

## KILMINGTON PARISH COUNCIL

### MINUTES OF THE MEETING HELD AT 7.30 p.m. ON TUESDAY, 2<sup>nd</sup> APRIL 2019

#### IN THE PAVILION, WHITFORD ROAD.

1. PRESENT : Cllr. B.J. Trott (Chairman), Cllr. M. Collier (Vice-Chairman), , Cllr. A.P.J. Dare, Cllr. S.R. Hodges, Cllr. Huscroft, Cllr. M.J.L. Jones, Cllr. J.K. Mear/Bonetta, Cllr. S.A. Seward, Cty/Dist. Cllr. I. Chubb and the Clerk. 0 member of the public. **BT Corrected to 1 Member of the Public (The new Clerk- A Jenkins) BT**

2. APOLOGIES : Cllr. C.H. Bolton.

3. MINUTES OF PREVIOUS MEETINGS: the minutes of the meeting held on 26<sup>th</sup> February had been circulated. The following corrections were made – that cheque 1955 was for expenses in connection with the bottom bus shelter glazing and not the notice board and that the guest speaker at the Annual Parish Meeting would be Will Livingstone not Tom Livingstone.

Cllr. Seward, seconded by Cllr. Huscroft, proposed that the minutes be approved subject to those corrections. Agreed.

4. MATTERS ARISING FROM MINUTES OF PREVIOUS MEETINGS: None that would not occur as agenda items in the current meeting.

5. FINANCIAL MATTERS:

a) Current Financial Position :

The Clerk said that the Lloyds Bank Account stood at:

BANK RECONCILIATION	
28/03/2019	
STATEMENT 14 28/02/2019	8941.28
(Unpresented Cheques)	-2117.68
Post Date Payments	-3253.04
	3570.56
Post Date Receipts	
Total	3570.56

The break down was:

ACCOUNT SUMMARY	
P3 Balance	1087.53
Parish Business Balance	2488.57
Grants Balance	-5.54
Total	3570.56

The Santander Account balance was:

Santander	£
01/04/2017	1066.87
Interest	0.00

Transfer	0.00
Total	1066.87

The National Savings Account stood at:

NATIONAL SAVINGS	£
Balance at 01/04/2018	63830.61
Transfer to lloyds Ac.	0.00
Interest 18	462.90
Total	64293.51

b) Requests for Financial Assistance: None, but the Clerk said that proposed work on the Village Hall would go ahead later in the summer.

c) Intervening Payments to approve. The following payments have been made since the meeting of the Parish Council held on 26<sup>th</sup> February 2019

CHQ NO.	PARISH BUSINESS	Sum	V.A.T	Goods
	Payee	£	£	£
1966	Shute P.C. (Hitchcock Insurance0	140.00	0.00	140.00
1967	Stuart Todd Associates (N.P. Work)	1824.84	304.14	1520.70
1969	C.S. Garden Services (Maintenance)	100.00	0.00	100.00
1970	K.P.F.C. (Hall Hire PC and N.P.)	42.00	0.00	42.00
1971	Kilmington Postscript (donation S137)	250.00	0.00	250.00
1973	M. Lawson (February Website work)	57.20	0.00	57.20
1975	Axe Valley Ring and Ride (Donation)	250.00	0.00	250.00
1976	East Devon Citizens Advice Bureau (Donation)	40.00	0.00	40.00
1972	Wiveliscombe Joinery	549.00	0.00	549.00
	Total	3253.04	304.14	2948.90

Cllr. Hodges seconded by Cllr. Dare, proposed that these payments be authorised. Agreed.

d) Payments to be approved for which Invoices have been received:

e) Forthcoming Expenditure: bills would be due for maintenance, website and stationery and staffing costs.

f and g) Annual Accounts – the Clerk reported that these were still not audited internally as more information was needed.

**6. PUBLIC FORUM:** Dist. Cllr. Chubb reported that the move to Honiton had been completed successfully. Waste collection and recycling were going well and intended targets being met. Questions put by Parish Councillors related to advertisement of a closure on George Lane when no work was in fact done; the increase in the police precept – which Cllr. Chubb pointed out was nothing to do with either the District or County Council budgets; the untidy state of the land a Loughwood following felling of trees on safety grounds; the increase in

the number of travellers on Roman Road – the enforcement notice cannot be executed until an alternative site has been identified to which they can move.

