

**KILMINGTON PARISH COUNCIL
MINUTES OF THE MEETING HELD AT
7.30pm ON TUESDAY 25th JUNE 2019
IN THE CRICKET PAVILION**

Present: Cllrs B. Trott (Chair), M. Collier (Vice Chair) M. Jones, S. Seward,
A. Dare, E. Styles, S Huscroft

In Attendance: A Jenkins

Members of Public: 1

OPEN SESSION

No matters were raised.

COUNCIL BUSINESS

1. Apologies

Cllr. P. Ball, Cllr. J. Mear & DCC/EDDC Cllr. I. Chubb.

2. Declarations of Interest

Cllr. Dare declared an interest in Items 7c and 7d, Cllr Styles in Item 7c and the Chair in Item 7d.

3. Minutes of Meetings

a) 21st May 2019

The minutes were declared a true record of the proceedings, proposed by Cllr. Seward, seconded by Cllr. styles, all in favour. The Chair signed the minutes.

b) 4th June 2019

c) The minutes were declared a true record of the proceedings, proposed by Cllr. Huscroft, seconded by Cllr. Seward, all in favour. The Chair signed the minutes.

18th June 2019

The minutes were declared a true record of the proceedings, proposed by Cllr. Dare, seconded by Cllr. Huscroft, all in favour. The Chair signed the minutes.

4. Matters Arising from the Minutes

a) 21st May 2019

The Clerk said that he was awaiting a quotation for defibrillator training from the Community Heartbeat Trust (Solutions) Ltd and would report at the July meeting.

The Chair, Cllr. Seward, Cllr. Ball and the Clerk had all attended the free Councillor Conduct and Planning training sessions held by EDDC at Blackdown House. The Clerk said that he would report to Council at the July meeting on the various forthcoming DALC Councillor and Chair training courses.

The Clerk advised that he had not received any formal written complaint from the Parishioner who had requested a copy of the Council's Complaints Procedure Policy.

b) 4th June 2019

None

c) 18th June 2019

The Clerk advised that Beviss & Beckingsale had issued a letter on the 19th June 2019 to Ms Kirkcaldie requesting that all the various outstanding papers, documents, bank statements, paying in, cheque books, cheque stubs, keys etc (as listed in the letter) are to be made available to the Clerk within 7 working days of the letter. The letter advised that in the event of failing to do so, the Council would have no option but to inform the relevant statutory authorities and if necessary, the Police.

The letter was hand delivered to Ms Kirkcaldie by the Vice Chair on the morning of the 19th June 2019. The Clerk and Chair advised that Ms Kirkcaldie had not yet responded to the letter.

The Clerk advised that he was awaiting the change of signatories forms from Santander and NS&I.

5. Finance

a) Current Financial Position

The Clerk said that he was still unable to advise the current financial position due to the piecemeal extended handover from the previous Clerk, Ms. Kirkcaldie. He had however received the Lloyds Bank Statement dated the 31st May 2019 and passed around the statement for the Council's perusal. This however would not have reflected the true financial position at that time as he did not know what unrepresented cheques there were.

c) Requests for Financial Support

None received. In response to a query from the Clerk, The Chair confirmed that requests could be made and considered at any time during the year and were not restricted to any specified period in the year.

d) Intervening Expenditure to approve

None

e) Expenditure to be approved for which bills have been received

Cllr. Collier proposed, Cllr. Jones seconded, all in favour that:-

- i. Payment be made to Maxine Lawson of £50.00 for web maintenance during May
- ii. Payment be made to Axe Skip Hire of £72.00 for a skip delivered to The Hill on 03/05/2019 and a skip delivered to the allotments on 31/05/2019
- iii. Payment be made to Axminster Printing of £44.88 for stationery

