

KILMINGTON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL EXTRAORDINARY MEETING ON MONDAY 25th APRIL 2022 AT 7.30PM IN THE VILLAGE HALL

Present: M. Collier (Vice Chair), S. Huscroft, J. Mear
P. Ball, M. Jones

In Attendance: A Jenkins (Clerk/RFO),

Members of Public: 0

Cllr. Collier, the Vice Chair chaired the meeting as the chair was unable to attend. The Vice Chair welcomed everyone to the Council meeting and outlined / reminded everyone of the Covid-19 measures which had been adopted for Council meetings.

OPEN SESSION

No matters raised

COUNCIL BUSINESS

1. Apologies

Cllrs. B. Trott, A. Dare, S. Seward, DCC/EDDC Cllr. I. Chubb

2. Declarations of Interest

Cllr. Collier and Cllr. Jones on item 9a.

3. Minutes of the Meeting held on 2nd February 2022

The minutes were declared a true record of the proceedings, proposed by Cllr. Huscroft, seconded by Cllr. Mear, all in favour.

4. Matters arising from the Minutes

The Clerk reported that EDDC Environmental Health had investigated the matter of the Bonfires on the storage/waste ground on the edge of woodland on Shute Road. They had advised that the site owners had received a warning against any further bonfires and had asked the Parish Council to keep a watching brief on the site and report any further incidents.

5. Minutes of the Meeting held on 14th March 2022

The Clerk advised that there were errors on item 7 on the draft minutes. The sub items should be a), b), c) and d), and in relation to b) the Council had agreed to include an additional item for approval:-

-7) Payment of £960.00 to CS Garden Services SW Ltd for works carried out 06/10/21, 20/10/21, 23/11/21, 24/11/21 23/02/22.

Payment of Items 1-7 had been proposed by Cllr. Ball, seconded by Cllr. Jones, all in favour.

The minutes duly amended were declared a true record of the proceedings, proposed by Cllr. Huscroft, seconded by Cllr. Ball, all in favour

6. Matters arising from the Minutes

The Clerk reported that the DCC PROW Officer had been advised by Euro Forests that they had reinstated the Roman Road byway (No. 40) and would inspect it herself when next in the area. Cllr. Seward had driven the Roman Road recently and has confirmed that it is passable. The main area in which they were loading has been repaired, however, there are still one or two areas between the bottom of Birchwood Farm and the loading areas that have not been filled and deep ruts remain. The area from where they were loading, heading towards Shute has been repaired. The PROW Officer should pursue the reinstatement of the areas where the ruts remain.

EDDC had planted the Oak tree sapling on the Jubilee Green and would present the Commemorative plaque at a later date.

Cllr. Ball & Cllr. Jones were yet to meet with the PTFA to discuss and agree the colour for the school extension to be painted.

The Clerk had spoken to both the Clerks at Dalwood and Shute and made them aware of Kilminster Council's objections to Dalwood's proposal to drill and attach signs to the boundary marker stone. The Clerk advised that he had researched this massive stone which is a "Hoar Stone", an uninscribed boundary marker stone at the junction of the three parishes and formerly the county boundary. It is recorded as a boundary stone monument on the The Devon Historic Environment Record (HER Number MDV 18335) and the National Monuments Record (No. SY29NE26).

Councillors asked the Clerk to investigate applying for the boundary stone to be protected if it does not already have protected status.

The Clerk reported that the bearings on the playground rocker had been replaced and the play item had been brought back into use.

7. Reports:

a) Police

No report received

b) District and County Councillor

No report received

c) Clerk

None

d) Kilminster Neighbourhood Support Group

None

e) Neighbourhood Plan

Cllr. Ball said that EDDC had received lots of responses, mainly positive and that they were now waiting for the Examiner to issue the report.

f) Highways Matters

1) A35 Road closure

The Clerk advised that the five day A35 road closure to Honiton with a diversion at Taunton Cross which had been due to start on the 25th April had been postponed and was now expected to take place in May.

2) A35 Communities Initiative Proposal

The Clerk advised that Chideock Parish Council would like to arrange a meeting with other A35 parishes and communities to discuss common issues regarding the A35 (e.g., speed, volume of traffic both cars and HGVs, air pollution, pedestrian safety) and to formulate a joint approach to National Highways. Councillors agreed to Kilminster participating. The Clerk to contact the Clerk at Chideock.

g) Playground

1) RoSPA Report

The Clerk advised that he had just received the ROSPA report. He gave brief verbal details of the report and gave Cllr. Jones a copy of the report for him to investigate on how the various matters identified in the report can be addressed.