#### 7. PLANNING MATTERS:

a) Current Applications: None.

b) Appeal

18/2890/TRE

Westgate Kilmington Axminster EX13 7RJ

T1 Indian Bean tree - Fell.

c) Approvals

19/0300/FUL

2 Newtons Kilmington Axminster EX13 7SH

Construction of single storey front extension.

19/0003/RES

Land At Studhayes Farm Kilmington Axminster EX13 7DR

Reserved matters application for the construction of an agricultural workers dwelling seeking approval of access, appearance, landscaping, layout and scale (Pursuant to outline consent 15/1765/OUT)

18/2503/FUL

Axe Valley Wildlife Park Summerleaze Farm Gammons Hill Kilmington Axminster EX13 7RA

Change of use of land from agricultural to Wildlife Park, construction of animal shelter building and siting of safari tent for educational purposes

REFUSAL

18/2890/TRE

Westgate Kilmington Axminster EX13 7RJ

T1 Indian Bean tree - Fell.

d) Correspondence:

E.D.D.C. – affordable housing consultation 28<sup>th</sup> March to 10<sup>th</sup> May.

e) Travellers' Site On Roman Road – it was reported that there were now 9 caravans on the site. All will be covered by the order.

f) Neighbourhood Plan – the steering group had had discussions with the responsible District Council Officer, Mr. Twamley regarding matters such as the housing needs survey and the Strategic Housing Land Availability Assessment relating to the Greater Exeter Strategic Plan. The Parish Council will need to get involved with that.

g) Parish Data Analysis – this had now been completed.

#### 8. HIGHWAY MATTERS:

a) Response to Matters already reported: Cllr. Mear said that it had not been possible to do the work in George Lane at the intended time and work was also outstanding on the ditch in Bimbom Lane..

b) Works requiring attention – the area of road at the bottom of Shute Road at the junction with the A35 is still in poor condition.

c) Speed Reduction on A35 – Mr. Vickers was keen to have an update meeting with Highways England but Cllr. Collier felt that there was no point at the moment..

#### 9. MAINTENANCE MATTERS:

a) Bus Shelters – these were in order.

b) Play Area – three quotes are still needed for the bow top fencing. Cllr. Bolton is looking into the Section 106 funding.

c) Tree Matters – Cllr. Jones said that works were required on some trees.

d) Notice Board – Cllr. Hodges said that the new boards had been ordered..

e) Dog Fouling – this remains a problem.

f) Repairs to Village Hall – nothing to report.

All the above items will be inspected for the report to the Annual Meeting of the Parish Council.

10. MATTERS OF URGENCY: it was reported that fly-tipping was become a serious problem for private landowners.

11. ALLOTMENT MATTERS: all plots are now let, two free of charge due to their poor state..
12. THE COMMON: nothing to report.
13. THE HITCHCOCK TRUST, SHUTE: Cllrs. Jones and Seward said that the laurel was being kept under control.
- 14 EMERGENCY PLANNING: Cllr. Seward is working on this. Two people had responded to his appeal for volunteers..
15. PARISH PATHS : there are matters at Cowley which need to be resolved and Devon County Council is looking into this.
- 17 ADMINISTRATIVE MATTERS: nothing available to progress.
18. DEFIBRILLATOR TRAINING: no progress.
19. ANNUAL PARISH MEETING: availability of the hall will be checked.
20. CORRESPONDENCE: various correspondence had been received regarding the forthcoming elections.

Signed *B. Trott*

Date *21/05/2019*

*BT* Corrected to include:-

21. The Interview Panel had 4 candidates for interview (drawn dwn from 10 applicants). The interview Panel comprised B. Trott, J. Mear and A. Dare and after the interviews on the 12<sup>th</sup> March 2019, the Panel resolved to appoint Adrian Jenkins as Clerk & RFO to the Council with effect from the 6<sup>th</sup> April 2019, based on 8 hours per week on SCP 16 point, with the understanding in the interim that more hours may be required. *BT*