

# **KILMINGTON PARISH COUNCIL**

## **MINUTES OF THE MEETING HELD AT 7.30pm ON TUESDAY 17<sup>th</sup> DECEMBER 2019 IN THE CRICKET PAVILION**

**Present:** Cllrs B. Trott (Chair), M. Collier (Vice Chair) M. Jones,  
S Huscroft,, J. Mear, A. Dare, S. Seward, P. Ball

**In Attendance:** A Jenkins (Clerk/RFO)

**Members of Public:** 0

### **OPEN SESSION**

No matters raised

### **COUNCIL BUSINESS**

**1. Apologies**

Cllr. E. Styles, DCC/EDDC Cllr. I. Chubb

**2. Declarations of Interest**

Cllr. J. Mear declared an interest in Planning Matter Item 7a) 19/2421 – Hills Farm cottage as the applicants are her sister and brother-in-law. Cllrs. A. Dare and B. Trott also declared an interest in the same planning matter.

**3. Minutes of Council Meeting 12<sup>th</sup> November 2019**

The minutes were declared a true record of the proceedings, proposed by Cllr. Seward, seconded by Cllr. Dare, all in favour. The Chair signed the minutes.

**4. Matters Arising from the Minutes**

The Clerk reported that the A35 joint parish councils meeting with Highways England was going to take place on Thursday 6<sup>th</sup> February. The venue yet to be confirmed

The Clerk advised that the date for the Defibrillator training is yet to be confirmed.

Cllr. Ball advised that the Housing Needs survey report will be published on the website and featured on Postscript.

**5. Reports**

**a) District & County Councillor**

None

**b) Police Report**

The Clerk reported that PCSO30413 Bolsover had sent a report for the period 1<sup>st</sup> November to 30<sup>th</sup> November 2019 which showed 2 reported crimes:-  
1 Violence with Injury and 1 Burglary non – dwelling.

Cllr. Mear said that she had reported to PCSO Bolsover the unpleasant incident of anti-social behaviour that had occurred in the Play Park on the 18<sup>th</sup> November. Some person or persons had smeared dirt nappies all down the childrens play park slide. Councillors thanked Cllr. Collier for his immediate action in cleaning the slide on learning of the incident.

**c) Any other Reports**

None

**6. Finance**

**a) Current Financial Position**

The Clerk reported that the present bank balances were as follows:-

**Lloyds Bank Account 00092185**

Bank Statement dated 29-11-2019      balance as at 26-11-2019      £ 4,942.61

**Santander Bank Account 04146212**

Bank Statement dated 27-08-2019      balance as at 27-08-2019      £ 1,091.27

**NS&I Account 138414235**

Bank Statement dated 11-09-2019      balance as at 12-09-2.019      £ 56,721.51

**b) Requests for Financial Support**

None

**c) Intervening Expenditure to approve**

The Clerk reported that the Chair and Clerk had authorised Maxine Lawson to increase the Freeola email data limit from 2GB to 12GB, as the existing 2GB was insufficient for existing email users and this was before Councillors started using their new email accounts.

Maxine will keep a watching brief on the amount of data and will advise if there is a need to revise the limit. The Clerk to review the matter in 6 months time.

The cost of increasing the limit is £6.50 per month. The Freeola payments currently come out of Maxine's personal bank account. She is happy for this to continue but may need to think about a small increase to their monthly web maintenance fee which has remained the same since 2015 when they took over the website. Alternatively, the Council could pay the extra cost direct and thus be able to reclaim the VAT. Councillors opted for the second option. The Clerk to discuss the matter with Maxine.

**d) Expenditure to approve**

Cllr. Collier proposed, Cllr. Huscroft seconded, all in favour that the following payments be approved.

