

KILMINGTON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING ON MONDAY 9th OCTOBER 2023 AT 7.00PM IN THE CRICKET PAVILION

Present: P. Ball (Chair), K. Veberth, O. Miller, A. Collier

In Attendance: A Jenkins (Clerk/RFO),

Members of Public: 1

The Chair welcomed everyone to the Council meeting and outlined / reminded everyone of the Covid-19 measures which had been adopted for Council meetings.

OPEN SESSION

No matters raised.

COUNCIL BUSINESS

- 1. To receive apologies for absence and to approve reasons given (LGA 1972 S.85 (1))**
Cllrs. A. Dare, S. Seward, B. Reed, M. Jones & N. Bayley
- 2. To receive any declarations of interest relating to items outlined in this agenda (this does not preclude the duty to declare further interests as applicable)**
Cllr. Collier – Items 5a & 5b
- 3. Minutes of the Meeting held on 11th September 2023**
The minutes were declared a true record of the proceedings, proposed by Cllr. Veberth seconded by Cllr. Miller, all in favour.
- 4. Matters arising from the Minutes**
None
- 5. Planning Applications:-**
 - a) No. 23/1954/FUL Coryton Lodge Kilmington EX13 7RD**
New single storey rear extension, reroofing and cladding existing side extension to match proposed rear extension. Glazed veranda to rear of property and two new roof lights to existing building#
Cllr. Miller proposed that the Parish Council have no objection to this application, seconded by Cllr. Veberth, all in favour. (except for Cllr. Collier who abstained and took no part or voted on this item)
 - b) No: 23/1955/LBC Coryton Lodge Kilmington EX13 7RD**
Reroofing and cladding existing side extension to match proposed single storey rear extension. Infilling existing window opening on south elevation, creating new opening on east elevation and adding two new roof lights to existing building. Construction of glazed veranda to rear of property, relocation of kitchen and oil tank with all associated works.

Cllr. Miller proposed that the Parish Council have no objection to this application, seconded by Cllr. Veberth, all in favour. (except for Cllr. Collier who abstained and took no part or voted on this item)

6. Finance

a) Current Financial Position

The Clerk advised that the present balance in the Lloyds Account was £12,787.81. This did not include any payments to be approved at this meeting on the 11th September 2023.

NSI Account	£38,397.33
Santander Account	£ 1,095.66

b) Expenditure to be ratified

None

c) Expenditure to be approved for which bills have been received

- 1) Payments to A. Jenkins for the Clerk's net amount of salary after tax/NIC deduction for the month of October 2023 (28/09/2023 to 26/10/2023) and to HMRC for the appropriate amount based on a gross salary amount of £392.96
- 2) Payment of £175.00 to Lawson Computer Repair Ltd for 2 year Weebly Pro hosting Package
- 3) Payment of £ 36.40 to A. Jenkins for purchase of printer toner cartridge and USB cable reimbursement to Clerk)

Payments proposed by Cllr. Miller, seconded by Cllr. Veberth, all in favour.

d) Closure of Santander account and transfer of closing balance to Lloyds account.

The Clerk advised that Santander had not yet closed the account and transferred the closing balance to Lloyds. He had asked Cllr. Dare to contact Santander.

e) Change of bank signatories

The Clerk advised that Cllrs. Collier, Reed, Miller, and Bayley had now been added as signatories. It was only Cllr. Veberth that now needed to be added. He gave Cllr. Veberth a form to complete, sign and return.

7. Reports:

a) Police

The Clerk advised that the Police had not contacted him about the matter of the PCSO attending Parish Council meetings in the future. He would contact the Inspector about this matter and ask when the next advocates meeting would be.

b) District and County Councillors

No report received.

c) Clerk

None

d) Highways Matters

1) 30 to 20 mph Speed limit

Cllr. Ball gave an update report on the discussions with Devon County Council Highways (DCCH). The position of signs and repeaters of the 20mph area had now been agreed with DCCH who were still working on the implementation costing for the scheme.

2) Speed Watch Scheme

Cllr. Ball reported that he understood from Cllr. Seward that he had been advised of dates for further training.

3) A35

Cllr. Ball advised that a meeting of the A35 Parishes Group was due to be held at Wootton Fitzpaine Village Hall on the 13th October. He understood that some parishes had requested this meeting as they felt that they needed to exchange information and update on the progress of the project. He understood that National Highways officers would not be attending the meeting and had not been invited to attend. It was purely a meeting of the parishes.

Cllr. Ball said that he was continuing to maintain contact with Jonni Hill, the National Highways officer and would seek to arrange a further meeting at Kilmington in the New Year to follow on from the meeting last year and for National Highways to update on the present position of the A35 scheme.

4) Other matters

None

e) Playground

Cllr. Miller and Cllr. Collier advised that some washers had been fitted to the mulitplay board to make the fixings and board secure. The Clerk advised that he would contact HAGS about their contracted maintenance inspection which was now due.

f) Allotments

Cllrs. Veberth and Ball advised that further discussions had taken place with the holders of plots 3 and 4 in relation to plot No. 5 which they had been caretaking on a no fee basis for a few years. They had now agreed to vacate plot No 5 in order that it can be offered to a person on the waiting list and will remove the plants they had planted.

Cllr. Veberth will subsequently make arrangements for the plot to be cleared to make it ready for the new allotment holder.

Cllr. Verbeth had drawn up a new allotment plan which is more representative of the actual individual allotments, their positions and sizes.

g) Trees

The Clerk advised that he was waiting for the new Tree Safety report from Advanced Arboriculture. He had asked them to look at the trees on the side of allotments site and to include them in the report.

h) Footpaths Report

None

i) Defibrillators

a) Village Hall

The Clerk advised that the new All Saints Parish Clerk had requested the cabinet code. Cllr. Ball to ask the previous clerk for the code.

b) Proposed defibrillator at The New Inn

Cllr. Ball reported that he had further discussions with the landlords and Palmers area manager and a position had been agreed for the debrillator. The Clerk was now in a position to submit the order for the defibrillator.

Cllr. Ball would request the landlords to transfer the monies they had collected to the Parish Council bank account and he would also arrange for the £500 from the Community Association to also be transferred. The Clerk

confirmed that the £500 DCC grant from DCC Cllr. Chubb's locality fund had been received.

c) Parish Council to apply for Planning Listed Building Consent for the proposed defibrillator at The New Inn

The Clerk advised that as the defibrillator is classed as emergency medical equipment a full planning application is not required but that listed building consent is required. The Parish Council to apply for the listed building consent.

j) Any Other Reports

None

8. Correspondence

The Clerk reported that the following correspondence had been received:

- a) Email from Zero Hour seeking the Parish Council's support for the Climate and Ecology Bill which is due for its second reading on 24th November.
Defer to next meeting.
- b) Letter and grant application from Axe Valley and West Dorset Ring and Ride Service.
Defer to next meeting

9. To consider and adopt the draft Community Appreciation Awards Policy

Defer to next meeting

10. Councillor training

The Clerk advised that Councillors had now responded and that Wednesday the 22nd November appears to be the best and most suitable date for everyone. He has contacted DALC to confirm the date.

11. Agenda Items for Next Meeting

Community Appreciation Awards Policy

Zero Hour – Climate and Ecology Bill

Grant application - Axe Valley and West Dorset Ring and Ride Service.

12. Date and Time of Next Meeting

Monday 12th November 2023 at 7.00pm

The meeting closed at 8.55pm

Signed *P. Ball*

Date **12/11/2023**