- iv. Payment be made to Kilmington Playing Fields of £26.00 for Cricket Pavilion room hire bookings for 21st May 2019 & 28th May 2019
- v. Payment be made to CS Garden Services of £930.00 for works carried out on the Village Greens & Playpark on the 27/03/2019, 09/04/2019, 17/04/2019, 01/05/2019, 14/05/2019 and 29/05/2019.
- vi. Payment be made to the Clerk (A. Jenkins) of £
- vii. 16.80 for reimbursement of purchase of 24 first class stamps
- viii. Payment be made to the Clerk (A. Jenkins) of £577.68 for 5 weeks salary 18th May 2019 to 22nd June 2019 and also includes 18 excess hours worked during the same 5 week period(This is a gross payment as the HMRC documentation and gateway passwords have only just been handed over by the previous Clerk and Thomas Westcott Accountants have just been appointed to resolve HMRC issue)

f) Forthcoming expenditure to approve

Cllrs. Styles, Collier & Huscroft advised that following the ROSPA Inspection of the Playground some urgent welding repair work had been necessary and that this work had been carried out by Nigel Cross. All in favour.

g) Annual Accounts

The Clerk advised that he was unable to do any further work on the accounts for the 2018/19 AGAR until Ms Kirkcaldie responded to the solicitors letter and handed over all the outstanding documents etc. Once he was in possession of them, he would complete the accounts as quickly as possible and submit them to the Mr Tom Stuckey of Thomas Westcott for the internal audit.

6. Reports

a) County & District Councillor

None

b) Police

The Clerk had received no report but would in future try to download reports for future meetings.

c) Any Other Reports

None

Councillor Seward advised that the two notice boards had not yet been installed.

7. Planning Applications

a) 19/1066/FUL – Nower Dairy, Kilmington EX13 7HD

Councillors studied the application documents and plans and following discussion, **Councillors resolved to have NO objection to the application subject to the Environment Agency report supporting the need for the application and the correct construction.'**

b) 19/1172/FUL – Doulting, Shute Road, Kilmington

Councillors studied the application documents and plans and following discussion, **Councillors resolved to support this application.**
(Proposed by Cllr.Seward, seconded by Cllr. Dare, all in favour.)

c) 19/1195/FUL – Kilmington Quarry, Whitford Road, Kilmington

Cllr. Styles and Cllr. Dare both declared an interest in this application and took no part in the discussion and did not participate in the decision voting.

Councillors studied the application documents and plans and following discussion,

Councillors resolved to strongly object to this application on the grounds of:-

Planning permission (18/1592/FUL) was granted last year for 10 no. 6m long storage containers to provide self storage facility within a fenced compound area. That permission was granted on the basis of the limited number of storage containers within a specified site area, whereas a previous application 17/2398/FUL for a larger size and scale of operations was refused on the grounds of the impact of traffic noise on residential amenity and a potentially high volume of traffic being generated through along narrow roads through neighbouring rural settlements. That proposal was deemed to be potentially detrimental to neighbouring residential amenity and inappropriate in terms of its scale within its rural setting outside of any Built Up Area Boundary on a greenfield site and environmentally unsustainable in terms of the need to travel generated, in conflict with the requirements of Strategy 7 (Development in the Countryside) and Policies E5 (Small Sacle Economic development in Rural areas) and TC2 (Accessibilty of New Development) of the East Devon Local Plan) and the policies contained within the National planning Policy framework.

The present application now seeks permission for 27 spaces for caravan and pleasure boat storage, using all the unused vacant space around the 10 no. 6m long storage containers within the fenced compound area. This represents a significant increase in the scale and size of the operation of that previously granted for the site and as such the same grounds and detrimental objections for refusal as that which applied to the refused application 17/2398/FUL should apply to this present application.

Furthermore, the increase in traffic would involve large cars / 4x4 vehicles towing caravans and pleasure boats along Whitford Road through Kilmington Village.

In recent years the majority of Kilmington villagers have expressed great concern for the safety of non-motorised users moving about the roads of Kilmington. The work in progress for the Kilmington Neighbourhood Plan has recently highlighted the traffic concern on the Whitford Road because it provides the main pedestrian and cycle access to and passes by the village primary school, village hall, recreation / cricket ground, St Giles Church, the Beacon Chapel and to the bus stops and village shops. The Whitford Road is narrow, has no pavements and no street lighting. It passes through Kilmington connecting the A35 to several villages including Whitford, Musbury and Colyton and already has a considerable volume of vehicles using it.

Particular concern is for mothers and young children who visit toddler and pre-school clubs at The Beacon Chapel and the school that makes use of the village playing field which requires children crossing the Whitford Road at various times during the school day. The elderly population use Whitford Road, to walk or ride mobility scooters, to and from shops, bus stops and to community social events at the churches and village hall.

