

KILMINGTON PARISH COUNCIL

MEETING of PARISH COUNCIL – 28th JULY 2020

Dear Parishioner,

Kilmington Parish Council will on Tuesday 28th July at 7.30pm be holding it's first Parish Council Meeting since the Government introduced the lockdown in March.

Councils are still advised not to hold the traditional and usual type of "Face to Face Meeting" due to the Coronavirus Pandemic and Government regulations / restrictions and this will probably be the case until at least the end of the year, if not longer.

However, the Government has changed the law to allow all Local Authority Councils including Town and Parish Councils to meet remotely and virtually by use of IT video meetings. There are a number of different IT platforms which can be used and Offwell Parish Council has chosen to use the Zoom IT Platform, as this allows members of the public to join and participate in the meeting by different means – Desktop and Laptop computers, Mobile phones and Landline telephones.

The Agenda for the meeting has been posted both on the Parish Noticeboard and on the Village Website <https://www.kilmingtonvillage.com/>

The agenda shows the Meeting ID is 815 0629 8747 and the password is 645898. This information is needed for those wishing to join the meeting.

I appreciate that many parishioners may not have used Zoom before or may not have any IT computers, knowledge or indeed any broadband connection. I have therefore briefly summarised below, brief instructions on how parishioners can join the meeting by the different means:-

How to Join a Zoom Meeting

If you already have Zoom installed on your IT device, you can join a meeting directly from the app using the meeting ID

Open Zoom, and you'll be prompted to sign in. You can (1) enter your email and password and then select "Sign In," or (2) sign in with Google, or Facebook. Selecting Google or Facebook will bring you to its respective sign-in page.

Regardless of the sign-in method you choose, once that process is complete, you'll be on the home page of the Zoom app. Here, select "Join."

A new window will appear. Enter the meeting ID **815 0629 8747** and the Password **645898**.

Below that, enter your display name, select if you would like to join the meeting with audio and video enabled, and then select the "Join" button.

You'll now be in the meeting waiting room.

Or Use the Email Link

Click on the following link

<https://us02web.zoom.us/j/81506298747?pwd=UmpBSU5CcnhROUZmMzRKV21MM1pvQT09>

Once selected, you'll be brought to the Zoom meeting. If prompted enter the Meeting ID: **815 0629 8747** and the Passcode **645898**

Enter your display name, select if you would like to join the meeting with audio and video enabled, and then select the "Join" button.

You'll now be in the meeting waiting room

Joining by Mobile or telephone.

Dial one of the following numbers. (Phone charges will apply)

0203 481 5237 United Kingdom

0203 481 5240 United Kingdom

0203 901 7895 United Kingdom

0131 460 1196 United Kingdom

0203 051 2874 United Kingdom

Then when prompted enter the Meeting ID: **815 0629 8747** and the Passcode **645898**

You will then enter the meeting waiting room.

Please note that all participants will be held in a virtual waiting room until the meeting starts, members of the public included.

At the start of the meeting, the Chair will outline the regulations pertaining to meetings being held in virtual session and how the meeting will be conducted.

If you require further clarification on the instructions or have any queries, please telephone me.

Yours sincerely

Adrian Jenkins

Clerk to Kilmington Parish Council

Telephone **07800 826657** email kilmingtonparishclerk@aol.com