attendance: A Jenkins (Clerk/RFO), DCC/EDDC Cllr. I. Chubb

Members of Public: 1

The Chair welcomed everyone to the Annual Council meeting and outlined / reminded every-one of the Covid-19 measures which had been adopted for Council meetings.

COUNCIL BUSINESS

1. Election of Chair

Cllr. Trott proposed Cllr. Ball for the post, seconded by Cllr. Seward, all in favour.

2. Chair's Declaration of Acceptance of Office

The Clerk advised that the printer was presently out of action. The Clerk will contact Cllr. Ball to sign the declaration.

3. Election of Vice Chair

Cllr. Collier proposed Cllr. Trott for the post, seconded by Cllr. Dare, all in favour.

4. Apologies

None

5. Members' Declaration of Acceptance of Office

The Clerk will contact Councillors to sign the Declaration forms.

6. Declarations of Interest

Cllr. Seward in Item 16b)3).

7. Registers of Interest Forms

The Clerk will send forms to Councillors for their completion and return

8. Election of Officers and Committee Representatives

a) Planning Committee

All Councillors

prop. Cllr. Trott, sec. Cllr. Ball

b) Allotments

Cllr. Collier, Cllr. Trott

prop. Cllr. Huscroft, sec. Cllr. Ball

c) Village Hall Committee

Cllr. Huscroft

prop. Cllr. Collier, sec. Cllr. Dare

d) Playing Field Committee

Cllrs Collier & Huscroft

prop. Cllr. Ball, sec. Cllr. Dare

- e) **Arthur Hitchcock Charity (Shute)**
Cllrs. Jones & Seward prop. Cllr. Collier, sec. Cllr. Mear
- f) **Devon Association Local Councils**
None
- g) **Responsible Financial Officer**
The Clerk prop. Cllr. Collier, sec. Cllr. Dare
- h) **Internal Auditor**
Thomas Westcott Accountants prop. Cllr. Trott, sec. Cllr. Seward
- i) **Trees**
Cllr. Jones prop. Cllr. Ball, sec. Cllr. Collier
- j) **The Common**
Cllr. Ball prop. Cllr. Seward, sec. Cllr. Huscroft
- k) **Neighbourhood Plan**
Cllrs. Ball, Seward & Dare prop. Cllr. Trott, sec. Cllr. Collier
- l) **Emergency Planning Coordinator**
Cllr. Seward prop. Cllr. Huscroft, sec. Cllr. Jones
- m) **Highways**
Cllrs. Mear & Ball prop. Cllr. Trott, sec. Cllr. Dare
- n) **Footpaths**
To be confirmed at next meeting
All Councillors were in favour of the above appointments.

9. Open Session

No matters raised

10. To consider filling the Casual Vacancy

The Clerk reported that the only applicant was Mr Kieran Marshall and advised Councillors of the procedure to be followed. Cllr. Trott proposed Mr Marshall be co-opted, seconded by Cllr. Mear, all in favour. The new Councillor to join at the next meeting.

11. Minutes of the Meeting held on 25th April 2022

The minutes were declared a true record of the proceedings, proposed by Cllr. Ball, seconded by Cllr. Seward, all in favour.

12. Matters Arising from the Minutes

The Clerk advised that he was continuing to make enquiries about the possibility of protection for the Hoar Boundary stone.

13. Reports:

a) Police

None

b) District and County Councillors

Cllr. Chubb stressed that anyone applying for hardship grants should only go through the proper official application channels and not respond to unsolicited phone calls offering to apply on their behalf. A number of such fraudulent phone calls had recently been reported to the Police.

He said that potholes was the number one reported issue that Highways had to deal with and that whilst they tried to deal with them as soon as possible, it was important that people keep on reporting them if they have not been repaired within a reasonable time and are getting worse and more hazardous.