<b>Chq. No.</b>	<b>Payee</b>	<b>Amount</b>
1. 2045	C S Garden Services (Work carried out 02/10,16/10and 17/10)	£350.00
2. 2046	M Lawson	£ 50.00

	(Website Maintenance November 2019)	
3. 2047	REJ Wareham ( Hedgecutting on 09/10)	£ 48.00
4. 2048	Sonic Fireworks (fireworks)	£ 12.50
5. 2049	A Jenkins (Clerk) (Clerk's salary 09/11/2019 to 14/12/2019 and 7 excess hours during the same period)	£468.12
6. 2050	Kilmington Playing Fields (room hire)	£ 13.00
7. 2051	Geosphere (Parish Online Subscription)	£ 90.00
8. 2052	A Jenkins (Clerk) (Home Office allowance (Sept., Oct. Nov. & Dec.))	£ 56.00
9. 2053	Devon Communities Together (Contribution to Housing Needs Survey July 2019)	£300.00

The payments 2-9 above will reduce the Lloyds Bank account balance to £3,554.99

**e) Forthcoming expenditure to approve**

The Clerk advised that a Payment will be required shortly for £165.00 in respect of the 50% contribution by Kilmington PC for the insurance policy renewal for the Arthur Hitchcock Trust. The Invoice had not yet been received

**f) Allotments**

The Clerk reported that with regard to the 4 outstanding allotment rent fees, two have now paid and another said that his cheque had been banked in April 2019. This appeared to be a late banking of the previous year's rent by the previous Clerk but Cllr. Collier and the Clerk had decided to forego the current year's rent.

The other allotment was in a poor neglected state and Cllr. Collier was unable to contact the allotment holder. The allotment has been offered to and taken over by the next person on the waiting list. This is on the basis that there will be no rent due until April 2021 due to its present state.

Cllrs. approved the actions taken. Cllr. Huscroft proposed, seconded by Cllr. Jones, all in favour.

**g) VAT Return**

The Clerk reported that he was continuing to obtain copies of all the missing invoices in order to progress the VAT reclaim.

**h) Budget & Precept**

The Clerk advised that the Council will need to agree the 2020/21 budget and precept at the January meeting and that he would prepare a budget and precept report for Councillors to consider at the meeting. The EDDC deadline for receipt of the precept form is Wednesday 22<sup>nd</sup> January 2020.

**7. a) Planning Applications received prior to agenda publication**

**19/2421/COU – Hills Farm Cottage, Whitford Road, Kilmington**

Cllrs. Dare, Mear and Trott had earlier in the meeting declared an interest in this application and took no part in the discussions and decision on this application. Cllr. Collier chaired this item.

The Clerk reported that he had received an email from a neighbour expressing concerns about the storage of equipment and materials associated with the applicant's business outside of the designated planning areas which were highlighted in the original planning application 09/2002/FU.

Cllrs. perused the application documents and plans and discussed the concerns which had been expressed. Cllrs. resolved not to object to the application subject to the following two conditions being applied.

1) There shall be no storage of equipment or materials in association with the applicant's business outside of the workshop/store that is used and the immediate surrounding compound area (in the interests of the appearance of the site and the Area of outstanding Natural Beauty). This condition was applied to the previous applications 09/2002/FUL and 19/1340/FUL but there is still concern about the storage of equipment and materials outside and the appearance of the site.

2) That the converted annexe/holiday letting unit cannot be sold off in the future as a separate property

Proposed by Cllr. Collier, seconded by Cllr. Huscroft, all in favour.

#### **19/00074/REF (Appeal 3241441)– Land at Pit Orchard. Bim Bom Lane, Kilmington**

The Clerk advised that the applicants had submitted an appeal to the Planning Inspectorate in connection with the EDDC refusal of planning application 19/0077/FUL.

Cllrs. perused the appeal documents and resolved to submit the following comments together with the Housing Needs Survey Report to the Planning Department/Planning Inspectorate.

*With regard to the above appeal, Kilmington Parish Council has read the appeal documents and note that the applicants appeal is based on the claim that the small size of plot should not have been considered for affordable housing in the first place! In the appeal they state there is no proven requirement for affordable housing.*

*However, Kilmington Parish Council earlier this year commissioned Devon Communities Together to conduct a Housing Needs Survey on behalf of the Parish Council. The Housing Needs Report was issued in August 2019 and we attach herewith a copy of the report issued by Devon Communities Together.*

*The survey identified a need for 5 affordable homes with the size of property required being: -*

- *3 x 1 or 2 bed properties for singles / couples*
- *1 x 2 bed property for a family*
- *1 x 3 bed property for a family*

