

KILMINGTON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING ON MONDAY 8th APRIL 2024 AT 7.00PM IN THE CRICKET PAVILION

Present: Cllrs. P. Ball (Chair), A. Dare, N. Bayley, A. Collier
S. Seward, O. Miller

In Attendance: A Jenkins (Clerk/RFO), DCC/EDDC Cllr. I. Chubb

Members of Public: 0

The Chair welcomed everyone to the Council meeting and outlined / reminded everyone of the Covid-19 measures which had been adopted for Council meetings.

OPEN SESSION

No matters raised.

COUNCIL BUSINESS

1. To receive apologies for absence and to approve reasons given (LGA 1972 S.85 (1))

Cllr. K. Veberth & Cllr. B. Reed

2. To receive any declarations of interest relating to items outlined in this agenda (this does not preclude the duty to declare further interests as applicable)

Cllr. Dare & Cllr. Miller declared an interest in Item 5a,

Cllr. Seward declared an interest in Item 6c4

3. Minutes of the Meeting held on 11th March 2024

The minutes were declared a true record of the proceedings, proposed by Cllr. Seward seconded by Cllr. Dare, all in favour.

4. Matters arising from the Minutes

The Clerk confirmed that the Annual Council Meeting would take place on the 20th May 2024 in the Cricket Pavilion and the Annual Parish Meeting on the 13th May 2024 in the Village Hall. Cllr. Ball said that he had arranged for a guest speaker to give a talk at the Annual Parish Meeting.

Cllr. Miller and Cllr. Dare left the meeting at this point due to their declared interest in Item 5a.

5. Planning Applications

a) 24/0618/FUL – Millers Farm Shop Gammons Hill Kilmington Devon

EX13 7RA

Extension to existing timber framed café building

Cllr. Seward proposed that the Parish Council had no objection to this planning, seconded by Cllr. Bayley, all in favour.

Cllr. Miller and Cllr. Dare then returned to the meeting

6. Finance

a) Current Financial Position

The Clerk advised that the present balance in the Lloyds Account was £14,119.91

NSI Account £38,397.33

Santander Account £ 1,095.66

b) Expenditure to be ratified

None

c) Expenditure to be approved for which bills have been received

- 1) Payment of £365.72 to A. Jenkins for the Clerk's salary for the month of March 2024 (29/03/2024 to 26/04/2024)
- 2) Payment of £121.00 to HMRC for PAYE
- 3) Payment of £363.66 to DALC for 2024/25 DALC/NALC Affiliation Fees
- 4) Payment of £672.00 to C S Garden Services SW Ltd for work carried out 13/03, 15/03 and 20/03/2024.
- 5) Payment of £120.00 to PH Hardwill Ltd for steel for defibrillator mounting framework

Payments proposed by Cllr. Miller, seconded by Cllr. Bayley, all in favour

d) Change of bank signatories

The Clerk advised that the bank was processing the change.

e) Section 106 monies

Deferred to next meeting

f) Grant application - Axe Valley and West Dorset Ring and Ride Service.

Deferred to next meeting

g) Grant application - Kilminster Postscript

The Clerk advised a letter had been received from Kilminster Postscript seeking a grant donation from the Parish Council towards the cost of producing the Postscript. Cllr.

Bayley proposed giving a donation of £250.00, seconded by Cllr. Seward, all in favour.

7. Reports:

a) Police

No report received

b) District and County Councillors

Cllr. Chubb gave a Winter 2023/24 Highways update:

DCC has established a 'Planned and Reactive Maintenance: Potholes and Drainage Task Group' first reporting in March 2019 and an updated Performance Dashboard Report has now been produced to Councillors.

As is typical for the winter period, DCC Highways the Service has recorded a gradual increase in the number of publicly reported pothole defects (PIPs) since November, mainly via the 'Report a Problem web site. A team of Highway Safety Inspectors undertake assessments, using extended weekday and weekend working where resource allows. The Main contractor called Milestone are currently in the process of recruiting three additional permanent inspectors to assist in driving further efficiencies and timely inspections.

There have been more pothole defects this financial year than 2022/23. Whilst a further 12 months of network deterioration has occurred, the impacts on network condition of the relatively early and harsh freeze/thaw cycles experienced during last winter (2022/23) were felt deep into the summer months of 2023, added to by a number of severe storms and torrential rainfall.

Additional in year Government funding of £7.5 million is enabling more reactive, short notice and planned works, including minor hand patching and dragon patching will be delivered on the minor network in Devon as a result of it.

While there have been challenges around plant breakdowns and availability relating to gully cleaning, it is anticipated the programme to clean 150,630 gully assets will be completed on time for the current financial year. The additional high pressure jetting resource is currently resolving approximately 800 recorded issues per month, effectively maintaining pace with the number of issues reported during the flooding events experienced over the 2023/24 winter period. The Service continues to trial a different approach to cleaning both urban gullies and gullies that require multiple cleans per year.

