

KILMINGTON PARISH COUNCIL

MINUTES OF THE EXTRAORDINARY PARISH COUNCIL MEETING ON THURSDAY 28th JULY 2022 AT 7.00PM IN THE CRICKET PAVILION

Present: P. Ball (Chair), M. Collier, S. Huscroft, S. Seward
B. Trott, J. Mear

In Attendance: A Jenkins (Clerk/RFO)

Members of Public: 0

The Chair welcomed everyone to the Council meeting and outlined / reminded everyone of the Covid-19 measures which had been adopted for Council meetings.

COUNCIL BUSINESS

1. Apologies

Cllr. K. Veberth

2. Declarations of Interest

None

3. To review the Internal Auditors report in respect of the 2021/22 Annual Governance and Accountability Return (AGAR).

The Clerk reported that the accounts for the year 2021/22 had now been finalised and the internal audit completed. The Clerk presented the annual internal audit report to Councillors. He advised that the Internal Auditor had requested that the Council undertake a comprehensive review of risks before the 31 March 2023. He feels the Council have likely done this, but not documented it effectively. This should encompass financial and non-financial risk which could impact the council achieving its objectives. For example, not just pandemics, but risk of fraud, risk of claims against the council, adequate insurance cover etc. Once minuted at a meeting, he has asked for a copy to be sent to him. The Clerk advised that he had diarised for this review to take place in November and for the review report to be included for approval on the agenda for the December meeting.

Councillors noted the report. Cllr. Trott proposed acceptance of the Internal Auditors Report, seconded by Cllr. Collier, all in favour.

The Clerk advised that the external auditors are the same as last year. Smaller authorities where the higher of gross income or gross expenditure did not exceed £25,000 in the year of account ended 31 March 2022, are able to certify themselves as exempt from a limited assurance review under Section 9 of the Local Audit (Smaller authorities) Regulations 2015. There is no requirement to have a limited assurance review or to submit an Annual Governance and Accountability return to the external auditor, provided that the authority has certified itself as

exempt at a meeting of the authority after 31 March 2022 and a completed Certificate of Exemption is submitted notifying the external auditor.

4. To consider, and if thought fit, approve sign the Annual Governance Statement Section ONE of the 2021-22 AGAR (Version2, with exemption)

Councillors reviewed the system of internal control prior to completing the Annual Governance Statement. Cllr. Trott proposed approval of the Annual Governance Statement, seconded by Cllr. Seward, all in favour. The Chair and Clerk signed the Statement.

5. To consider, and if thought fit, approve and sign the Annual Accounting Statements Section TWO of the 2021-22 AGAR. (Version2, with exemption)

The Clerk then presented to Councillors the signed and dated Accounting Statements for the year 2021-22 and explained the accounts. Councillors considered the accounting statements. Cllr. Huscroft proposed approval of the Accounting Statements, seconded by Cllr. Mear, all in favour. The Chair signed the Statement.

6. To consider the proposal that Kilmington Parish Council seeks exemption from the External Auditing of its 2021-22 accounts as per the regulations for AGAR Version 2.

Cllr. Huscroft proposed the Council certifying itself as exempt from the limited assurance review, seconded by Cllr. Seward, all in favour. The Chair and Clerk signed the Certificate of Exemption. The Clerk to submit the Certificate to the external auditors.

7. To consider and set the dates for the Period of Exercising of Public Rights

The Clerk suggested adopting the dates of the 3rd August 2022 to 12th September 2022. He advised Councillors that due to the Council having requested and the external auditors having agreed to an extension to the submission date of the AGAR to the 29th July 2022, these dates were different to those normally set as the statutory dates for the period of Exercising of Public Rights. Councillors agreed to these dates.

The meeting closed at 7.35pm

Signed *P. Ball*

Date *22nd August 2022*