*The Parish Council are of the opinion that those judging the appeal should take all latest information into account and would ask that you supply them with a copy of the Housing Needs report to ensure that they are aware of this latest assessment.*

*It is particularly relevant as the appeal states 'there is no need for Affordable housing need' and clearly this very recent Housing Needs Assessment shows there is a need.*

*The Housing Needs Report also comments on Page 5 'When viewed together these tables show that there is a lack of smaller, cheaper accommodation in the parish with detached properties of 3 bedrooms plus being the most prolific.'*  
*This again is very relevant in consideration of the appeal as the application seeks to increase the size of the houses from the original application.*

*The Parish Council have also noticed that the appeal states that there are several 'modern estates with street lighting' in the village. This is **NOT** correct either as there is no street lighting in the village.*

Proposed by Cllr. Trott, seconded by Cllr. Ball. All in favour.

**b) Planning Applications received after agenda publication**

None

**c) Any Other Planning Matters**

**19/1066/FUL – Nower Dairy, Kilmington EX13 7HD**

The Clerk advised that this application had been approved subject to conditions.

**19/2341 Pilgrim Cottage**

The Clerk advised that revised plans and elevations had been submitted. Cllrs. perused the amended plans and resolved that it had no objection to the revised application. Proposed by Cllr. Huscroft, seconded by Cllr. Mear.

**8. Correspondence**

The Clerk advised that he had forwarded onto Councillors all email correspondence received. The only items of any note were:-

- a) A resident in the Street had reported that on the road side of the stream, a number of the posts that hold the metal railings in place are quite rotten. The Chair said that he had looked at the posts and that they were indeed rotten. It was believed that the posts were the responsibility of Highways. **The Clerk to report the matter to the Highways Neighbourhood Officer and ask him to investigate.**
- b) Various letters and emails from residents of Wellmead and The Hill expressing concerns about the access problems and danger caused by the inconsiderate parking by the residents of two properties in Salisbury Terrace, who have 3 or four private vehicles and also 3 commercial vehicles including a very large van and a breakdown truck all parked on the roadside. This inconsiderate parking creates an extreme hazard at the Wellmead junction, access problems for other residents and a severe road width restriction at some points through which no Ambulance or Fire Engine could pass. They were also concerned about the damage being caused to the roadside and drainage ditches.  
Councillors also expressed their concerns on the matter. **The Clerk to report the matter to the Highways Neighbourhood Officer and ask him to investigate and seek to resolve the matter.**

**9. Cold Callers**

The Clerk advised that a number of residents in neighbouring villages had received unsolicited 'visits' from individuals wishing to sell them cleaning products. Some looked respectable; some did not. When an Offwell resident checked on Facebook these men

were referred to as The Nottingham Knockers, travelling in a white van, visiting Devon villages, targeting vulnerable people who may be persuaded to buy some goods and, in some instances, returning at a later date to steal from the properties. Dalwood and a few other villages have had visits from this gang. PCSO Bolsover had also recently issued a police alert on the matter.

The Clerk advised that he had drafted out a notice warning about Cold Callers, which Councillors approved. The notice to be displayed on the Notice board and copies sent to Councillors for distribution.

The Clerk advised that the National Scam Team at Trading Standards had just sent a PDF document link to EDDC. The document gives a lot of information on all types of scams (including cold calls) and advises on measures that persons can take to prevent the scams. The Clerk to ask Maxine to put this link on the Website.

#### **10. Play Park**

Councillors agreed to defer this item until the April meeting.

#### **11. Councillors email addresses**

The Clerk advised that Councillors should now have no problem in setting up their new official email addresses as the email data capacity limit had now been increase. He asked that those not yet set up to do so as soon as they can.

#### **12. Parish Council page and published information on the Website**

The Clerk advised that the changes were progressing.

#### **13. Matters of Urgency (for report only)**

None

#### **14. Agenda Items for Next Meeting**

Budget and Precept for 2020/21.

Tree survey

#### **15. Date and Time of Next Meeting**

Council Meeting -Tuesday 14<sup>th</sup> January 2020 at 7.30pm

The Meeting closed at 9.00pm

Signed *B Trott*

Date *14/01/20*