

# KILMINGTON PARISH COUNCIL

## MINUTES OF THE PARISH COUNCIL MEETING ON MONDAY 22<sup>nd</sup> AUGUST 2022 AT 7.30PM IN THE VILLAGE HALL

**Present:** P. Ball (Chair), M. Collier, S. Huscroft, S. Seward & K. Veberth,

**In Attendance:** A Jenkins (Clerk/RFO)

**Members of Public:** 0

The Chair welcomed everyone to the Council meeting and outlined / reminded everyone of the Covid-19 measures which had been adopted for Council meetings.

### OPEN SESSION

No matters raised

### COUNCIL BUSINESS

**1. Apologies**

Cllr. Mear, Cllr. A. Dare & Cllr. B. Trott

**2. Declarations of Interest**

Cllr. Seward on Item 9 c) 2

Cllr. Ball on Item 9 b) 3 & Item 9 c)3

**3. Minutes of the Meeting held on 11<sup>th</sup> July 2022**

The minutes were declared a true record of the proceedings, proposed by Cllr. Seward, seconded by Cllr. Veberth, all in favour.

**4. Matters arising from the Minutes**

None

**5. Minutes of the Meeting held on 28<sup>th</sup> July 2022**

The minutes were declared a true record of the proceedings, proposed by Cllr. Collier, seconded by Cllr. Huscroft, all in favour.

**6. Matters arising from the Minutes**

None.

**7. Reports:**

**a) Police**

No report received.

**b) District and County Councillor**

None



No Dogs signs for the playground & CCTV warning sign for the Village Hall Car Park.

- 4) Payment of £15.00 to S. Curran, first prize Allotment winners.
- 5) Payment of £10.00 to N. Phillips, second prize Allotment winners.
- 6) Payment of £5.00 to Mrs P. Curran, third prize Allotment winners.

Approval of Payments proposed by Cllr. Seward, seconded by Cllr. Collier, all in favour.

**c) Expenditure to be approved for which bills have been received**

- 1) Payments to A. Jenkins for the Clerk's net amount of salary after tax/NIC deduction for the month of August 2022 and to HMRC for the appropriate amount based on a gross salary amount of £451.20..
  - 2) Payment of £1,512.00 to C S Garden Services for work carried out 09/05,18/05, 01/06, 20/06, 22/06, 24/06, 06/07 and 27/07.
  - 3) Payment of £50.00 to Cllr. P. Ball to reimburse for amount paid to WBW Solicitors on account for disbursements in connection with the purchase of the hedge strip of land.
  - 4) Payment of £300.00 to Symonds & Sampson LLP in respect of their professional fees for acting on the Council's behalf in negotiating the purchase of the hedge strip of land.
  - 5) Payment of £305.55 to EDF Energy for allotment borehole electricity charges for the period 22<sup>nd</sup> March 2022 to 29<sup>th</sup> July 2022.
  - 6) Payment of £720.00 to Thomas Westcott for Professional Services rendered from 28<sup>th</sup> April 2021 including the Parish Council's AGAR internal audit and monthly payroll.
  - 7) Payment of £1,440.00 to EDDC for the collection of the dog bin waste for 22/23.
- Payments proposed by Cllr. Collier, seconded by Cllr. Huscroft, all in favour.

**c) Electricity Supplier/charges and alternative methods of providing power for the allotments borehole pump.**

The Chair and the Clerk to investigate alternative methods of providing the power for the pump and alternative methods of providing water.

**d) Option to opt out of the SAAA central external auditor appointment arrangements**

The Clerk had forwarded to Councillors the email received from the SAAA. He explained that the SAAA are responsible for appointing external auditors for all smaller local authorities and that they appoint the auditors for a 5 year period. The next 5 year period runs from 2022-23 until 2026-27 and the auditor procurement exercise is now proceeding. However, all authorities are given the option to opt out of the central procurement and appointment scheme and appoint their own external auditor for the next 5 year period. The process to do so is very complex, onerous and costly for smaller authorities and the advice from NALC, DALC and the Clerk is for Kilmington to remain opted in to the SLCC to the central scheme. Cllr. Collier proposed that the Council remain opted in, seconded by Cllr. Seward, all in favour

**e) Authorisation of a transfer of £3,195.60 from the NSI account to the Lloyds Account (in respect of the full costs incurred with the purchase of the Hedge strip of land).**

Cllr. Collier proposed that this transfer be authorised, seconded by Cllr. Huscroft, all in favour. The Clerk to request that the signatories sign the NSI withdrawal/transfer form.

**f) Authorisation to open a new separate Lloyds account, to close the Santander Account and transfer the closing balance into the new Lloyds account.**

The Clerk suggested closure of the Santander account as the local office in Honiton was unable to deal with any matters relating to this account and it was necessary to deal with

a remote office which was wasn't always satisfactory. A secondary account with Lloyds Bank who had a full service branch in Honiton would be preferable and advantageous particularly if in future the Council were to receive any CIL monies. Cllr. Collier proposed authorisation for the new Lloyds account and closure of the Santander account with the closing balance being transferred to the new Lloyds account. Seconded by Cllr. Cllr. Huscroft, all in favour.

**9. Boundary Stone**

The Clerk advised that he had received no response from Dalwood PC.

**10. Councillor Training**

The Clerk was in discussion with DALC about arranging an inhouse new Councillor course and would advise further.

**11. Hedge Strip of Land alongside the allotments**

Cllr. Ball and Cllr. Collier advised that the purchase had now been completed. The Council's solicitors have submitted an application with Land Registry to register the hedge in the name of the Kilmington Parish Council. This might take a while to come back from the Land Registry.

**12. TRIP and Axe Valley Ring & Ride.**

Cllr. Ball suggested that both organisations be asked to attend a future Council meeting to advise the services they provide for Kilmington parishioners and answer any questions. The Clerk to contact the organisations.

**13. Planning Applications:**

**a) 22/1503/CPL - Certificate of lawfulness for the stationing of a caravan at Springmede The Hill Kilmington Devon EX13 7SF**

The Clerk advised that he had only included this item on the agenda for information purposes only, as there are no statutory consultations for Certificates of lawfulness.

**10. Agenda Items for Next Meeting**

None

**11. Date and Time of Next Meeting**

12<sup>th</sup> September at 7.30pm

The meeting closed at 9.35pm

Signed *P. Ball*

Date **10/10/2022**