He advised that DCC had now returned to having face to face meetings but that EDDC were still holding virtual remote consultative meetings with decisions delegated to the Principal Council officer.

c) Clerk

None

d) Kilmington Neighbourhood Support Group

None

e) Neighbourhood Plan

Cllr. Ball advised that there had been a number of queries from EDDC and the Examiner and that EDDC were now awaiting the Examiner's report.

f) Highways Matters

None

g) Playground

The Clerk was still seeking advice on the playground surfacing. Cllr. Jones is dealing with the matters identified in the RoSPA report.

h) Trees

1 Tree Management Plan

Deferred to next meeting

2 Kilmington Common Management Plan

Deferred to next meeting

i) Footpaths Report

None

j) Queens Platinum Jubilee

Cllr. Ball reported that the plans had been finalised and a programme of the events over the four days had been circulated. He said that the Beacon lighting is due to take place at 9.45pm and not as previously indicated.

A risk assessment had been completed and forwarded to the Clerk for onward submission with a programme of events to the Insurers to confirm cover.

k) Any Other Reports

None

14.To consider any matters pertaining to Coronavirus and Kilmington Parish

None

15. Correspondence

All correspondence had been forwarded to Councillors

16. Finance

a) Current Financial Position

The Clerk reported that the present bank balances were as follows:-

Lloyds Bank Account	-£14,284.37 after allowing for uncleared cheques
Santander Bank Account	- £ 1,095.66
NS&I Account	-£45,550.54

b) Expenditure to be approved for which bills have been received

- 1) Payment of £316.96 to A. Jenkins for the Clerk's salary for the month of May 2022
- 2) Payment of £44.00 to HMRC
- 3) Payment of £396.00 to CS Garden Services SW Ltd for work 13/04/22 and 28/04/22
Payments approval proposed by Cllr. Collier, seconded by Cllr. Huscroft, all in favour(except for Cllr. Seward who took no part)

c) Renewal of Council Insurance

The Clerk advised that Gallaghers, the Brokers had invited cover with Hiscox Insurance at a premium of £1,276.19 based on a 3 year Long Term Agreement. However, he had not yet received a reply from Gallaghers as regards the cover for the forthcoming Jubilee events organised by the Parish Council. Cllr. Trott proposed renewal of the insurance

cover and for the matter/decision of the Jubilee Events cover to be delegated to the Clerk and Chair, seconded by Cllr. Huscroft, all in favour.

17. Hedge Strip of Land alongside the Allotments

Cllr. Mear reported that she had been approached by Stags Estate Agents who have asked if Kilmington Parish council might be interested in purchasing the strip of hedge along the allotments. The owner/developer of Newtons Orchard is selling off a number of small plots/ransom strips he still owns in the local area and Stags thought this piece may be of interest to Kilmington Parish Council. Stags haven't set a guide price as of yet, as it is such an unusual entity.

Cllr. Collier proposed that the Council investigate whether it is possible that Stags clients would be content with a nominal amount and their solicitor costs paid. He proposed that the Council ask Ross Willmington of Symonds & Sampson, Estate Agents in Axminster to investigate the matter on behalf of the Council and report back for Council's consideration. Seconded by Cllr. Trott, all in favour. Cllr. Collier to speak to Ross Wilmington.

18. Kilmington Walking Leaflets

Item deferred to next meeting when new Footpaths Officer will be confirmed.

19. Planning Applications:

a) DCC/4300/2022 - Axe Skip Hire Limited, Gammons Hill Yard, Gammons Hill, Axminster, Devon, EX13 7RA

Erection of an open fronted building to cover and enlarge existing open bays for waste storage and recycling purposes

Cllr. Ball proposed that the Council have no objection to the application but with the following comments.

However, whilst we know the site is not within the Blackdown Hills ANOB, the KPC requests that any exterior lighting follows the 'Blackdown Hills Good Lighting Guide' (<https://blackdownhillsaonb.org.uk/wp-content/uploads/2018/04/blackdown-hills-good-lighting-guide.pdf>;) which elaborates on lighting best practice, how to achieve good lighting, good security, with minimal light pollution whether or not consent is required. The KPC is also disappointed that DCC is not fitting solar panels as part of Devon Climate Emergency's (DCE) group-buying scheme to help reduce their carbon footprint and fuel bills."

Seconded by Cllr. Huscroft, all in favour.

20. Agenda Items for Next Meeting

None

21. Date and Time of Next Meeting

Monday 13th June at 7.30pm

The Meeting closed at 7.25pm

Signed *P. Ball*

Date *13th June 2022*