In 2009, following feedback from residents in two separate plans that were undertaken, namely the School Travel Plan and the Parish Plan, the Kilmington Parish Council made a request for a 20mph speed limit to improve road safety within the village. This was declined and the speed limit remains 30 miles per hour. A copy of this document which highlights this concern is provided as evidence. Whilst it is now some ten years old, it remains relevant as the Whitford Road has not been improved and the volume of traffic has significantly increased. Additionally, and more frequently now, when the A35 is closed due to

recurrent road traffic accidents, vehicles divert off the A35 along the Whitford Road and through Kilmington.

The small industrial area the quarry where the additional trailer storage is requested has in addition to the fenced storage container compound, a steel fabrication / engineering works, a water treatment sewerage works and, in one of two disused quarries, a cement works each which is already very active with HGVs and trucks arriving and departing throughout the day. Vehicles towing caravans and pleasure boats from 7.00am to 7.00pm on Weekdays, Weekends and Bank Holidays will greatly exacerbate the situation, particularly as Whitford Road is 4.2m wide in places with either walls or banks on both sides and no pavements for safe walking.

Any increase in vehicular traffic on Whitford Road which is a key walking route to village amenities will increase the associated hazards to pedestrians and cyclists. This will in turn also further discourage residents from walking and cycling.

In November 2017, a Neighbourhood Planning Questionnaire was delivered to all Kilmington Parish households with well over 60% returns 215 households. The relevant feedback in respect of highways issues were:-

133 respondents 57.8% answered 'Yes vehicles over 5 tons be restricted to 'access only'.

103 respondents 44.8% answered 'Yes, Reduce the speed limit to 20mph between school signs.

138 respondents 60.0% answered 'Yes to create a direct access road to sewage works from A35 Gammons Hill' (Thereby avoiding the Whitford road)

47 respondents 20.4% answered there was 'Too much traffic in the village'

The Council wish to strongly object to this application on the above grounds of Highway Safety along the narrow Whitford Road through the village, the impact of traffic noise on residential amenity and the proposed application increasing the size and scale of the whole operation of the site to being potentially detrimental to neighbouring residential amenity and inappropriate in terms of its scale within its rural setting outside of any Built Up Area Boundary on a greenfield site and environmentally unsustainable in terms of the need to travel generated, in conflict with the requirements of Strategy 7 (Development in the Countryside) and Policies E5 (Small Scale Economic Development in Rural areas) and TC2 (Accessibilty of New Development) of the East Devon Local Plan) and the policies contained within the National planning Policy framework.

(Proposed by Cllr. Trott, seconded by Cllr. Huscroft, all in favour)

d) 19/1340/VAR – Hills Farm Cottage

The Chair and Cllr. Dare both declared an interest in this application and took no part in the discussion and did not participate in the decision voting. The Vice Chair took over the role as Chair for this item.

Councillors studied the application documents and plans and following discussion, **Councillors resolved to support this application.**

8. Any Other Planning Matters

19/1024/FUL – 6 Whitehayes Close, Kilmington EX13 7R

The Clerk reported that this application had been approved.

9. Email accounts for Councillors

The Clerk advised that he was yet to discuss the setting up of new official Councillor email accounts with the website administrator, and would do so when he had resolved all the matters relating to the Council which also needed to be displayed on the website.

10. Correspondence

The Clerk advised that he had forwarded onto Councillors all email correspondence received but there had not been anything of any note.

The Chair passed the Clerk two envelopes he had received from Paul Ross and J & D Mould relating to their allotment rents.

11. Matters of Urgency

Cllr. Collier advised that the allotment shed roof needed urgent attention and would look into the matter.

12. Agenda Items for Next Meeting

Allotment Shed

Replacement Fence around the Childrens Playground

Defibrillator Training

13. Date & Time of Next Meeting

The time and date of the next Ordinary Meeting of Council is 23rd July 2019.

The Clerk made Council aware that due to the problems arising from the protracted handover and its effects on the 2018/19 AGAR it would probably be necessary to have a meeting in August 2019, but could not at this stage advise a date.

The meeting closed at 9.00pm.

Signed *B Trott*

Date *23/07/2019*