2) Playground surfacing

The Clerk reported that Abacus had advised that they would not be able to offer a binder coat option. They could only offer to supply and lay a wet pour rubber surfacing and had indicated a cost of £13,160.00 plus VAT based on area of 100m².

Cllrs. asked the Clerk to seek advice on the matter and obtain quotations from a number of companies.

h) Trees

1) Tree Management Plan

Deferred to next meeting

2) Kilmington Common Management Plan

Deferred to next meeting

i) Footpaths Report

The Clerk reported that Elaine Penzer, the existing volunteer Footpath Officer had advised that she did not wish to continue in this role but was prepared to continue until the Council can appoint a replacement. The Clerk to advertise the volunteer role.

j) Queens Platinum Jubilee

Cllr. Ball reported that the Jubilee events plans were progressing well and that the Beacon basket had been repaired and that the Commemorative Coins ordered from the Royal Mint had been received. The Clerk reminded Councillors that he needed brief written details of all the Parish Council organised Jubilee events in order to submit to the Council's insurers.

k) Any Other Reports

None

8. To consider any matters pertaining to Coronavirus and Kilmington Parish

None

9. Correspondence

All correspondence had been circulated

10. Finance

a) Current Financial Position

The Clerk advised that the present balance in the Lloyds Account was £17,108.95

This did not include any payments to be approved at this meeting on the 25th April.

NSI Account as at 01-01-2022	£45,545.78
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Santander Account	£ 1,095.66
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b) Expenditure to be approved for which bills have been received

- 1) Payment of £316.96 to A. Jenkins for the Clerk's salary for the month of April 2022
- 2) Payment of £44.00 to HMRC
- 3) Payment of £198.00 to CS Garden Services SW Ltd
- 4) Payment of £215.90 to DALC for NALC & DALC affiliation Renewal Fees
- 5) Payment of £115.00 to Kilmington Village Hall for room hire charges
- 6) Payment of £100.80 to Playsafety Ltd. for RoSPA Inspection
- 7) Payment of £240.00 to Seward for Grass cutting and Clearance of Common
- 8) Payment of £143.92 to EDF Energy for allotment borehole electricity

9) Payment of £1200.00 to Cllr. Ball to reimburse for the purchase of 120 £5 Crown Coins from
10) the Royal Mint for the Jubilee event for Grass cutting and Clearance of Common

c) Grant application from Axe Valley Ring & Ride

The Clerk reported that an application for a grant had been received from Axe Valley Ring & Ride. Cllr. Jones proposed that a grant of £250 be given, seconded by Cllr. Huscroft, all in favour.

d) 2021/2022 AGAR

The Clerk reported that the AGAR online information/forms/instructions had been received from the external auditors and that he was in the process of completing the 2021/22 paperwork for submission to the internal auditor.

Cllrs. Collier and Jones left the meeting the meeting at this point due to declared interest in the following item 9a. Cllr. Ball took over as Chair for that item.

9. Planning Applications:

a) 22/0620/TRE -8 Meadow Bank Kilminster Axminster EX13 7RL

Ash T1: For the past 2 years it has been showing increasing signs of Chalara - Ash Die Back. I wish to remove the tree completely before Chalara makes it unsafe. Oak T2: This tree is adjacent to a high voltage electric pole on the North side. Regular removal of branches encroaching on the apparatus on the pole, and the free growth on the South side, has left the tree weighted very heavily to the South and towards the road. I propose to remove one large extended lower limb and one smaller one with similar reach on the South side as indicated on attached photos and a very small amount of reduction by thinning of remaining branches on that side that would see the tree far more balanced and resilient.

Cllr. Mear proposed that Council had no objection to the application subject to the EDDC Trees Officer not objecting to the application, seconded by Cllr. Huscroft , all in favour.

Cllrs. Collier and Jones returned to the meeting with Cllr. Collier resuming as Chair.

b) 22/0743/FUL & 22/0744/LBC - Springfield Kilminster Axminster Devon EX13 7SB

Replacement of existing conservatory with new sunroom and alterations to lean-to extension on north elevation to align roof levels.

Cllr. Ball proposed that Council had no objection to both applications, seconded by Cllr. Mear , all in favour.

10. Date of Parish Meeting & Guest Speaker

Cllr.Huscroft proposed that the May Council meeting be changed to 6.30pm on Monday, the 16th May 2022 and that the Annual Parish Meeting be held on the same date at 7.30pm after the Council meeting, seconded by Cllr. Ball, all in favour. It was also agreed that there would be no guest speaker at the Annual Parish Meeting.

11. Agenda Items for Next Meeting

Councillor Vacancy

12. Date and Time of Next Meeting

Monday 16th May 2022 at 6.30pm

The meeting closed at 8.35pm

Signed *P. Ball*

Date *16/05/2022*