Cllr. Chubb also reported that in common with many councils across the country, DCC had been negotiating with the Government for extra funding for Special Needs Education under the so-called Safety Valve programme.

£10 million has been set aside in 2023/24 to help bring down the deficit.

The new agreement will see the Government contribute £38 million by the end of March with the remaining cash being spread out over the following eight years.

DCC will contribute a further £5 million a year from its revenue budget and £20 million from reserves to bring the deficit back into balance by the end of the agreement.

It is recognised that DCC must improve its service to children needing help in this area and is committed to doing this, as well as managing its finances most effectively, keeping the Council on a long term sustainable basis.

c) Clerk

None

d) Highways Matters

1) 30 to 20 mph Speed limit

The Clerk advised that he had not yet received the invoice for £3,000 from DCC for the legal work.

Cllr. Ball understood that the successful applications for the 2024 Trenches 3 would be announced in May

2) Speed Watch Scheme

Nothing to report

3) A35

Cllr Ball advised that he had written to Jonathon Hill at National Highways for an update

4) Other matters

None

e) Playground

The Clerk advised that he was awaiting the RoSPA inspection report.

f) Allotments

Cllr. Bayley advised that the allotment holders had filled the trailer with their green waste and that it had been removed from the site. She said that Cllr. Veberth and herself would now look to arrange to hire a skip for the other waste. She said that Plot no. 5 would be vacated shortly by the present allotment holders who would be removing the plants they wanted and proposed that the Council engage Adrian Clark to then clear the plot, and once cleared that it be split into two plots ready for two new allotment holders. Seconded by Cllr. Collier, all in favour.

g) Trees – Safety Survey report – action plan

Deferred to next meeting

h) Footpaths

The Clerk will arrange to pass on the relevant paperwork, maps etc to Cllr. Miller.

i) Defibrillators

Cllr. Ball advised that the Village Hall had asked for a new Defibrillator sign and that he would discuss the matter with them and advise further at the next meeting.

Defibrillator at The New Inn

Cllr. Ball advised that the tubular metal frame had been fabricated and would be powder coated shortly before being installed.

j) Hitchcock Trust

Cllr. Ball advised that the Trustees were holding a public meeting on the 22nd April

k) Any Other Reports

None

8. Correspondence

The Clerk advised that the notices for the forthcoming Police and Crime Commissioner election had been received and posted on the notice board.

Cllr. Ball advised that he had been in correspondence with EDDC Planning as to whether the Parish Council should arrange for a new Housing Needs Assessment this year in order to ensure that the Neighbourhood Plan is kept up to date in that respect. He proposed that the Parish Council request Devon Communities Together to conduct the necessary independent Housing Needs Assessment and seek to have that conducted in June or September, seconded by Cllr. Seward, all in favour. Cllr. Ball to contact Devon Communities Together and make the necessary arrangements.

9. 80th Anniversary of D-Day

Cllr. Seward advised that the plans to commemorate the anniversary included a ringing of the Church Bells, Lighting of the Beacon and a Village Hall event on the 6th June. Details would be finalised and published shortly.

10. War Memorial

Cllr. Seward gave an update on the proposals for a new additional war memorial. He advised that his enquiries were progressing and will advise further at the next meeting.

11. ‘The Green’ - water course

Deferred to next meeting

12. Awards, Gifts & Honours for ex Councillors Michael Collier and Sally Huscroft

To approve purchase of two commemorative public benches- £665 plus VAT plus the cost of engraved plaques and in addition the purchase of two gifts to mark the completion of their long service terms of Office. The value of the gifts to be in accordance with the Council's adopted Awards, Gifts & Honours Policy.

Cllr. Seward proposed the purchase of the two commemorative public benches and a payment of £798.00 to DCW Polymers Limited, the purchase of two engraved plaques and two appropriate cut glass gifts in accordance with the Council's policy, seconded by Cllr. Dare, *all in favour. Cllr. Ball will arrange the purchase of the engraved plaques and the gifts.*

13. KPC Facebook page

Deferred to a future meeting

14. Agenda Items for Next Meeting

Section 106 monies

“The Green” – water course

80th Anniversary of D Day

War Memorial

Grant application - Axe Valley and West Dorset Ring and Ride Service.

15. Date and Time of Next Meeting

Monday 13th May 2024 – Annual Parish Meeting 6.30pm in the Village Hall

Monday 20th May 2024 – Annual Parish Council Meeting 7:00pm (Hitchcock Pavilion)

The meeting closed at 8.25pm

Signed *P. Ball*

Date *20/05/2024*